

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, March 16, 2011, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Jeff Clanton, Members Brad Bell, Rob McMillen, Don Nell, Jerry Reno, Joe Schnelten and Daniel Woodlock. Superintendent Les Stevens, Secretary Barb Neece, Treasurer Linda Sturgeon, Principal Mary Brady, Transportation Supervisor Dave Beck and Building Maintenance Director Dale Coffman also were in attendance.

**STATEMENTS FROM  
GUESTS--**

The Board was introduced to new employee Tiffany Mumford, who will officially assume the position of Bookkeeper/Treasurer on April 16,

**CONSENT ITEMS:  
BILLS;  
REPORTS OF TREAS.;  
PRINCIPALS;  
TRANSPORTATION &  
BUILDING & GROUNDS;  
FUND RAISERS--**

A motion was made by Mr. Nell, seconded by Dr. Woodlock, to approve the following consent agenda items: payment of bills as listed; Treasurer’s Report and Update for the month of February; Building Principal reports of recent activities and events; Transportation Report and Buildings and Grounds Report for the month of February; Fundraising activities for the high school boys’ basketball team to host a summer camp June 6-June 9, and Trivia Night April 8, to generate funds for new uniforms and fund summer basketball league.

The President put the motion to a vote and the following roll call resulted:

Nell, yea                      McMillen, yea  
Woodlock, yea              Schnelten, yea  
Bell, yea                      Reno, yea  
   Clanton, yea

Transportation Supervisor, David Beck, informed the members of the fact that a straight lease for one of the buses leased with Central States Bus Sales will be up in December and consideration will need to be given regarding replacement that particular unit.

**MINUTES--**

A motion was made by Mr. Reno, seconded by Dr. Woodlock, to approve the Minutes of the regular meeting of February 16, and special meeting of March 7, 2011, as presented.

The President put the motion to a vote and the following roll call resulted:

Reno, abstain                McMillen, yea  
Woodlock, yea              Nell, yea  
Bell, yea                      Schnelten, yea  
   Clanton, yea

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### **SUPERINTENDENT REPORT--**

Superintendent Stevens gave reports on the following items:

1. Reminder of Calendar Committee meeting of April 6 at 6:00 p.m. and Parent-Teacher Advisory Committee on Student Discipline on the 6<sup>th</sup> at 7:00 p.m. The superintendent mentioned he would propose to include additional emergency days over the normal five in the calendar to assure that if next year's weather is as severe as the current year, the number of student attendance days would not be shortened.
2. District Bookkeeper/Treasurer Linda Sturgeon was recognized for her twenty years of service to the district and everyone was invited to come to the Unit Office on her last day in the office on Thursday, March 17, to wish her well in her retirement.
3. The amount of payments the State of Illinois currently owes the district in Special Education and in transportation funds of over \$500,000. It was planned to post the amount on the marquee at the high school.
4. Reminded the board of the superintendent's State of the District address to be presented to the community on April 18, at 7:00 p.m. and encouraged community members and district staff to attend.
5. Reviewed understanding of the governor's proposal for consolidation of school districts and elimination of regional offices of education and discussed reaction of superintendents across the state. Encouraged local citizens, educators, board members and administrators to be vigilant and not let it happen.
6. Reported that an additional \$30,000 is to be received in federal Title I and \$13,900 in ARRA Title I monies with expectation that they be spent by the end of the year.
7. Informed members of the proposal of Four Rivers Special Education Cooperative to cut services and personnel and are asking the member districts to pay more to fund services they have been providing. Some districts are leaving the cooperative and the remaining member districts will have to pick up the share of the costs those district's were paying. It was mentioned that individual districts would not be able to fund those services on their own in most cases.
8. Reported on a meeting attended with representatives of the local Boy's and Girl's Club and their request for the district to take over as financial agent for the After-School Program from Beardstown. He remarked that he did not recommend to do so at this time due to initiating a new bookkeeper but the district would hate to see the program end if a financial agent was not secured as there are many students within the district that need the services provided by the program.
9. Review of a report of local county school district's AYP demographics and other financial information of schools was held for comparison in relating the information to the consolidation plan of the governor.

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**BUILDING & GROUNDS** –Discussion was held with representatives of Ittner Architects regarding proposals for correcting the roof drains on the 1957 portion of the high school roof that joins the 2002 addition. It was reported that following closer inspection, according to current code for the amount of water that drains off of the two roofs it was determined that the piping is undersized. Therefore, it was recommended to further consider other solutions and at the same time look at drain pipes from the building to the parking lot. It was determined that there currently was no moisture under roof insulation but may need to look at re-roofing the 1957 hallway and if so, it would be an advantage to design the roof to divert water differently.

