

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, March 21, 2018, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: Vice President Jeff Haskell, Members David Hallock, Cale Hoesman, and Stacy Schutz. President Edwin Ford, Members Pat Ford, and Brenn Killion were absent. Superintendent Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Jaclyn Kuchy and Amanda Macias, Building Maintenance Director Dale Coffman and replacement Vance Dirksmeyer, and Transportation Supervisor John Davidson also were present.

Vice President Jeff Haskell presided over the meeting in the absence of President Ed Ford.

**RECOGNITION OF  
RETIREEES--**

Recognition was held of the retirement of Lyndell Winters, as a bus driver effective February 28 with 12 years of full-time service and Dale Coffman, as Buildings and Grounds Maintenance Director with 15 and one-half years of service. Superintendent Scott presented each with a plaque in appreciation for their years of service.

**CONSENT ITEMS:  
MINUTES;**

A motion was made by Mr. Hoesman, seconded by Mr. Schutz, to approve the following consent agenda items: Minutes of the regular meeting of February 21, as presented;

**BILLS;  
REPORTS OF TREAS.;  
PRINCIPALS;  
TRANSPORTATION &  
BUILDING & GROUNDS;  
IHSA MEMBERSHIP;**

Approve payment of bills for the month as listed and reviewed;  
Treasurer’s Report for the month of February and March 21 update;  
Building Principal reports of recent activities and events; Building and Transportation Report for the month of February;  
Building and Grounds Report for the month of February;

**UNEMPLOYMENT  
COST CONTROL;  
DECLARE SURPLUS  
PROPERTY;**

Renewal of membership in the Illinois High School Association and abide by its constitution and adopt its rules for the 2018-19 school year;  
Renew agreement with NSN/IASB Unemployment Cost Control Services at the rate of \$2.44 per employee for 2018-2019;  
Declare as surplus property, the 1993 Transportation Maintenance van and 1993 Building Maintenance van and approve disposal by advertising for sale to the highest bidder with a \$200 minimum each and if no bids, to authorize them to be scrapped.

**APPROVE USE OF  
FACILITIES;**

Approve request of Amanda Goben for use of the NGE gym on March 24 from 2:00-3 p.m.; and the request of White Hall Alumni Association to use the Jr.-Sr. HS Commons, May 19 to host 2018 Alumni Banquet with waiver of fees and insurance.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

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During discussion of consent agenda items, a request for use of facilities from Frank Root of Rampage Wrestling to use the East Gym at the Jr.-Sr. High was held, with a consensus being reached to not take action to approve the request due to concern for potential damage to the new flooring. Also discussed was a proposal from High School Principal Amanda Macias for the AP English class to fund raise to earn funds for cost of the student fee for taking the AP test. It was determined that the district would provide funding for this school year.

**SUPERINTENDENT  
REPORT--**

Superintendent Scott gave reports on the following items:

1. Correspondence received was reviewed that included information on the results of the recent re-test of water fountains and faucets at the North Greene Elementary for lead content, with it reported that the results indicate that two fountains in Upper C and a lavatory in the Prekindergarten room would again need to be mitigated and flushed for re-testing;
2. Reminder that the Parent-Teacher Advisory Committee on Student Discipline will meet on May 2 at 6:00 p.m.;
3. Reported that the district has received information that it is to receive April, May, and June state aide in this school year's payments;
4. Gave information on a recent meeting of the new "Every Student Succeeds Act", and changes to the former ("No Child Left Behind");
5. Informed members of damages to the boy's locker room found following use by the Madison High School boys basketball team during the hosting of the IHSA Boys' Sectional tournament. An estimate of costs to repair a white board, mirror and bench were sent to the Madison superintendent for reimbursement to the district;
6. Reported that a quote was received from Haddock for purchase of 30 Promethean interactive white boards for \$27,000 for North Greene Elementary and informed that funds from Capital Projects (One Cent Sales Tax proceeds) and the Title I grant will be used. Other school districts will be contacted for interest in purchasing the old white boards and plans are for grant funds to be earmarked in the future to purchase newer Promethean boards at the Jr.-Sr. High as well.
7. E-rate funding rebates will cover costs of converting internet services with Frontier as well as phone services through fiber-optic lines, which will reduce costs and the long-distance phone charge to 15 cents

