

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Monday, April 20, 2011, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Jeff Clanton; Members Brad Bell, Don Nell, Rob McMillen, Jerry Reno, Joe Schnelten and Daniel Woodlock. Superintendent Les Stevens, Secretary Barb Neece, Treasurer Tiffany Mumford, Principals Cindy Carlson Rice, Mary Brady, and Rick Hutchinson, Transportation Supervisor Dave Beck and Building Maintenance Director Dale Coffman also were in attendance.

**CONSENT ITEMS:  
MINUTES;  
BILLS;  
REPORTS OF TREAS.,  
PRINCIPALS,  
TRANSPORTATION &  
BUILDING & GROUNDS;  
IHSA & IESA MEMBER-  
SHIP; AGREEMENT FOR  
UNEMPLOYMENT  
CLAIMS COST  
CONTROL;  
FUNDRAISERS;**

A motion was made by Mr. Reno, seconded by Dr. Woodlock, to approve the following consent agenda items: Minutes of the regular meeting of March 16, 2011, as presented; payment of bills as listed; Treasurer’s Report and Update for the month of March; Building Principal reports of recent activities and events; Transportation Report and Buildings and Grounds Report for the month of March; renewal of membership with the Illinois High School Association for 2011-2012 school year; renewal of agreement with NSN Services for management of unemployment claims cost control at \$1.88 per employee for 2011-2012; Catastrophic student athlete accident insurance with Guarantee Trust Life/Family Insurance Service at a cost of \$3.35 per student athlete and offer supplemental student accident insurance through Guarantee Trust Life/Family Insurance Service for purchase by students for the 2011-2012 school year as proposed; and Fundraising activities for the high school FFA to sell flowers through Cumberland Growers beginning with the annual Ag Day event on April 23; and for the Football team to sell discount merchant cards through National Fundraising Partners June 1- June 14 to fund uniforms and equipment.

The President put the motion to a vote and the following roll call resulted:

Reno, yea                      McMillen, yea  
Woodlock, yea                Nell, yea  
Bell, yea                        Schnelten, yea  
   Clanton, yea

A motion was made by Mr. McMillen, seconded by Mr. Reno, to approve the Football team to host a camp for grades 4<sup>th</sup>-8<sup>th</sup>, a 7 on 7 tourney, concessions, and t-shirts sales July 11-July 23, to fund uniforms and equipment.

**MINUTES—04-20-2011**

The President put the motion to a vote and the following roll call resulted:

McMillen, yea	Woodlock, yea
Reno, yea	Bell, abstain
Schnelten, yea	Nell, yea
Clanton, yea	

**FOOTBALL UNIFORMS  
FUNDING--**

A motion was made by Mr. Woodlock, seconded by Mr. Reno, to approve the district to fund purchase of uniforms and equipment for the high school football team, with the team to reimburse the district in-full following the fundraising activities.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**SUPERINTENDENT  
REPORT--**

Superintendent Stevens gave reports on the following items:

1. Reminded members to file their Statement of Economic Interest with the County Clerk by April 29.
2. Informed members of plans to fund a special professional development conference sponsored by the Association for School Curriculum Development for all administrators to be held in Boston in July.

**BOARD POLICY--**

A motion was made by Mr. Reno, seconded by Dr. Woodlock, to approve second reading of the proposed revisions to Board Policies, Exhibits and Procedures: 2:20-E, 2:140, 2:150-AP, 2:240-E1, 2:240-E2, 2:250, 2:250-AP1, 3:50, 3:60, 4:15, 4:15-AP, 4:15-E1, 4:15-E2, 4:15-E3, 4:110-AP2, 5:40, 5:40-AP, 5:50, 5:100-AP, 5:150, 5:150-AP, 5:200, 5:285, 5:300, 6:100, 6:100-AP, 6:100-E, 6:150, 6:160, 6:185, 6:190, 6:190-AP, 6:250, 6:250-AP, 6:250-E, 6:255, 7:60-AP1, 7:260, 7:270-AP, 7:280, 8:10, 8:90, 8:95, 8:95-E1, 8:95-E2, 8:110.

The President put the motion to a vote and the following roll call resulted:

Reno, yea	McMillen, yea
Woodlock, yea	Nell, yea
Bell, yea	Schnelten, yea
Clanton, nay	

Motion carried—6-yea; 1-nay.

**MINUTES—04-20-2011**

**REORGANIZATION OF  
OF BOARD--**

An announcement was made that the election results had not yet been received from the County Clerk, therefore the installation of new members and reorganization of the Board would not be held. A special meeting was called for Monday, May 2, at 7:00 p.m. for seating of members and reorganization of the board in order to meet the May 3 deadline.

