

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, April 20, 2016, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Kevin Nichols; Members Brad Bell, Ed Ford, Pat Ford, David Hallock, Jeff Haskell, and Joe Schnelten. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Keppen Clanton and Mark Darr, Transportation Supervisor John Davidson, and Building Maintenance Director Dale Coffman also were in attendance.

**CONSENT ITEMS:
MINUTES;
BILLS;
REPORTS OF TREAS.,
PRINCIPALS,
TRANSPORTATION &
BUILDING & GROUNDS;
RENEWAL OF
IESA MEMBERSHIP;
CATASTROPHIC &
STUDENT ACCIDENT
INSURANCE;**

A motion was made by Mr. Haskell, seconded by Mr. Ed Ford, to approve the following consent agenda items: Minutes of the regular meeting of March 16, 2016, as presented; payment of bills as listed; Treasurer’s Report for March and Update for the month of April; Building Principal reports of recent activities and events; Transportation Report and Buildings and Grounds Report for the month of March; renewal of membership with the Illinois Elementary School Association for 2016-2017 school year and pay \$75.00 per activity participation; Contract for catastrophic student athlete accident insurance with AIG/National Union Fire/First Agency at a cost of \$1390.40 and offer voluntary student accident insurance through Guarantee Trust Life/Family Insurance Service for the 2016-2017 school year as proposed at the same rates as 2015-16; and fundraising activities for the high school Class of 2017 to sell merchandise through Great Western Products (popcorn) to earn funds for 2016 Prom and 2017 Senior Trip; High School Boys Basketball team to host a Summer Basketball Camp for boys 3rd grade through 12th grade, June 1-3 from 8:00 a.m. to 5:00 p.m.;

FUNDRAISERS;

USE OF FACILITIES;

Approve use by the H.S. Boys Basketball Program to host a summer league on Tuesday evenings during the month of June;

GIFTS/DONATIONS;

Acknowledge an additional donation from the Howard and Vera Million Estate Trust in the amount of \$20,000 to be distributed to the NG FFA Chapter Activity Fund;

**DESIGNATION OF
SURPLUS PROPERTY--**

Approve request to designate Early Childhood/Parenting Program play-ground equipment located at the athletic field in Roodhouse as surplus property and dispose of it by donating it in as-is condition to the Hillview Village Board for its park.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
E. Ford, yea	Schnelten, yea
P. Ford, yea	Bell, yea
Nichols, yea	

MINUTES—04-20-2016

**STUDENT PROJECT
PRESENTATION--**

Industrial Technology Teacher and Sponsor, Kevin Fraser and student Molly Haskell were present to discuss and demonstrate a student-made 3-D prototype for a model of a device manufactured by MKT Industries of St. Louis, Missouri, that will be used at trade shows for marketing purposes. Students Molly Haskell, Payton Tucker, Hunter Clanton, and James Sullivan were assigned the task and it was reported they took on the project with enthusiasm and success and were awarded a donation to the Industrial Technology Club of \$500 for their efforts, as well as, receiving orders for additional prototypes. MKT also offered them individual opportunity for internships with the company if they choose to pursue careers in the field. Also discussed by Mr. Fraser was a project he is initiating through a STEM grant program in coordination with Lewis and Clark Community College for building electric guitars. He reported that he has established an online “Go Fund Me Account” to request donations for funding the needed cost of the kits. The project is to be operated outside of the regular school day with Mr. Fraser donating his time. At the time of the meeting there were 63 students signed up for the project, with only possible ten students accepted at a time. He has sent notices to celebrities for possible sponsorship of funding. Raffle off completed guitars was also a consideration. Eventual plans are to invite local area school district students to participate. A special activity fund was requested to be established for depositing project funds in order to keep a separate accounting from other Industrial Technology Club activity funds.

Members were very enthused with the success of the MKT project and commended the students and Mr. Fraser for their innovation and success and encouraged further types projects and programs.

