

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, May 17, 2017, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Edwin Ford, Members David Hallock, Jeff Haskell, Cale Hoesman, Brenn Killion, and Stacy Schutz. Member Patrick Ford was absent. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principal Jackie Kuchy, Transportation Supervisor John Davidson and Building Maintenance Director Dale Coffman were also in attendance.

**STATEMENT FROM
GUESTS--**

Jinger Oller was present to introduce herself and request consideration of her application for the position of Jr.-Sr. High Volleyball Coach and Jr. High Volleyball Coach for the 2017-18 school year.

Emily Forrester was present to introduce herself and request the board’s consideration of her interest in the position of Jr. High Cheerleader Sponsor for the 2017-18 school year and also to request, as the current volunteer helper, permission to fill the position temporarily for the rest of the 2016-17 fiscal year.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Haskell and seconded by Mrs. Killion, to approve the following consent agenda items: Minutes of the regular rescheduled meeting of April 26, and special meeting of May 3, 2017, as presented; payment of bills as listed;

**BILLS;
REPORT OF TREAS.;
PRINCIPALS,
TRANSPORTATION &
BUILDING & GROUNDS;
RENEWAL OF IASB
MEMBERSHIP;
REVOLVING FUND
BOND;
TREASURER BOND ON
WORKING CASH BONDS;**

Treasurer’s Report for April, and Update of May 17 as presented; reports of building principals concerning recent events and activities; Transportation Report and Buildings and Grounds Report for the month of April as presented; continued membership in the Illinois Association of School Boards for 2017-2018 and payment of dues in the amount of \$4,412.00; renew \$5,000 Revolving Fund Bond for FY18 with Old Republic Surety and pay premium of \$150.00; renew Treasurer Working Cash Bond with Ohio Casualty Insurance Company from May 9, 2017 to May 9, 2018, in the amount of \$107,500, through Wells Fargo and pay premium of \$108.00;

**ACKNOWLEDGE GIFTS/
DONATIONS;
CREATE ACTIVITY
FUND**

acknowledge a donation from Meehan’s Grocery of \$700.00 from the proceeds of a ribeye cookout to go to the Class of 2020 activity fund and a donation from the family of John Barker for the establishment of the John Barker Memorial Athletic Fund;

The President put the motion to a vote and the following roll call was taken:
Haskell, yea P. Ford, absent
Killion, yea Hallock, yea
Schutz, yea Hoesman, yea
E. Ford, yea

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**CLOSED SESSION-
7:17 P.M.--**

A motion was made by Mr. Hallock, seconded by Mrs. Killion, to go into Closed Session at 7:17 p.m. to hear Student disciplinary cases, per 5 ILCS 120/2(c)(9).

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	P. Ford, absent
Killion, yea	Haskell, yea
Schutz, yea	Hoseman, yea
E. Ford, yea	

RECONVENE-8:05 P.M.--

A motion was made by Mr. Haskell, seconded by Mrs. Schutz, to reconvene to Open Session at 8:05 p.m. and the president put the motion to a vote with the following roll call taken:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, absent	Killion, yea
E. Ford, yea	

ACTION/REPORT--

DISCIPLINARY ACTION-

A motion was made by Mrs. Schutz, seconded by Mr. Haskell, as a result of a student disciplinary hearing held in closed session, that Student “A” was found to have violated school rules such that an in-school suspension of two (2) days was justified by the evidence.

Upon the President putting the motion to a vote, the following roll call resulted:

Schutz, yea	Killion, yea
Haskell, nay	P. Ford, absent
Hoesman, yea	Hallock, yea
E. Ford, yea	

Motion carried—5-yea; 1-nay; 1-absent.

**SUPERINTENDENT
REPORT--**

Superintendent Coultas and Supervising Principal Scott supplied information for reports on the following items:

1. Supervising Principal Scott informed of his notice of receipt of recognition as the top student in his group of administrators seeking superintendent endorsement and shared his appreciation of the board for their support throughout the approximate two-year process.
2. Informed members of the Prekindergarten compliance visit report and outlined items in need of correction, such as, an outside entrance door buzzer lowered for accessibility, restrooms to be made compliant, need for smaller cafeteria tables for prekindergarten use, and fencing surrounding the playground. It was noted that many of the items will be addressed with Prekindergarten funds or through the renovation project.

