

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in rescheduled regular session on Wednesday, February 17, 2016, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Kevin Nichols, Members Brad Bell, Edwin Ford, David Hallock, and Jeff Haskell; Members Pat Ford and Joe Schnelten entered later during the meeting. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Keppen Clanton and Mark Darr, Building Maintenance Director Dale Coffman and Transportation Supervisor John Davidson were also present.

**STATEMENTS FROM  
GUESTS--**

High School Science Teacher, Clancy Maher, was present to speak to the Board regarding a proposal and permission to pursue the formation of a student garden/nutrition club, with the main goal of the club to broaden knowledge of gardening and nutrition and to interact with other by offering the opportunity to serve the community and gain volunteer hours by participating in the Farmers Market and Food Pantry with the produce grown. The products could also be used in the food program and or provide for a planned cooking class. There will be additional information provided in the future and a request for use of district land adjacent to the Head Start Program property, East of the 1957 wing. Grants will be written to provide the necessary funding.

**CONSENT ITEMS:  
MINUTES;  
BILLS;**

A motion was made by Mr. Haskell, seconded by Mr. Ed Ford, to approve the Minutes of the regular meeting of January 20, 2016, as presented, a correction to the minutes of the regular meeting of September 16, 2015, and payment of bills as listed.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
E. Ford, yea	Schnelten, absent
P. Ford, absent	Bell, yea
Nichols, abstain	

**REPORTS OF TREAS.,  
PRINCIPALS,  
TRANSPORTATION &  
BUILDING & GROUNDS;  
USE OF FACILITIES--**

A motion was then made by Mr. Haskell, seconded by Mr. Ed Ford to approve the remaining consent agenda items, as follows:  
Treasurer's Report and Update for the month of January;  
Building Principal reports of recent activities and events;  
Transportation Report and Buildings and Grounds Report for the month of January; approve use of facilities by the North Greene Youth League Basketball for team practices at both the Jr.-Sr. High gym and Elementary gym and games played on Saturday mornings at the Elementary Gym beginning the February 9 through March 19, with all fees waived and the White Hall High School Alumni to use the Jr./Sr. High Commons to host the annual alumni dinner on Saturday, May 14, with all fees waived.

## MINUTES—02-17-2016

The President put the motion to a vote and the following roll call was taken:

Haskell, yea	Hallock, yea
E. Ford, yea	Schnelten, absent
P. Ford, absent	Bell, yea
Nichols, yea	

During the Treasurer's Report, it was noted by Superintendent Coultas that the state still owes the district approximately \$158,804.00 in the Education Fund, \$67, 019.00 in the Transportation Fund, and \$66,554.00 in Early Childhood Grant Funds.

Transportation Supervisor John Davidson reported that he has a surplus of tires in inventory that are no longer of use or will no longer be needed when new buses arrive in July. He stated he will plan to start trading them out or sell them in the near future. He also discussed the need to get a different fuel tank when the new buses arrive due to the need for use of fuel to meet the new emissions standards. The current supplier of fuel to the district will provide a pump for no charge.

Building Maintenance Director Dale Coffman reported that there had been a tremendous use of water at the North Greene Elementary over the winter break. It was discovered that a toilet flusher in one of the restrooms was stuck and running and may have caused the large volume of usage. The City of Roodhouse has agreed to forgive the extra usage on the bill but the meter will be monitored for usage to determine if the problem has been determined.

## **SUPERINTENDENT REPORT--**

Reports were made by Superintendent Coultas and Supervising Principal Scott on the following items:

1. Reminder of meeting date for the Two Rivers Division of IASB Dinner Meeting at Waverly School District on March 8 at 5:30 p.m.;
2. A request for a date for the annual Calendar Committee meeting and designation of committee members, as well as, the annual Parent-Teacher Advisory Student Discipline Committee and board representative. It was suggested that the date and times of April 6 at 6:30 p.m. and May 4 at 7:00 p.m., respectively, be set for the 2016 meetings. Members Hallock and Pat Ford will serve on the Calendar Committee and Member Nichols will serve on the Parent-Teacher Advisory Discipline Policy Committee;
3. A need for a Policy Committee meeting in the near future was also requested for discussion prior to the Parent-Teacher Advisory meeting due to major revision to the discipline policies being required due to new legislation on suspensions and expulsions.
4. The agreement for replacement of the 1957 Jr./Sr. High roof project has been signed and returned to the contractor for the project to proceeding as soon as school is out in June and completion by the end of July.