**JOHNSON CONTROLS  
QZAB BONDS--**

Further discussion was held with representatives of Johnson Controls regarding procedure for issuance of Quality Zone Academy Bonds for use in generating monies to match the \$184,500 of School Energy Efficiency Grant funds the district will receive from the state for funding of projects to replace the boiler, upgrade electrical wiring, and gym lighting, and controls at the high school, and to replace windows at and gym lighting at the junior high, and upgrade other lighting and controls at all three buildings. A portion of the QZAB bonds will also be used for purchase iPads for high school students. The board was informed that the district will have two years to use the SEEG grant and six months to use at least 10% of the QZAB funds, with that timeline beginning at the time of allocation, which was last December. Therefore, the district will need to obligate the 10% by June, 2011, with sixteen years to pay it back. It was estimated that the district would need to issue approximately \$500,000 in QZAB funds to complete the projects as proposed.

Bruce Combs and Brett Hamilton of Johnson Controls also discussed the possibility of the district entering into an agreement for an energy performance contract that would help with the replacement of controls and provide future maintenance to assure efficiency and proposed savings on utilities. It was noted that specifications for such a contract would need to be developed and advertisement for proposals be made to allow other companies an opportunity to submit their performance contracts.

Consensus of the board was for additional information concerning breakdown of estimated costs and details of timelines to be brought back for further discussion of the matter of issuance of QZAB bonds at the special meeting of May 2 for possible action and performance contracts.

**RENEW JOHNSON  
CONTROLS  
MAINTENANCE  
AGREEMENT--**

A motion was made by Dr. Woodlock, seconded by Mr. Reno, to approve the renewal of the maintenance agreement with Johnson Controls for monitoring and servicing the HVAC system controls at the district buildings for fiscal year 2011-2012 at a cost of \$14,992.00.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, nay
Schnelten, yea	Nell, yea
Clanton, yea	

**MINUTES—04-20-2011**

Motion carried 6-yea; 1-nay.

**BUILDING PROJECTS--  
H.S. ROOF REPAIR—**

Rick Keisker, of Ittner Architects, was present to review plans and project schedule for the repair of roof drains, addition of drain piping, replacement of soffit and roofing on the 1957 wing portion of roof connecting to the 2002 addition of the high school building and seek authorization to proceed with advertisement for bids.

Following review and discussion , a motion was made by Mr. Reno, seconded by Mr. Nell, to approve proceeding with the project as planned and authorize Ittner Architects to seek bids for the roof repair project at North Greene High School.

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Woodlock, yea
Nell, yea	Bell, yea
Schnelten, yea	McMillen, yea
Clanton, yea	

**RDHS. STAIR REPAIR--** Mr. Keisker also presented plans for board approval of a project to replace the concrete steps on the west side of the Roodhouse building with the work to be done by district maintenance staff. Maintenance Director Dale Coffman suggested that the board may want to consider replacing the steps with the addition of a ramp in order to make the entrance ADA compliant since it is now used primarily for bus student drop off and loading on a daily basis.

Following discussion, a motion was made by Dr. Woodlock, seconded by Mr. Reno, to authorize the maintenance director to proceed with repair of the concrete step area at the Roodhouse building as a summer maintenance project.

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**TRANSFER OF FUNDS--** A motion was made by Dr. Woodlock, seconded by Mr. Reno, to adopt a Resolution for the permanent transfer of interest funds in the amount of \$3,161.72 from the Education Funds to Debt Services to cover the shortage of collected taxes to meet the required bond issue payment.

**MINUTES—04-20-2011**

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**RESIGNATIONS--**

A motion was made by Dr. Woodlock, seconded by Mr. Reno, to accept the resignation of Steve Marfia as Science teacher at the High School, effective the end of the 2010-2011 school year.

The President put the motion to a vote and the following roll call was taken:

Woodlock, yea	Bell, yea
Reno, yea	McMillen, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**EMPLOYMENT OF  
PERSONNEL--  
POST SUMMER MAIN-  
TENANCE POSITIONS--**

A motion was made by Dr. Woodlock, seconded by Mr. Schnelten, to approve the recommendations for personnel appointment, employment as follows:

Post positions for employment of four part-time, temporary Summer Maintenance workers to work 20 hours per week for 12 weeks, to begin late May, early June and run through mid-August at \$8.25 per hour through June 30, and \$8.50 per hour beginning July 1, 2011.