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3. FOIA Report—a request for retiring staff member contact information by the Illinois Retired Teachers Association was received and a response made.
4. Members were informed of the IASB Two Rivers Division meeting to be held on June 6 at Lonzerotti's in Jacksonville. Those planning to attend are to notify Secretary Neece as soon as possible so that registration can be made.
5. The Four Rivers Special Education Council meeting is to be held in June and a member was requested to attend the important meeting to assure a quorum is present.
6. Informed members of a fundraiser to be hosted by the NGHS Booster's at Garners in Roodhouse to raise funds for the Football Activity account.
7. A decision to renew the district's energy savings agreement for the coming term by accepting a proposal to change the electricity provider from Direct Energy to Constellation Energy for a reduced rate resulting in a savings of approximately \$3,000.
8. Superintendent Coultas informed members of an error in payroll calculations of 12 teachers who received their pay pro-rated over 24 months, and not enough Teachers Retirement being deducted for the academic months to make up for the period during the summer pays when TRS is not to be paid. The total amount of approximately \$10,000 of under-payments, will be made by the district in order to meet the June 30 deadline. The dollar amount owed from individuals will be deducted in pro-rated amounts over remaining checks to be received.
9. Report that the State is not going to make any more categorical payments as previously promised and owe the district \$354,120.42, of which over \$100,000 is in transportation funds. The school districts were to get 79% of the transportation funding. The district is overall \$809,000 plus behind in payments received. It was hoped that all State Aid payments will be made.

BUILDING MAINTENANCE

ISSUES--

Building Maintenance Director Dale Coffman reported that the walk-in freezer at the Jr.-Sr. High is down and the compressor is needing replaced. In the meantime, stored items were moved to the freezer remaining at the Administrative Education Center kitchen, and other items from the North Greene Elementary freezers during the planned renovations.

A concern that the Jr.-Sr. High School is running out of classroom space was also reported and a suggestion was made for converting the media center into two classrooms. Mr. Coffman advised that the district's architect would need to be consulted to determine the feasibility and necessary work required in order meet codes.

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**DISCUSSION/ACTION-
PERFORMANCE
CONTRACT-CTS--**

Continued discussion was held from the previous meeting regarding the list of renovation/retrofit projects proposed for completion at the North Greene Elementary and the terms of a performance contract agreement with Control Technology & Solutions (“CTS”) for responsibilities of providing the design and construction completion of the selected projects. An updated list of projects and estimates was provided for review.

Following review and discussion, a motion was made by Mrs. Killion, seconded by Mr. Hallock, to approve the list of all projects proposed for a total cost of \$5,695,955.00 for completion at the North Greene Elementary and approve the terms of a 20-year performance contract agreement with Control Technology & Solutions (“CTS”) to carryout projects as listed.

The President put the motion to a vote and the following roll call was taken:

Killion, yea	Hoesman, yea
Hallock, yea	Schutz, yea
Haskell, yea	P. Ford, absent
E. Ford, yea	

**DISCUSSION OF
FINANCING-NGE
PROJECT--**

Anne Noble of Stifel, Nicolaus & Company, Inc., was present to discuss financing options for funding the approved North Greene Elementary renovation/retrofit projects and to explain the necessary resolutions required for board action to move the process forward. Two options were discussed for funding through issuance of Health-Life Safety bonds for the majority of the cost with a payback period over 18 years plus issuance of alternate revenue bonds in the amount of \$1,000,000 with use of other funds and secured with no more than \$125,000 in annual sales tax revenue. A second option was for issuance of Health-Life Safety bonds with a payback period over 20 years along with the alternate revenue bonds of \$1,000,000. It was stated that the advantage of use of alternate revenue bonds secured with sales tax revenue is that if the sales tax funding goes away, the district would have the right to levy for the difference. It was noted that the board would be required annually to decide to abate an amount of the sales tax money to offset the payments. Ms. Noble suggested that the second option allowed more flexibility. A schedule of timelines for procedures necessary to follow was distributed for review.