**H.S. ROOF DRAINS--**

**MEDIA PLATFORM--** Brief discussion was also held regarding changing the access to the media platform in the 2002 high school gym. Consideration was given to installing a ship-style ladder or building a stairway. It was recommended to go with the proposal for a ship-style ladder due to that option reducing the amount of loss of seating area and cost.

Plans for both items will be further developed by the architects for further discussion at a special meeting of the board to be held prior to the April regular meeting.

**'57 GYM DOORS--** A discussion regarding the need for replacement of the 1957 high school gym hallway doors and boy's locker room doors determined that the architects will suggest options for replacement.

**AWARD BID FOR CLASSROOM SUPPLIES VENDORS--** A motion was made by Dr. Woodlock, seconded by Mr. Nell, to award the bid for purchase of classroom and teaching supplies for the 2011-2012 school year to School Specialty Company and to Quill Corporation for purchase of any necessary item not available through School Specialty or may be provided at a lesser price.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Nell, yea
Bell, yea	Reno, yea
McMillen, yea	Schnelten, yea
Clanton, yea	

**RESOLUTION-SALE OF RE-LOCATABLE BUILDING--** A motion was made by Mr. Nell, seconded by Mr. Reno, to adopt a resolution to convey the high school re-locatable building, in "as-is" condition, to Danny Houseman, Jr. in consideration of \$10.00 for removal of said building within an agreed period of time.

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The President put the motion to a vote and the following roll call resulted:

Nell, yea	Woodlock, yea
Reno, yea	Bell, yea
Schnelten, yea	McMillen, yea
Clanton, yea	

**LEAVE OF ABSENCE--** A motion was made by Dr. Woodlock, seconded by Mr. Nell, to approve the request of teacher Gail Wells for a medical leave of absence for approximately 8-10 weeks effective beginning February 22, 2011.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Schnelten, yea
Nell, yea	Bell, yea
Reno, yea	McMillen, yea
Clanton, yea	

A motion was made by Mr. Reno, seconded by Mr. Schnelten, to approve the request of teacher Jessica Woodlock to allow the use of three dock days for personal reasons on April 19, 20, and 21, 2011.

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Bell, yea
Schnelten, yea	McMillen, yea
Woodlock, abstain	Nell, yea
Clanton, yea	

**EMPLOYMENT OF PERSONNEL--** Recommendations regarding personnel appointment, employment were made and acted upon as follows:

**VOLUNTEER COACH--** A motion was made by Mr. Reno, seconded by Mr. Schnelten, to approve Jeff Clanton as a volunteer assistant softball coach for the 2011 season.

The President put the motion to a vote and the following roll call was taken:

Reno, yea	Bell, yea
Schnelten, yea	McMillen, yea
Woodlock, yea	Nell, yea
Clanton, abstain	

**USE OF FACILITIES--** A motion was made by Mr. Nell, seconded by Dr. Woodlock, to approve the use of the gymnasium at the high school by the high school basketball

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team for hosting a summer basketball league on Tuesday evenings for the month of June, 2010, with rental fees to be waived; approve rental of the junior high gym for a birthday party on March 19 from 2-4 p.m. by Kellie Heberling, use of the junior high gym by Gentle Shepherd Fellowship for a volleyball/basketball/dodge ball game on March 20, from 3-5 p.m., use of the junior high gym for a birthday party by Kevin Nichols on April 3 from 2-4 p.m., all pending receipt of fees and appropriate certificate of insurance; approve use of the high school Commons by Andy Davis on behalf of the county youth league baseball teams to host a baseball rules training on April 17 and May 1, with waiver of fees, pending receipt of appropriate certificate of insurance; and approve use of the high school Commons on May 14, by the White Hall High School Alumni Association for hosting the annual reunion, with waiver of fees.

The President put the motion to a vote and the following roll call resulted:

Nell, yea	McMillen, yea
Woodlock, yea	Reno, yea
Bell, yea	Schnelten, yea
Clanton, yea	

**SENIOR TRIP  
OVERNIGHT--**

A motion was made by Mr. Reno, seconded by Dr. Woodlock, to approve the request for an overnight trip for the Senior Class of 2011 to Kansas City, Missouri, on May 31-June 1.