**DISCUSSION OF 1957  
JR.-SR. HIGH  
RENOVATION PLANS--**

Review was held of a list of proposed items for renovations in the 1957 wing of the Jr.-Sr. High building. Johnson Controls, through an existing energy savings maintenance contract. is formulating estimates for work to upgrade some much needed areas such as: a new roof, HVAC units, LED lighting through-out, asbestos abatement of ceiling material and flooring, restroom and locker room upgrades, classroom painting, new windows, phone system tied to the 2002 wing, new lockers, ADA doorways. It was

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estimated that if all items are completed, project costs would be \$3-\$4 million. Costs to the taxpayer may be reduced by the existing bonds being paid off and determination of which items will fall under Health-Life Safety for payment. More information on the proposed project will be provided at the April regular meeting for discussion.

**CONTINUATION OF  
SAPCO AGREEMENT--**

Superintendent Scott reported that there was continuing ongoing deliberation by current member schools on the continuation of the Sangamon Area Food Purchase Cooperative for the upcoming school year. A meeting of the member schools was held with a decision to continue the cooperative with no fees for the 2018-19 school year in the event the newly formed TPC cooperative development falls through. Therefore, it was recommended to approve renewal of the agreement for participation in the Sangamon Area Food Purchase Cooperative for the 2018-19 school year at this time.

**NEW COURSE REQUIRE-  
MENT FOR H.S.  
SENIORS-2018-19--**

In an effort to encourage high school students to take the MAP tests more seriously, High School Principal Macias proposed a new course requirement to be taken in the senior year by those students scoring below 50 percent on the MAP test their junior year. The course would be through Lewis and Clark Community College entitled, “Algebra Advantage” and students will receive a Math credit if they earn a “C” or better grade and would not be required to take a Math placement test when enrolling in college courses.

Following discussion, a motion was made by Mr. Hoesman, seconded by Mrs. Schutz, to approve renewal of the agreement with Sangamon Area Food Purchase Cooperative for 2018-19 and approve the additional course requirement for seniors beginning the 2018-19 school year for those scoring below 50 percent on the MAP test their junior year.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

**RESIGNATIONS--**

Ann Hunt, Payroll;

Michelle Hoesman, Cheer-  
leader Sponsor;

Joyce Coates, Parapro-  
fessional Aide--

A motion was made by Mr. Hallock, seconded by Mrs. Schutz, to accept the following resignations:

1. Ann Hunt, as Payroll/Benefits Clerk, effective March 22, 2018;
2. Michelle Hoesman, as High School Cheerleader Sponsor, effective the end of the 2017-18 school year;
3. Joyce Coates, as Paraprofessional Teacher Aide, due to retirement, effective May 31, 2018.

The President put the motion to a vote and the following roll call resulted:

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Hallock, yea	Hoesman, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

**BUDGET REDUCTION--** As a result of discussions held at the February regular meeting on recommendations made by the administration for staffing needs for the coming year, a proposal for reduction of expenses in the district’s budget for the 2018-19 fiscal year included positions funded by the Early Childhood/Prevention Initiative/Pre-Kindergarten block grant due to uncertain grant funding and any one-to-one special education aide positions due to uncertain need.

**APPOINTMENT/  
EMPLOYMENT--** Matters regarding appointment, employment, compensation, and reduction of staff were referred to closed session for discussion prior to taking action in open session.

**CALENDAR 2018-19--** The proposed Calendar for the 2018-19 school year was presented as developed and recommended by the calendar committee for board approval. Following review and discussion, a motion was made by Mr. Hallock, seconded by Mrs. Schutz, to approve the recommended Calendar for the 2018-2019 school year, with beginning dates of August 14 as an institute day for staff, first day of attendance August 15 for students and last full day of attendance on May 23 with a teacher institute on May 24, with use of remaining emergency days on April 29, and four days to extend a spring break on April 15, 16, 17, and 18.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Hoesman, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

**BOARD POLICY  
REVISIONS --** Revisions to Board Policy as proposed by the IASB Policy Service was held for approval of first reading. Further discussion of the proposed revisions will be held at the regular meeting in April for review and possible adoption.