## MINUTES—02-17-2016

5. Representatives of the Illinois Center for School Improvement held a meeting with representative teachers, parents, community members, board members, and administrators to discuss findings of their review in an attempt to determine causes for why the district continues to have low performance results on the State testing, resulting in being in the lowest 20% statewide. One of the main issues discovered is the high rate of absenteeism by both staff and students missing over ten days of school. It was recommended to approach the problem through School Improvement and Professional Development training. The district's Leadership Team will be meeting in the near future with guidance from the Illinois Center for School Improvement representatives to discuss methods for addressing the issues.
6. Mr. Scott reported that additional Federal Title I funds are being received that being designated for providing an After School Program at both the grade school and junior/senior high school. The program is to focus on Math and Reading for two hours and projected to require 2 teachers at each level and 3 bus drivers for transportation home to each center for town students and home for country students. Positions will be posted but in order to use the funds by the end of the school year, will need to begin by March 1.
7. Shared information that Governor Rauner is asking that the Education Budget be separated from the State Budget and that the Foundation Level be fully funded, including Early Childhood programs. He has Stated he will veto the proposed Tax Refunding Bill if approved.
8. Mr. Coultas forewarned the Board that after reviewing district finances for the remainder of the school year and the summer months, it was felt that it will be a struggle to make all payments. It is predicted that the district may experience a shortfall of \$640,000 in revenue for the summer months. Various options to generate the necessary funding relayed included to borrow money, that will need to be paid back when revenue is again received, issuing Working Cash bonds, or borrowing from Working Cash by abolishing the fund, then reestablishing it during the next tax levy period. Further discussion will be held at the next regular meeting.
9. A request has been made by a local Greenfield minister to approve allowing a non-religious based presentation to be given to our students on March 18. Students will not be required to attend but on a voluntary basis. There was some concern on the part of the administration about setting a precedence to allow non-school related groups to make such presentations and not others. Consensus of the board was to allow the request.

Member Schnelten entered the meeting at 7:30 p.m. and Member Pat Ford Entered at 7:35 p.m.

**MINUTES—02-17-2016**

**DISCUSSION OF SALE** Superintendent Coultas reviewed the timeline established regarding the **FORMER UNIT OFFICE**—acceptance of bids for the sale of the former Administrative Office building at 407 North Main Street, White Hall. Bids are due on March 10 at 12 noon, with opening at 12:30 p.m. The three highest bidders will be given an opportunity at a live auction to raise their bids, with the board then taking action to award the bid to the highest bidders at the regular meeting on March 16. It was noted that the advertising costs totaled near \$700.00.

**RESIGNATIONS/  
RETIREMENTS--** A motion was made by Mr. Haskell, seconded by Mr. Bell, to accept the letter of resignation due to retirement of Custodian Gary Coates, effective March 31, 2016, and payment of retirement bonus of \$1,000.00.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Bell, yea	Hallock, yea
E. Ford, yea	Schnelten, yea
Nichols, yea	

**APPROVE LEAVES OF  
ABSENCE--** A motion was made by Mr. Bell, seconded by Mr. Nichols, to approve the requests for leaves of absence of the following individuals:

1. Melissa Bishop, Jr. High Physical Education teacher, for a maternity leave of absence effective from approximately May 2, until the end of the 2014-15 school year;
2. Stacey Lawson, Second Grade teacher, leave without pay from March 9-11, to accompany her son on a school trip;
3. Debby Morrow, District Nurse, leave without pay on March 8.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	P. Ford, yea
Nichols, yea	Hallock, yea
E. Ford, yea	Haskell, yea
Schnelten, yea	

**SET HIGH SCHOOL  
GRADUATION DATE-** Discussion was held regarding the date for High School graduation for the 2014-15 school year and the possible impact the last day of school may have due to the plan for using any remaining emergency days for shortening the end of the year. If three days remain, the last day of school for all students would fall on Thursday, May 26 and for academic staff on Friday, May 27. Due to this possibility, it was recommended that graduation be set for Friday evening, May 27 at 7:00 p.m., rather than the recent date of the Sunday afternoon before Memorial Day, which would potentially fall after the school year ends.