The President put the motion to a vote and the following roll call resulted:

Reno, yea	McMillen, yea
Woodlock, yea	Nell, yea
Bell, yea	Schnelten, yea
Clanton, yea	

**BOARD POLICY-  
1<sup>st</sup> READING--**

A motion was made by Dr. Woodlock, seconded by Mr. Reno, to approve first reading of proposed board policy revisions as follows: 2:20-E, 2:140, 2:150-AP, 2:240-E1, 2:240-E2, 2:250, 2:250-AP1, 3:50, 3:60, 4:15, 4:15-AP, 4:15-E1, 4:15-E2, 4:15-E3, 4:110-AP2, 5:40, 5:40-AP, 5:50, 5:100-AP, 5:150, 5:150-AP, 5:200, 5:285, 5:300, 6:100, 6:100-AP, 6:100-E, 6:150, 6:160, 6:185, 6:190, 6:190-AP, 6:250, 6:250-AP, 6:250-E, 6:255, 7:60-AP1, 7:260, 7:270-AP, 7:280, 8:10, 8:90, 8:95, 8:95-E1, 8:95-E2, 8:110, as presented.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

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Following review, it was noted by Member Woodlock that according to new legislation and suggested policy revisions recommended, the district's evaluation tool will need to be aligned with requirements of the new legislation. Superintendent Stevens reported that the district evaluation forms will need to be negotiated for changes and recommended the procedure begin as soon as possible.

**H.S. STAFF REQUEST FOR SCHEDULE CHANGE--**

A request from the high school staff for change in the daily schedule for lunch serving times was briefly reviewed. The suggested change was for the purpose of trying to alleviate some behavior problems occurring during the class periods following lunch. High School Principal Hutchinson suggested that the board consider the proposal for further discussion at a later date for approval prior to the start of next school year.

**BUILDINGS AND GROUNDS COMMITTEE MTG.--**

Discussion was held regarding the need for scheduling a Buildings and Grounds Committee meeting for further discussion of proposals from Ittner Architects for projects to resolve the high school roof leaks, replacement of the access to the media platform in the 2002 gym, replacement of concrete steps on west side of Roodhouse Center, White Hall intercom replacement and purchase of a small tractor, as well as discussions with representatives of Johnson Controls regarding the Improvement projects to be funded with Quality Zone Academy Bonds. Consensus was to schedule a special meeting with the full board on March 23, at 6:00 p.m. for discussion and action on items indicated.

**APPROVE DRAINING OF PROPERTY IN DISTRICT DITCH--**

Upon the request of a person who owns property adjacent to the high school grounds north of the campus, a motion was made by Dr. Woodlock, seconded by Mr. Reno, to allow Mr. Winningham to drain ground surface water from his property into the district's drainage ditch that lies between the two properties, with the contingency that it is done in accordance with any required codes.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**APPROVE AGREEMENT FOR FIRE ALARM MONITORING--**

A motion was made by Mr. McMillen, seconded by Dr. Woodlock, to accept a proposal and enter into a five-year agreement with Tech Electronics, Inc. for installation of a fire alarm central monitoring system at a cost of \$ 550.00 and run daily signal tests to monitoring facility for a cost of \$25.00 per month and an agreement to conduct required annual

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fire alarm inspections at North Greene High School for a cost of \$700.00 per year for three years.

The President put the motion to a vote and the following roll call resulted:

McMillen, yea	Nell, yea
Woodlock, yea	Reno, yea
Bell, yea	Schnelten, yea
Clanton, yea	

**CLOSED SESSION-  
8:45 P.M.--**

A motion was made by Dr. Woodlock, seconded by Mr. Reno, to go to closed session at 8:45 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call was taken:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**RECONVENE-9:45 P.M.-**

A motion was made by Mr. Schnelten, seconded by Mr. Reno, to return to open session at 9:45 p.m.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Bell, yea
Reno, yea	McMillen, yea
Woodlock, yea	Nell, yea
Clanton, yea	

**ACTION/REPORT--  
CLOSED SESSION  
MINUTES --**

Approval of closed session minutes was tabled until the next regular meeting in April.

**ACCEPTANCE OF  
NOTICE OF  
RETIREMENT--**

A motion was made by Dr. Woodlock, seconded by Mr. Nell, to accept the irrevocable notice of retirement of teacher Glenda Dennis effective June 5, 2014, and pay retirement bonus as allowed by the

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collective bargaining agreement at the end of the last four years of service, as requested.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Schnelten, yea
Nell, yea	Bell, yea
Reno, yea	McMillen, yea
Clanton, yea	

**RESOLUTIONS FOR  
REDUCTION OF STAFF  
FOR 2011-2012-**

Per recommendation of the administration and consensus of the board, the following action was taken on resolutions for the reduction of staff for the 2011-2012 school year effective as of the end of the last day of the 2010-2011 school year, as per the attached corresponding resolutions.