**ADMINISTRATIVE  
PROCEDURE ON  
FUNDRAISING--** Discussion was also held regarding a request by the board for review of the Administrative Procedure on fundraising. It was determined that the procedure needed rewritten to address online funding by individuals in the name of the school district and revising of fundraising forms to be used. There was some suggestion that the board may not want to approve all fundraisers but leave final approval up to the superintendent.

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**CLOSED SESSION-  
8:35 P.M.--**

A motion was made by Mr. Hallock, seconded by Mr. Hoesman, to go to closed session at 8:35 p.m. to discuss Closed Session minutes for approval as per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057; Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Schutz, yea
Hoesman, yea	P. Ford, absent
Killion, absent	Haskell, yea
E. Ford , absent	

**RECONVENE-10:55 P.M.-** A motion was made by Mrs. Schutz, seconded by Mr. Hallock, to return to open session at 10:55 p.m.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	P. Ford, absent
Hallock, yea	Hoesman, yea
Killion, absent	Haskell, yea
E. Ford, absent	

**ACTION/REPORT--  
CLOSED SESSION  
MINUTES --**

Review of closed session minutes of previous meetings was tabled to the next regular meeting.

**EMPLOYMENT OF  
PERSONNEL--**

Recommendations regarding personnel appointment, employment, compensation, dismissal, and reduction in force were made and acted upon as follows:

**POST POSITION FOR  
PART-TIME GROUNDS-  
KEEPER--**

A motion was made by Mr. Hoesman, seconded by Mr. Hallock, to approve the recommendation to post a position for a part-time, temporary groundskeeping position to work up to 20 hours per week from April to end of growing season in fall, 2018.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Schutz, yea
Hallock, yea	P. Ford, absent
Killion, absent	Haskell, yea
E. Ford, absent	

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**RESOLUTIONS FOR REDUCTION/DISMISSAL**

**OF STAFF FOR 2018-19—** A motion was made by Mrs. Schutz, seconded by Mr. Hallock, to adopt  
**EARLY CHILDHOOD** a Resolution Reference the Honorable Dismissal of Certain Educational  
**PARENT EDUCATORS,** Support Personnel, Amanda Goben, Kellie Heberling, Emily Custer, and  
**PREVENTION COORD.-** Sarah Schmidt, as a result of uncertain grant funding and that the  
Superintendent be authorized and directed to deliver or cause to be  
delivered, the notice to the employees as specified.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Killion, absent
Hallock, yea	P. Ford, absent
Hoesman, yea	Haskell, yea
E. Ford, absent	

**PARAPROFESSIONALS-** A motion was made by Mrs. Schutz, seconded by Mr. Hallock, to  
adopt a Resolution Reference the Honorable Dismissal of Certain  
Educational Support Personnel, due to uncertain need: eight (8)  
Paraprofessional Aides: Laci Ralston, Sandra Speaker, Tonya Elliott, Lori  
Haslerud, Rebekka Robison, Kelsey Hazelwonder, Bradi Rulo-Blair, and  
Penny Vortman, and that the Superintendent be authorized and directed to  
deliver or cause to be delivered, the notice to the employees as specified.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Killion, absent
Hallock, yea	P. Ford, absent
Hoesman, yea	Haskell, yea
E. Ford, absent	

**HONORABLE DISMISSAL** A motion was made by Mrs. Schutz, seconded by Mr. Hoesman, to  
**OF “PEL” EMPLOYEES--** adopt a Resolution Reference the Honorable Dismissal of two (2)  
Professional Educator Licensed (“PEL”) employees, due to uncertain  
grant funding: Ashley Hermens and Michelle Krueger, and that the  
Superintendent be authorized and directed to deliver or cause to be  
delivered, the notice to the employees as specified.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	P. Ford, absent
Hoesman, yea	Hallock, yea
Killion, absent	Haskell, yea
E. Ford, absent	