Following discussion and consideration of information provided and upon a consensus being reached, President Ed Ford called for action on the following resolutions:

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**RESOLUTION FOR
ISSUANCE OF
GENERAL OBLIGATION
ALTERNATE BONDS--**

A motion was made by Mrs. Killion, seconded by Mr. Haskell, to adopt a Resolution authorizing the issuance of general obligation alternate bonds of Community Unit School District Number 3, Greene and Scott Counties, Illinois in an aggregate principal amount not to exceed \$1,000,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, for the purpose of improving the sites of and altering, repairing and equipping existing school buildings and facilities of said School District. (A complete transcript of the Resolution and related proceedings is attached hereto for clarification.)

The President put the motion to a vote and the following roll call resulted:

Killion, yea	Schutz, yea
Haskell, yea	P. Ford, absent
Hoesman, yea	Hallock, yea
E. Ford, yea	

**RESOLUTION FOR
INTENT REGARDING
CAPITAL
EXPENDITURES
FROM PROCEEDS OF
OBLIGATION--**

A motion was then called for by the President and made by Mr. Haskell, seconded by Mrs. Killion, to adopt a Resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of an obligation to be issued by Community Unit School District Number 3, Greene and Scott Counties, Illinois. (A complete transcript of said Resolution and related proceedings is attached hereto.)

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

As a result of such action it was noted per the timeline presented that the board would need to publish notice for a public hearing to be held on the proposed issuance of the Health-Life Safety bonds to take place at the regular meeting on June 21. Following the hearing, a separate special meeting will be scheduled to approve the bond sales resolution and bond purchase agreement with consensus to set the meeting for June 28 at 7:00 p.m.

**BOARD POLICY-2nd
READING AND
ADOPTION--**

Supervising Principal Scott reviewed the proposed revisions to Board Policies for approval of seconded reading and adoption. Following review and questions, a motion was made by Mr. Haskell, seconded by Mrs. Schutz, to approve second reading and recommended revisions to Board Policies: 2:100, 3:70, 4:15, 4:180, 5:70, 5:80, 5:110, 5:120, 5:140, 5:210, 5:230, 5:285, 5:300, 5:320, 6:70, 6:185, and 7:100, as presented.

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The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, absent	Killion, yea
E. Ford, yea	

APPROVE BID-

SECURITY CAMERAS--

Per recommendation of the administration and previous approval of the Board for seeking bids to replace damaged and outdated building security surveillance camera systems, bids were presented for review and possible action to purchase. It was recommended by Supervising Principal Scott to accept the low bid of Heart Technologies for purchase and installation of security camera systems for the North Greene Elementary School for \$20,299.88 and for North Greene Jr.-Sr. High at a cost of \$22,792.99.

A motion was made by Mr. Hoesman, seconded by Mrs. Killion, to approve the purchase of building security surveillance systems for North Greene Elementary and North Greene Jr.-Sr. High as recommended from Heart Technologies for a total cost of \$44,092.87.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Haskell, nay
E. Ford, yea	

Motion carried—5-yea; 1-nay; 1-absent.

RESIGNATIONS--

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to accept the resignation of Sara Coultas as sponsor of the Class of 2019, effective immediately.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

**EMPLOYMENT,
APPOINTMENT &
LEAVES--**

A motion was made by Mr. Hoesman, seconded by Mr. Hallock, to approve the employment, appointments as recommended, as follows:

1. Approve employment of Tim Wojcik, Chase Bushnell, Bethany Randall, and J.T. Rogers, as part-time temporary Summer Maintenance Workers to work 20 hours per week for up to 12 weeks at \$8.75 per hour;
2. Extend the employment of Jessica Morr as a teacher for Primary Special Education Extended Summer session, effective June 5-23 for 15 days, from 8 a.m.-12 noon;

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3. Approve Michelle Early as paraprofessional classroom aide for the Special Education Extended Summer session, effective June 5-23, for 15 days, from 8 a.m.-12 noon;
4. Employ Lisa Icide as Cook for the extended summer session and Seamless Summer meal program from June 5 through the 23rd at 5 hours per day serving breakfast and lunch;
5. Extend employment of Julitta Wingo as bus driver and Tina Gillis, Bus Aide, for transporting students to the Special Education Extended Summer session to Jacksonville from June 12-July 14th and David McCollom to transport Early Childhood Summer session in Greenfield from June 2-July 14;
6. Employ Susan Randall as bus driver for the Extended Summer Special Education session at North Greene Jr.-Sr.High, for 15 days from June 5-23;
7. Authorize contracting Nanette Bess as Speech Pathologist to service students during the Special Education Extended School Year session for necessary number of hours required by student IEPs during the 15 days from June 5-23.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Killion, yea
Hallock, yea	Schutz, yea
Haskell, yea	P. Ford, absent
E. Ford, yea	