**ADJOURN SINE DIE--
8:10 P.M.--**

At this time, President Nichols requested a motion for adjournment *sine die* of the current board in order for reorganization and election of officers for the coming year, 2016-17.

A motion was made by Mr. Bell, seconded by Mr. Nichols, to adjourn *sine die* at 8:10 p.m.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Haskell, yea
Nichols, yea	E. Ford, yea
Hallock, yea	P. Ford, yea
Schnelten, yea	

**REORGANIZATION &
ROLL CALL--
8:12 P.M.--**

With Member Kevin Nichols serving as President Pro-Tem, roll call was heard at 8:12 p.m. with all members reported as present.

**ELECTION OF
OFFICERS--**

President Pro-Tem Nichols called for nominations for office of President to serve a one-year term. Member Bell nominated Member Jeff Haskell

MINUTES—04-20-2016

PRESIDENT- and Member Ed Ford seconded the nomination. With no further nominations being heard, nominations were closed and a roll call vote was taken resulting in Mr. Jeff Haskell declared elected as President for the ensuing one-year term.

VICE-PRESIDENT- Upon Mr. Haskell taking the chair, nominations were called for the office of Vice-President for the ensuing one-year term. Member Nichols nominated Member Bell, seconded by Member Schnelten. With no further nominations heard, President Haskell closed nominations and a roll call vote was taken resulting in Member Bell declared elected as Vice-President for the ensuing one-year term.

APPOINTMENT OF SECRETARY AND TREASURER-- A motion was then made by Mr. Ed Ford, seconded by Mr. Bell, to appoint Barbara Neece as Board Secretary and Tiffany Mumford as Treasurer for the 2016-17 fiscal year.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Bell, yea	Nichols, yea
P. Ford, yea	Schnelten, yea
Haskell, yea	

MEETING SCHEDULE/ AUDITOR-- A motion was made by Mr. Pat Ford, seconded by Mr. Nichols, to reestablish the meeting schedule as the third Wednesday of each month at 7:00 p.m. to be held at the North Greene Administrative Education Center, in the Unit Office area Board Room, 250 East Sherman Street, White Hall, Illinois, and to appoint the auditing firm of Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd., Jacksonville, Illinois, as district financial auditors and direct them to conduct the annual audit of the financial accounts for fiscal year 2016, as required.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Bell, yea
Nichols, yea	E. Ford, yea
Schnelten, yea	Hallock, yea
Haskell, yea	

SUPERINTENDENT REPORT-- Superintendent Coultas and Supervising Principal Scott gave reports on the following items:

1. Reminded members to file their Statement of Economic Interest with the County Clerk by May 1;
2. Reminded committee members of the upcoming meeting of the Timely/Meaningful Consultation meeting with parents of known home-schooled and private school students on May 4 at 6:30 p.m. and

MINUTES—04-20-2016

the Parent-Teacher Advisory Committee on May 4 at 7:00 p.m., to review student discipline policies and procedures and Title I Plans for discussion of revisions for 2016-17;

3. Reviewed a letter received from a visitor to the district to attend an athletic event and questioned the gate receipt amount being higher than at other area schools;
4. Reviewed a letter received from an area school wanting to become a WIVC member school and displeasure as to how the conference committee handled the request;
5. Gave a preliminary report from ISBE that school districts are to be fully funded in State Aid for next year but the district's amount is reportedly to be reduced by approximately \$83,000 less than the current year;
6. As a result of last year's Federal and State program monitoring visit of Title I and Title II grant programs for 2013-14, the district is requested to repay approximately \$53,355 in Title I funds and \$9,000 for supplies purchased for the high school when the plan was not written for such. The ISBE meeting will be held on April 25 and it is hoped that the district's appeal will be heard and ruled upon favorably to eliminate or at least reduce the amount requested.
7. Reported that the State erroneously overpaid municipalities in the County in Corporate Personal Property Replacement monies and are now requesting the overpayment returned. The estimated amount overpaid to the district is approximately \$19,724.00.
8. The amount the insurance company determined that the totaled bus No. 17 was valued came to \$17,904.00 and the funds will be applied along with those provided by the FFA for purchase of a multi-function activity bus, with use to be shared with other activities, and the FFA to have first preference for use;
9. Guardrails are being installed along the east campus fence and parking area at the North Greene Elementary.