**POST EXTRACURRICU-  
LAR STIPEND  
POSITIONS--**

post the open extracurricular stipend positions for the 2011-2012 school year;

**EMPLOY SPECIAL ED.  
SUMMER SCHOOL  
STAFF--**

employ Jessica Morr as teacher and Kerri Hull as paraprofessional for the Primary Cross-Categorical Special Education Summer School, at their per diem hourly rate, from June 6-24, for 6 hours per day for 15 days;

**EMPLOY COOKS FOR  
SUMMER LUNCH PROG.-**

employ Lisa Icide as Head Cook and Judy Cotter as Regular Cook for the Summer School Lunch program at their per diem hourly rate from June 6-24 for 6 hours per day for 15 days;

**POST 9-12 TITLE I  
SUMMER SCHOOL  
POSITIONS--**

post teaching positions for Title I Summer School for Grades 9-12, for English, Math, Science, and Social Studies, from June 6-24, for 6 hours per day for 15 days; and

**APPROVE TRAINING  
FOR SUB. BUS DRIVER--**

approve Jennifer McMillen, to take training for certification to become a substitute bus driver.

**MINUTES—04-20-2011**

The President put the motion to a vote and the following roll call resulted:

Woodlock, yea	McMillen, yea
Schnelten, yea	Nell, yea
Bell, yea	Reno, yea
Clanton, yea	

**CALENDAR  
2011-2012--**

A motion was made by Mr. Reno, seconded by Mr. Bell, to approve the recommendation of the Calendar Committee and adopt the proposed Calendar for the 2011-2012 school year with beginning dates of August 18 and 19 as institute days for staff, first day attendance of August 22 for students, and tentative end date of June 5 pending any remaining of the ten emergency days.

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Nell, yea
Bell, yea	Schnelten yea
McMillen, yea	Woodlock, yea
Clanton, yea	

**DISCIPLINE POLICIES**—Superintendent Stevens reported that the Parent-Teacher Advisory Committee on Student Discipline met on April 6 to review the discipline policies and No Child Left Behind procedures with only minor changes of some headings and addition of referrals to RTI as a third alternative to White Hall Elementary Discipline Policy 7:190-AP6.

Following review, a motion was made by Mr. Schnelten, seconded by Mr. Reno, to approve the Discipline Policies and No Child Left Behind Procedures for the 2011-2012 school year as presented.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Bell, yea
Reno, yea	McMillen, yea
Woodlock, yea	Nell, yea
Clanton, yea	

**SUMMER  
MAINTENANCE  
PROJECTS--**

Discussion of summer maintenance projects was tabled for approval at the May regular meeting so that a more complete list may be presented.

**APPROVAL TO SERVE  
AS FISCAL AGENT FOR  
BOYS & GIRLS CLUB--**

Upon the recommendation of the administration, a motion was made by Mr. Reno, seconded by Mr. McMillen, to authorize the district to serve as the Fiscal Agent for the local area Boy's & Girl's Club for fiscal year 2012.

**MINUTES—04-20-2011**

The President put the motion to a vote and the following roll call resulted:

Reno, yea	Schnelten, absent
McMillen, yea	Woodlock, yea
Nell, yea	Bell, yea
Clanton, yea	

**CLOSED SESSION-  
8:59 P.M.--**

A motion was made by Mr. McMillen, seconded by Mr. Reno, to go to closed session at 8:59 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call was taken:

McMillen, yea	Woodlock, yea
Reno, yea	Bell, yea
Schnelten, yea	Nell, yea
Clanton, yea	

**RECONVENE-9:30 P.M.-**

A motion was made by Mr. Reno, seconded by Mr. Schnelten, to return to open session at 9:30 p.m.

The President put the motion to a vote and the following roll call was taken:

Reno, yea	Bell, yea
Schnelten, yea	McMillen, yea
Woodlock, yea	Nell, yea
Clanton, yea	

**ACTION/REPORT-  
CLOSED SESSION  
MINUTES --**

Approval of closed session minutes was tabled until the next regular meeting in May.

**EMPLOY TEACHERS-  
K-3 SUMMER SCHOOL--**

A motion was made by Mr. Reno, seconded by Dr. Woodlock, to employ the following as teachers for the K-3 Summer School to from June 6-24, to be paid their per diem hourly rate for 6 hours per day for 15 days and funded with Title I funds:  
Carol Evans, Vickie Bushnell, Wendy VanGiesen, and Kyle Pohlman

The President put the motion to a vote and the following roll call resulted:

**MINUTES—04-20-2011**

Reno, yea                      McMillen, yea  
Woodlock, yea                Nell, yea  
Bell, yea                        Schnelten, yea  
   Clanton, yea

**ADJOURN-9:31 P.M.--**

With no further business to come before the Board, President Clanton adjourned the meeting at 9:31 p.m.

---

Jeff Clanton, President

---

Barbara Neece, Secretary