**UNCERTAIN GRANT  
FUNDING--**

A motion was made by Dr. Woodlock, seconded by Mr. Reno, to reduce the following staff members and their respective positions due to uncertain grant funding for the 2011-2012 school year:

Parent Coordinator	Tammy Berry
Parent Educator	Amanda Goben
Prevention Initiative Coordinator	Kellie Heberling

The President put the motion to a vote and the following roll call was taken:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**BUDGET REDUCTIONS  
POSITION NO LONGER  
NECESSARY--**

A motion was made by Mr. Reno, seconded by Mr. Schnelten, to reduce the following positions determined as no longer necessary due to budget reductions and the persons affected by such reductions in order of seniority for the 2011-2012 school year:

Special Ed. Aide-WHE	Amber Gilmore
Kindergarten Aide-WHE	Michelle Early
Kindergarten Aide-WHE	Karen Stewart
General Building Aide-WHE	Kerri Hull

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Bell, yea
Schnelten, yea	McMillen, yea
Woodlock, yea	Nell, yea
Clanton, yea	

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**REDUCTION OF  
FULL-TIME POSITION  
TO PART-TIME--**

A separate motion was then made by Dr. Woodlock, seconded by Mr. Reno, to reduce the following full-time custodian position at the high school due to no longer necessary and the person affected by such reduction in the order of seniority for the 2011-2012 school year:

One-half of P.M. Custodian-NGHS James Long

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**BUDGET REDUCTIONS  
UNCERTAIN NEED--**

A motion was made by Mr. McMillen, seconded by Mr. Nell, to reduce the following positions due to budget reductions and uncertain need and the persons affected by such reductions for the 2011-2012 school year:

Special Ed. 1-1 Paraprofessional-Rdhs	Lisa Wojcik
P-T Spec. Ed. 1-1 Aide-J'ville	Amy Isham
P-T EC/Pre-K Spec. Ed. 1-1 Aide	Carol Robison
P-T Special Ed. 1-1 Aide-Rdhs	Addie Schutz
P-T Lunch Duty-Rdhs	Anita Ross
P-T Lunch Duty-Rdhs	April Coad
P-T Lunch Duty-Rdhs	Penny Vortman
P-T Study Hall/Lunch Duty-HS	Emily Lawson

The President put the motion to a vote and the following roll call resulted:

McMillen, yea	Schnelten, yea
Nell, yea	Woodlock, yea
Reno, yea	Bell, yea
Clanton, yea	

**TRANSPORTATION  
UNCERTAIN NEED--**

A motion was made by Mr. Nell, seconded by Dr. Woodlock, to reduce a transportation bus driver part-time position and the driver affected by the reduction for the 2011-2012 school year due to uncertain need as follows:

P-T Special Ed. Route Driver to Carrollton Janelle Bishop

The President put the motion to a vote and the following roll call resulted:

Nell, yea	McMillen, yea
Woodlock, yea	Reno, yea
Bell, yea	Schnelten, yea
Clanton, yea	

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**DISMISSAL OF  
EXTRA-DUTY  
STIPEND POSITIONS--**

A motion was made by Mr. Reno, seconded by Mr. Nell, to approve the resolutions for honorable dismissal of non-bargaining unit persons filling extra-duty stipend positions as indicated for the 2011-2012 school year as follows:

Beth Kessinger	Sophomore Class Sponsor
Stephanie Elliott	Sophomore Class Sponsor
Mike Painter	Asst. Football
Mike Clanton	Asst. Football
Ryan Crabtree	Asst. Basketball Boys-HS
Andy Davis	Asst. Basketball Girls-HS
Sean Knox	Asst. Baseball Coach-HS
Darla Clanton	Cheerleader Sponsor-HS
Miranda Tharp	Pom Sponsor-HS
Cindy Rice	Play Director
Tony Rhoades	6 <sup>th</sup> Grade Boys Basketball
Nathan Newingham	7 <sup>th</sup> Grade Boys Basketball
Tony Rhoades	8 <sup>th</sup> Grade Boys Basketball
Stacey Mullink	8 <sup>th</sup> Grade Girls Basketball
Jeremy Sharrow	7 <sup>th</sup> Grade Baseball
Dixie Presley	7 <sup>th</sup> Grade Volleyball
Amanda Rhoades	Cheerleader Sponsor-Jr. High

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Woodlock, yea
Nell, yea	Bell, yea
Schnelten, yea	McMillen, yea
Clanton, yea	

**ADJOURN-9:52 P.M.--**

With no further business to come before the Board, President Clanton adjourned the meeting at 9:52 p.m.

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Jeff Clanton, President

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Barbara Neece, Secretary