BUILDING & GROUNDS PROJECTS--

Superintendent Coultas and Supervising Principal Scott, along with Maintenance Director Coffman reported that a review of the list of summer maintenance projects for prioritizing resulted in a continuation of projects from the 2015 summer projects list, with completion of as many items as time and funds allow. One item determined of high priority was to obtain bids for painting the Ag Shop building and the Bus Garage building.

Following review of the list, a motion was made by Mr. Ed Ford, seconded by Mr. Schnelten, to approve seeking of bids for painting of the Bus Garage and Ag Shop buildings and to prioritize other items for completion.

MINUTES—04-20-2016

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
Bell, yea	Nichols, yea
Haskell, yea	

FINANCING OPTIONS-- Superintendent Coultas continued discussion from the March regular meeting regarding the concern for meeting budgeted expenses during the summer months when the district will not be receiving any state aid payments and before property taxes are received in the Fall. As discussed previously, the two recommended options were issuing Tax Anticipation Warrants or issuing Working Cash Bonds. Following additional consideration, Mr. Coultas felt that the best option would be to issue Working Cash Bonds in the amount of \$400,000 to be repaid over a 4-year period and requested Board authorization to start the process, as a formal Resolution will need to be adopted at the regular May meeting.

Following discussion, a poll resulted in the majority being in favor, with President Haskell voicing the only objection.

DISPOSAL OF FORMER OFFICE BUILDING-- Further discussion was held regarding the disposal of the former Administrative Education Office building at 407 N. Main Street, White Hall. With offers from two individuals, one wanting two parcels and the other only one parcel but neither wanting the building, it was suggested that the entire property be listed with a realtor for a period of time. Following discussion, a motion was made by Mr. Schnelten, seconded by Mr. Pat Ford, to list the property with a local realtor as recommended.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Nichols, yea
P. Ford, yea	Bell, nay
Hallock, yea	E. Ford, abstain
Haskell, yea	

Motion carried—5-yea; 1-nay; 1-abstension.

ADOPT BOARD POLICY REVISIONS-- A review of recommended Board Policies and Procedures was held, with it noted that several of the policies were being adopted to be in compliance with new legislation regarding student discipline and will require major revision of student disciplinary policies and procedures. After review, a motion was made by Mr. Schnelten, seconded by Mr. Ed Ford, to approve second reading for adoption of Board Policy and Procedures revisions as follows: 6:130, 6:300, 6:300-E2, 7:150, 7:150-AP, 7:190, 7:190-AP2, 7:190-AP3, 7:190-AP4, 7:190-AP7, 7:190-AP8, 7:190-E1, 7:190-E3, 7:190-E4, 7:200, 7:200-E1, 7:200-E2, 7:210, 7:210-E1, 7:220, 7:230, 7:240, 7:240-AP2, E1, 7:305, 7:305-AP.

MINUTES—04-20-2016

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Bell, yea
Haskell, yea	

RESIGNATIONS--

A motion was made by Mr. Ed Ford, seconded by Mr. Schnelten, to accept the following resignations:

1. Sara Coultas, as Jr. High Girls Basketball Coach, effective immediately;
2. Ellen Legg, as part-time Parent Educator, effective April 22, 2016.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
Bell, yea	Nichols, yea
Haskell, yea	

EMPLOYMENT OF PERSONNEL--

A motion was made by Mr. Schnelten, seconded by Mr. Ed Ford, to approve recommendations for personnel appointment, employment as follows:

POST SUMMER MAINTENANCE POSITIONS--

Post positions for employment of four part-time, temporary Summer Maintenance workers to work 20 hours per week for 12 weeks, to begin late May, early June and run through mid-August at \$8.75 per hour;

POST SUMMER SCHOOL POSITIONS-

Post a position for one teacher for the Primary Special Education Extended Summer session, for 15 days, June 6-24 for 4 hours per day from 8 a.m.-12 noon;
Post position for one paraprofessional special education classroom aide for the Primary Special Education extended school year session, for 15 days, June 6-24 for 4 hours per day from 8 a.m.-12 noon;
Post positions for four Math teachers (2-junior high level and 2-high school level) for the Title I extended school year program for 5 hours per day for 20 days from June 1-28;
Post positions for four Elementary teachers for the Title I extended school year program for 5 hours per day for 20 days from June 1-28;
Post positions for two Cooks for the extended school year programs, one at the Elementary and one at the Junior-Senior High School for 5 hours per day for 20 days, June 1-28 serving breakfast and lunch;
Post position for a Bus Driver for transporting Primary Special Education Extended School Year students beginning June 6-24;
Post positions for two Bus Drivers for transporting Junior-Senior High and Elementary students to extended school year summer session for 20 days from June 1-28;

MINUTES—04-20-2016

Post position for one Speech Pathologist to service identified students attending the extended summer sessions for 4 hours per day for 15 days from June 6-24;

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Bell, yea

Haskell, nay

Motion carried—6-yea; 1-nay.

**APPROVE PAYMENT
OF AFTER SCHOOL
PROGRAM STAFF--**

A motion was made to approve the payment of staff from the Title I Grant funds for providing instruction during the Title I After-School program held from March 1, through May 20, 2016, as follows:

Kindergarten – Kyle Pohlman, Carol Evans;

First Grade- Natalie Frye, Michelle Hoesman, Sarah Jennings;

Second Grade- Stacey Lawson, Lynn Isringhausen;

Third Grade- Jody Haskell, Meredith Schenck, Lindsey Coultas;

Fourth Grade- Rebecca Vogt, Kelli Schnelt;

Fifth Grade- Tim Roberts, Amber Nash;

Sixth Grade- Melissa Bishop, Amber Nash, Rebecca Kuehnel;

Office Staff- Becky Gilmore, Dana Osborne, Amy Cox;

Junior High- Marge Anderson, Melissa Bishop, Sara Dean, Gina Edwards, Shane Feltes, Laura Meyers, Renda Stone;

High School- Sara Coultas, Angela Brame, Steve Heitzig, Clancy Maher, Rebecca Kuehnel, Twila Prunty, Patricia Brown, Tim Roberts, Ben Baro

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	E. Ford, yea
Nichols, yea	P. Ford, yea
Bell, yea	Hallock, yea

Haskell, abstain

Motion carried-6-yea; 1-abstension.

**RESOLUTION RE:
HONORABLE
DISMISSAL-**

Per recommendation of the administration, a motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to adopt a Resolution for the Honorable Dismissal of Certain Educational Support Personnel due to sound financial and educational planning and in the best interest of the district and decrease one part-time seasonal Groundskeeping employee, James Knox for the 2016-17 school year.

MINUTES—04-20-2016

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Schnelten, yea
Hallock, yea	Bell, yea
Nichols, yea	E. Ford, yea
Haskell, yea	

**APPROVE VOLUNTEER
COACH-JR. HIGH
TRACK--**

A motion was made by Mr. Nichols, seconded by Mr. Ed. Ford, to approve Mr. Alan Speaker as a volunteer assistant coach for Jr. High Track for the 2015-16 school year.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, yea
E. Ford, yea	Schnelten, yea
P. Ford, yea	Bell, yea
Haskell, yea	