Following discussion, a motion was made by Mr. Bell, seconded by Mr. Ed Ford, to set the date for the 2016 High School Graduation

**MINUTES—02-17-2016**

Ceremony for Friday, May 27, at 7:00 p.m.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Hallock, yea
E. Ford, yea	Haskell, yea
P. Ford, yea	Schnelten, yea
Nichols, yea	

**CLOSED SESSION-  
7:55 P.M.--**

A motion was made by Mr. Haskell, seconded by Mr. Bell, to go to closed session at 7:55 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives per 5 ILCS 120/2(c)(3); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Bell, yea	Hallock, yea
E. Ford, yea	Schnelten, yea
Nichols, yea	

**RECONVENE-10:45 P.M.-** A motion was made by Mr. Haskell, seconded by Mr. Schnelten, to return to open session at 10:45 p.m.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	E. Ford, yea
Schnelten, yea	P. Ford, yea
Bell, yea	Hallock, yea
Nichols, yea	

**ACTION/REPORT-**

**EMPLOYMENT/APPOINTMENT OF PERSONNEL--** Upon the recommendations for employment/appointment of personnel the following the action was taken:

**INTERIM  
SUPERINTENDENT -**

A motion was made by Mr. Bell, seconded by Mr. Hallock, to approve the renewal of the one-year contract with Lawrence Coultas for the 2016-17 school year as Interim Superintendent, at the same salary for no more than 96 days.

**MINUTES—02-17-2016**

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Schnelten, yea
Hallock, yea	E. Ford, yea
Haskell, yea	P. Ford, yea
Nichols, yea	

**MAINTENANCE  
SUPERVISORS--**

A motion was made by Mr. Bell, seconded by Mr. Ed Ford, to reemploy Dale Coffman as Buildings and Grounds Maintenance Director, for the 2016-17 school year, with salary to be determined at a later date.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Hallock, yea
E. Ford, yea	Haskell, yea
P. Ford, yea	Schnelten, yea
Nichols, yea	

A motion was made by Mr. Haskell, seconded by Mr. Nichols, to reemploy John Davidson as Transportation Supervisor/Mechanic for the 2016-17 school year, with salary to be determined at a later date.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Bell, nay
Nichols, yea	E. Ford, nay
Schnelten, yea	P. Ford, yea
Hallock, nay	

Motion carried—4-yea; 3-nay.

**APPOINTMENT OF  
EXTRA-DUTY  
ASSIGNMENTS--**

A motion was made by Mr. Bell, seconded by Mr. Haskell, to approve extra-duty assignments for the following for the 2014-15 school year:

Clayton Rollins, as Jr. High Boys Track Coach;  
Kyle Graham, as High School Softball Coach;  
David McGraw, as High School Boys and Girls Track Coach.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	E. Ford, yea
Haskell, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
Nichols, yea	

**APPROVE SUB.  
BUS DRIVER--**

A motion was made by Mr. Haskell, seconded by Mr. Nichols, to approve David Sorrells to seek training to become certified as a substitute bus driver.

**MINUTES—02-17-2016**

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Bell, nay
Nichols, yea	E. Ford, yea
Schnelten, yea	P. Ford, yea
Hallock, yea	

Motion carried—6-yea; 1-nay.

**ADJOURN-10:50 P.M.--**

With no further business to come before the Board, President Nichols adjourned the meeting at 10:50 p.m.

\_\_\_\_\_  
Kevin Nichols, President

\_\_\_\_\_  
Barbara Neece, Secretary