**DISCIPLINE POLICIES/
TITLE I PLANS FOR
2017-18--**

Supervising Principal Scott discussed the recent meeting of the Parent-Teacher Discipline Policy Committee and reviewed and explained the recommendations made by the committee for revisions. Such revisions include, adding misuse of technology on the bus as a Level 2 infraction, combining Junior High and Senior High Activity Codes instead of having two separate ones and updating penalties to align with Student Behavior policies, establishing an organized physical education program at the elementary level to be in compliance with policy 6:50, School Wellness Policy as required by School Code and Federal Nutrition guidelines, 7:70-AP and 7:70-AP1, Attendance Policies, eliminating language for unexcused absence penalty not allowing a student to make up work, Policy 7:190-Student Behavior, prohibiting cellphone use during the school day for all grades unless provided for in a special education 504 Plan, and adding conduct for display of affection, other than holding hands, as inappropriate, adding language and punishment to Administrative Procedure-7:190-AP1b-North Greene Elementary Student Behavior for Grades 4, 5, and 6 to cover acts of physical contact/physical aggression that causes disruption, Administrative Procedure-7:190-AP1c, North Greene Jr. High Behavior Procedures for Grades 7 and 8 eliminated and adding Grades 7 and 8 behavior procedures to Administrative Procedure

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7:190-AP1d- for High School and renaming for Grades 7-12, adding language for inappropriate display of affection and physical contact/physical aggression, development of a universal form to be used district-wide for discipline referral . Mr. Scott recommended removal of language in Policy 7:240, Conduct Code for Participants in Extracurricular Activities, regarding Extracurricular Drug and Alcohol Testing Program due to costs being too prohibitive. Discussion was held and consensus reached to follow protocol in paragraph, Performance Enhancing Drug Testing of High School Student Athletes that uses IHSA rules. Lengthy discussion was held regarding recommendations for revision to the District-Wide Dress Code, 7:190-AP10, for prohibiting wearing of shorts in grades 7-12. After discussion, a consensus was reached that the wording be changed, as follows: **“Short shorts are not allowed in grades 7-12. Pants must fit around the waist. No sagging pants, slacks or shorts will be allowed. Undergarments should not be seen. Shorts, pants, skirts, and dresses must fall below the knee.”**

Following review of all suggested revisions, a motion was made by Mr. Hoesman, seconded by Mr. Ed Ford, to approve the recommendations for revisions to the student behavior policies, attendance policies, and dress codes for the 2017-18 school year.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
E. Ford, yea	Haskell, absent
P. Ford, absent	Killion, yea
Schutz, yea	

It was suggested that parents be made aware of the changes in the dress code as soon as possible so that they can plan purchases of clothes. Administration will post the new Dress Code on the district website as soon as possible.

**TITLE I PLAN &
DISTRICT IMPROVE-
MENT PLAN--**

Mr. Scott then presented information concerning the School-wide Title I Plan and District Improvement Plan, as reviewed by the Parent-Teacher Committee at the May 3 meeting. He explained that the plans for 2017-18 include much the same provisions for instruction as the previous year with the new Reading curriculum to be initiated during the year and recommended approval for submission to the State Board.

Following discussion, a motion was made by Mr. Haskell, seconded by Mrs. Schutz, to approve the School-wide Title I Plan and the District Improvement Plan for the 2017-18 school year for submission for State Board approval.

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The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, absent	Killion, yea
E. Ford, yea	

**IASB ANNUAL
CONFERENCE--**

Members were informed of the upcoming registration period for the Annual Conference of the IASA/IASB/IASBO in Chicago November 17-19 and timeline for submitting any proposals for consideration by the Delegate Assembly. Members were requested to notify the Secretary by June 1 of their intent to attend.