**CALENDAR
2016-2017--**

A motion was made by Mr. Bell, seconded by Mr. Hallock, to approve the recommendation of the Calendar Committee and adopt the proposed Calendar for the 2016-2017 school year, with beginning dates of August 16 as an institute day for staff, first day of attendance August 17 for students and tentative last full day of attendance on May 25 with a teacher institute on May 26, and use pending of one emergency day on February 20, President’s Day, and six planned emergency days to extend a spring break in April, if not previously used.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Schnelten, yea
Hallock, yea	E. Ford, yea
Nichols, yea	P. Ford, yea
Haskell, yea	

USE OF FACILITIES--

Discussion was held regarding a verbal request by local law enforcement members to use the North Greene Elementary gym to play basketball on Sunday evenings, with waiver of fees. Following discussion, it was a consensus that the group needed to complete the required application for use of facilities form, provide certificate of insurance, and request waiver of fees for board action to approve at the next meeting.

**APPROVE EGYPTIAN
TRUST TO SEEK
HEALTH INS.
COVERAGE QUOTES--**

Per recommendation from Egyptian Trust and the administration, as agreed during recent negotiation sessions, a motion was made by Mr. Schnelten, seconded by Mr. Nichols, to authorize Egyptian Trust Benefits Cooperative to participate in the Mark to Market Program for seeking health insurance plan benefits for premium savings for the district.

MINUTES—04-20-2016

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	E. Ford, yea
Nichols, yea	P. Ford, yea
Bell, yea	Hallock, yea
Haskell, yea	

RATIFY TEAMSTERS AGREEMENT- 2015-16--

A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to ratify the collective bargaining agreement for Teamsters Local 916, for bus drivers and bus aides, as tentatively agreed at the collective bargaining session held on April 4, 2016.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Schnelten, yea
Hallock, yea	Bell, abstain
Nichols, yea	E. Ford, yea
Haskell, yea	

Motion carried—6-yea; 1-abstension.

FEE SCHEDULE '16-'17--

A motion was made by Mr. Ed Ford, seconded by Mr. Schnelten, to approve the Fees, Fines, and Charges Schedule for 2016-17 school year with no changes, with exception of meal allowance for state track meet participants increasing from \$15 per day to \$35.00 per day.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	P. Ford, yea
Schnelten, yea	Hallock, nay
Bell, nay	Nichols, yea
Haskell, yea	

Motion carried—5-yea; 2-nay.

SALARY INCREASES: NON-BARGAINING UNIT EMPLOYEES; SIS ASSIGNMENT--

Per recommendation of the administration, a motion was made by Mr. Schnelten, seconded by Mr. Ed Ford, to approve a two percent salary increase for Supervisors Dale Coffman and John Davidson and all non-bargaining unit support personnel retro-active for the 2015-16 school year and approve assigning duties of Student Information System reporting to Bookkeeper Tiffany Mumford and pay an annual stipend of \$1,200.00.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Bell, yea
Haskell, yea	

CLOSED SESSION- 10:00 P.M.--

A motion was made by Mr. Hallock, seconded by Mr. Schnelten, to go to closed session at 10:00 p.m. to discuss Closed Session minutes for

MINUTES—04-20-2016

approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	E. Ford, yea
Schnelten, yea	P. Ford, yea
Bell, yea	Nichols, yea
Haskell, yea	

RECONVENE-10:54 P.M.- A motion was made by Mr. Bell, seconded by Mr. Ed Ford, to return to open session at 10:54 p.m.

The President put the motion to a vote and the following roll call resulted:

Bell, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Schnelten, yea
Haskell, yea	

ACTION/REPORT-
CLOSED SESSION
MINUTES --

Action to approve closed session minutes was tabled until the next regular meeting in May.

ADJOURN-10:54 P.M.--

With no further business to come before the Board, President Haskell adjourned the meeting at 10:54 p.m.

Jeff Haskell, President

Barbara Neece, Secretary