**DISMISSAL OF “PEL”** A motion was made by Mrs. Schutz, seconded by Mr. Hoesman, to adopt  
**EMPLOYEE--** a Resolution Reference the Dismissal of a Professional Educator Licensed  
 (“PEL”) Employee and that the employment of NaRetta Forrester not be  
renewed for the 2018-19 school year, effective as of the last scheduled  
work day for the 2017-18 school year and that the Superintendent be

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authorized and directed to deliver or cause to be delivered, the notice to the person affected by such action as required.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	P. Ford, absent
Hoesman, yea	Hallock, yea
Killion, absent	Haskell, yea
E. Ford, absent	

**EXTRACURRICULAR  
STIPEND POSITIONS-**

A motion was made by Mr. Hoesman, seconded by Mrs. Schutz, to adopt a Resolution Reference the Decision to Discontinue Certain Extra-Curricular Assignments, Duties and Stipends of those persons not otherwise employed or members of the bargaining unit and that the Superintendent be authorized to deliver or cause to be delivered, the notice to the following persons affected by such action: Susan Randall-Head Volleyball Coach, Jinger Oller, Jr. High Volleyball Coach, Nathan Roberts-Head High School Softball Coach, Jeff Clanton-Jr. High Softball Coach, Cade Reno-High School Baseball Coach, Cindy Carlson-Rice-High School Play Director, Kimberly Brannan-Class Sponsor, Justin Roesch-Jr. High Baseball Coach, Mark Strain-Jr. High Boys Basketball Coach, Tammy Berry-Jr. High Girls Basketball Coach, Clayton Rollins - Jr. High Boys Track Coach, Dan Tepen-6<sup>th</sup> Grade Boys Basketball Coach and MaKendra Jennings-6<sup>th</sup> Grade Girls Basketball Coach, and Emily Forrester-Jr. High Cheerleader Sponsor.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

**AUTHORIZE  
REASSIGNMENT OF  
TONYA ELLIOTT AS  
PARENT EDUCATOR--**

Due to the notice from the Illinois State Board of Education of additional funding in the Early Childhood Prevention Initiative grant program for the 2017-2018 year that must be spent by June 30, a motion was made by Mr. Hoesman, seconded by Mr. Hallock, to approve the recommendation of the administration to reassign current Paraprofessional Special Education Aide Tonya Elliott to the position of Parent Educator effective April 3, 2018, through the end of the 2017-2018 fiscal year, June 30, 2018.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Schutz, yea
Hallock, yea	P. Ford, absent
Killion, absent	Haskell, yea
E. Ford, absent	

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**AUTHORIZE  
EMPLOYMENT OF  
PAYROLL/BENEFITS**

Due to the need to fill the vacant position for a payroll/benefits clerk as soon as possible, a motion was made by Mrs. Schutz, seconded by Mr. Hoesman, to authorize the administration to offer employment to a qualified individual, effective as soon as possible, with action to confirm employment at the regular meeting, April 18, 2018.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	P. Ford, absent
Hoesman, yea	Hallock, yea
Killion, absent	Haskell, yea
E. Ford, absent	

**REEMPLOYMENT OF  
TRANSPORTATION  
SUPERVISOR-2018-2019**

A motion was made by Mr. Hoesman, seconded by Mrs. Schutz, to reemploy John Davidson as District Transportation Supervisor/Mechanic with a 2.25 percent salary increase for the 2018-2019 school year.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, nay
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, yea
E. Ford, absent	

Motion carried—3-yea; 1-nay; 3-absent.

**ESTABLISH SALARIES  
PRINCIPALS-2018-2019**

A motion was made by Mr. Hoesman, seconded by Mrs. Schutz, to authorize salary increases of three percent for Jr.-Sr. High School Principal Amanda Macias and North Greene Elementary Principal Jaclyn Kuchy and to revise their 2018-2019 eleven-month contracts to reflect such increase.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Schutz, yea	Killion, absent
P. Ford, absent	Haskell, nay
E. Ford, absent	

Motion carried—3-yea; 1-nay; 3-absent.

**ADJOURN-11:05 P.M.--**

With no further business to come before the Board, President Haskell adjourned the meeting at 11:05 p.m.

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Jeff Haskell, Vice-President

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Barbara Neece, Secretary