**USE OF FACILITIES--
WHITE HALL LIONS-**

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve the White Hall Lions Club to use the high school parking lot and outside restrooms for parade units to organize and park during the annual Fourth of July Parade on July 3, with approval for waiver of fees and pending receipt of appropriate certificate of insurance.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, abstain
Schutz, yea	Hoesman, yea
E. Ford, yea	

White Hall Alumni,
Tammy Winters, &
Dale Coffman--

A motion was made by Mr. Haskell, seconded by Mr. Hallock, to approve the use of the Jr.-Sr. High Commons by the White Hall Alumni Association to host their annual reunion on May 20, 2017, with waiver of fees and insurance, approve use of the Jr.-Sr. High Commons by Tammy Winters and helpers to prepare community lunches from 10:00 a.m. to 12 noon from June 12-August 11, 2017, with waiver of fees, pending receipt of insurance certificate, and approve use of the Jr.-Sr. High parking lot by guests of Dale Coffman for overflow parking at an event being hosted at Greene Gables Inn on June 17, 2017, pending receipt of insurance certificate.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Killion, yea
Hallock, yea	Schutz, yea
Hoesman, yea	P. Ford, absent
E. Ford, yea	

**BOARD COMMITTEE
ASSIGNMENTS--**

Discussion was held regarding Board Committee assignments for 2017-18. President Ed Ford tabled discussion to the regular meeting in June for determination of necessary committees to be discussed.

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RENEWAL OF AGREEMENTS WITH JOHNSON CONTROLS AND APPLITRACK FOR 2017-18-- Due to not receiving the renewal agreement information for Johnson Controls for maintenance services on district HVAC systems for the coming year or the Applitrack online employment application system, both items were tabled for discussion of renewal at the next regular meeting in June.

APPROVAL OF OVERNIGHT TRIP-- A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve the overnight trip for student athletes who qualify for the State Junior High Track Meet and State High School Track Meet for 2017 and pay meal and lodging expenses at the approved rate.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

CLASSROOM SUPPLIES VENDORS-- Recommendation was made that the supplier of classroom and teaching supplies be awarded to School Specialty Company for the majority of purchases and Quill Corporation for those items that School Specialty cannot supply or can provide at a lesser cost for the 2017-18 school year.

A motion was made by Mr. Haskell, seconded by Mr. Killion, to approve award of the bids for classroom and teaching supplies vendor to School Specialty Company and Quill Corporation for 2017-18 as per recommendation.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

CLOSED SESSION- 10:25 P.M.-- A motion was made by Mr. Haskell, seconded by Mr. Ed Ford, to go to closed session at 10:25 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which

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case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
E. Ford, yea	Hoesman, yea
P. Ford, absent	Killion, yea
Schutz, yea	

RECONVENE-11:15 P.M.- A motion was made by Mr. Haskell, seconded by Mrs. Killion, to return to open session at 11:15 p.m.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, absent
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

**ACTION/REPORT-
CLOSED SESSION
MINUTES --**

Review of the Closed Session minutes was tabled to the regular meeting in June.

**APPOINT-CLASS
SPONSORS--**

A motion was made by Mr. Haskell, seconded by Mr. Schutz, to appoint the following as Class Sponsors for the 2017-18 school year as follows:

Tonda Anthony-	Class of 2018
Linda Brown-	Class of 2020
Amber Nash-	Class of 2021

The President put the motion to a vote and the following roll call resulted

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, absent	Killion, yea
E. Ford, yea	

**APPOINT-
VOLLEYBALL
COACHES--**

A motion was made by Mr. Haskell, seconded by Mr. Hoesman, to appoint Jinger Oller as Junior High Volleyball Coach for the 2017-18 school year.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Schutz, yea
Hoesman, yea	P. Ford, absent
Killion, yea	Hallock, yea
E. Ford, yea	

A motion was made by Mr. Haskell, seconded by Mr. Hallock, to

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appoint Susan Randall as High School Volleyball Coach for the 2017-18 school year.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Killion, yea
Hallock, yea	Schutz, abstain
Hoesman, yea	P. Ford, absent
E. Ford, yea	

ADJOURN-11:20 P.M.--

With no further business to come before the Board, President Ed Ford adjourned the meeting at 11:20 p.m.

Edwin Ford, President

Barbara Neece, Secretary