

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, May 18, 2016, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Jeff Haskell, Members Edwin Ford, Patrick Ford, David Hallock, Kevin Nichols, and Joe Schnelten. Member Bell was absent. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Transportation Supervisor Dave Beck and Building Maintenance Director Dale Coffman were also in attendance.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Nichols and seconded by Mr. Schnelten, to approve the following consent agenda items: Minutes of the regular meeting of April 20, 2016, as presented;

**BILLS;
REPORT OF TREAS.;**

payment of bills as listed, including a Surety Bond to cover the Working Cash bond issue in the amount of \$107,500, with Wells Fargo; Treasurer’s Report for April, and Update of May 18 as presented;

**PRINCIPALS,
TRANSPORTATION &
BUILDING & GROUNDS;**

reports of building principals concerning recent events and activities; Transportation Report and Buildings and Grounds Report for the month of April as presented;

**RENEWAL OF IASB
MEMBERSHIP;**

continued membership in the Illinois Association of School Boards for 2016-2017 and payment of dues in the amount of \$4,211.00;

**CREATE ACTIVITY
FUND-STEM PROJECTS;**

approve creation of an activity fund for Industrial Technology STEM Projects;

**DESIGNATION OF
SURPLUS PROPERTY;**

approve designation of an inventory of old bus tires no longer of use on district buses and a lot of landscaping blocks located at the Ag building as surplus property for advertisement for sale through advertisement of bids;

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
E. Ford, yea	Haskell, yea

During the Building and Grounds report, Maintenance Director, Dale Coffman, reported that there was ongoing concern for the stability of certain sections of the 1957 Jr.-Sr. High Gym bleachers and possible removal of the sections of most concern following the replacement of the roof. He also reported that there was a problem with an HVAC unit at the Jr.-Sr. High building working adequately. It is scheduled for inspection in the near future to diagnose necessary repairs. The continuing issue of a possible water leak at the North Greene Elementary was also reported. Testing has been done within the building by The City of Roodhouse using their sound monitoring equipment with nothing found to be leaking but the meter indicates inconsistent high usage during a 12 hour period during times with people in the building or no one in the building

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using any water. Mr. Coffman was concerned that it may be a matter of a bad meter but due to the cost of a new meter, the City is reluctant to replace it if not needed. Monitoring is ongoing to continue to find the source.

Quotes from two different painting contractors has determined that painting of the Ag Shop building and Bus Garage will exceed the \$10,000 limit set by Board Policy and a formal bid process will be needed.

OSHA was in the district during the day of the meeting. A complete inspection of buildings and procedures will be performed and a written report will be presented of items needing corrected.

Brief discussion was held regarding need to chain off the parking lot at the former Administrative Office building due to concern of liability at the vacated building and need to mow the grass more frequently.

SUPERINTENDENT REPORT--

Superintendent Coultas and Supervising Principal Scott supplied information for reports on the following items:

1. Correspondence has been received from the State Board of Education regarding the determined audit adjustment of repayment in Title I grant funds that were found to be spent inappropriately in 2013-14 at the high school level for a summer school, will amount to \$19,179 and Title II funds will amount to \$2,782. The agreed payback schedule will require paying the \$2,782 in full immediately and 10 percent of the \$19,179 will be paid now and the rest in the Fall of 2016.
3. Members were informed of the IASB Two Rivers Division meeting to be held on June 2 at the Jacksonville VFW. Those planning to attend were to let Secretary Neece know as soon as possible so that registration can be made.
4. The Four Rivers Special Education Council meeting is to be held June 21 and Member Pat Ford will represent the district at the meeting.
5. The administration and a committee teachers have been meeting with representatives of the Illinois Center for School Improvement to review the district's Math curriculum and development of needs to revise the curriculum for consistency. It was determined by the committee to change curriculum to Engaged New York in grades K-9 for the 2016-17 school year. Cost will be covered with Title I grant funds, which will also provide for professional development for use and integrating data for staff this summer. The School Improvement Plan will reflect such determined curriculum changes for approval.
6. Information was shared of a new Federal mandate requiring the district to give private and parochial schools the opportunity to request a portion of the district's Title I funds to provide Title I services for any resident student attending their school that qualify for such services. A required meeting will be called with any private school representatives interested in the opportunity.

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**RESOLUTION TO
ISSUE WORKING CASH
BONDS--**

Discussion was held regarding the recommendation of the administration for the need to cover the shortfall of available funding for necessary payments during the summer months for the period when no revenue is realized by issuing Working Cash bonds in the amount of \$430,000, \$30,000 of which covers the interest on the previously approved needed amount determined of \$400,000, to be repaid over a three-year period. Following discussion, a motion was made by Mr. Schnelten, seconded by Mr. Ed Ford, to adopt a Resolution providing for the issue of Taxable General Obligation School Bonds, Series 2016, of the District, for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Haskell, yea

2015 LEVY--

Superintendent Coultas informed the members that during the verification of the 2015 Levy amounts by the County Clerks, it was determined that the Resolution that accompanied the Certificate of Tax Levy had an error in the amounts necessary to be levied for the two outstanding bond issues, one for the High School building project and the QZAB bonds. The amounts included the bank fees to be paid from district funds. The County Clerks previously received the payment schedules with the appropriate amounts and the error was clarified on the Levy verification form returned to the Clerks.

BANK DEPOSITORY--

Requests for proposals from the four local banks to serve as depository of district funds for the next two years resulted in Farmers State Bank of White Hall submitting the only proposal. As a result, a motion was made by Mr. Schnelten, seconded by Mr. Pat Ford, to approve designation of Farmers State Bank as depository of district funds for the period from July 1, 2016 to July 1, 2018, and provide services for direct depository of payroll funds to employee individual accounts per written agreement.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	E. Ford, yea
P. Ford, yea	Nichols, absent
Hallock, yea	Haskell, yea

RESIGNATIONS--

Member Bell;
Jahnee Hillen, Guidance;
Emily Bushnell, Jr. High

A motion was made by Mr. Pat Ford, seconded by Mr. Schnelten, to accept the resignation of Member Brad Bell, effective April 25, 2016; Jahnee Hillen, Guidance Counselor, effective the end of the current 9.5 month contract on June 5; and Emily Bushnell as Jr. High Cheerleader

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Cheerleader Sponsor--

sponsor, effective the end of the 2015-16 school year.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Hallock, yea
Schnelten, yea	Nichols, yea
E. Ford, yea	Haskell, yea

**EMPLOYMENT,
APPOINTMENT &
LEAVES--**

A motion was made by Mr. Ed Ford, seconded by Mr. Schnelten, to approve the employment, appointments as recommended, as follows:

1. Approve posting of extracurricular stipend positions open for the 2016-17 school year;
2. Approve employment of Sydney Clanton, Kolten Heberling Randi Stone, and Tim Wojcik, as part-time temporary Summer Maintenance Workers to work 20 hours per week for up to 12 weeks at \$8.75 per hour;
3. Extend the employment of Jessica Morr as a teacher for Primary Special Education Extended Summer session, effective June 6-24 for 15 days, from 8 a.m.-12 noon;
4. Approve Michelle Early as paraprofessional classroom aide for the Special Education Extended Summer session, effective June 6-24, for 15 days, from 8 a.m.-12 noon;
5. Employ Lisa Icide as Cook at the Jr.-Sr. High and Beth Kesinger as Cook for the Elementary for extended summer session from June 1 through the 28th at 6 hours per day serving breakfast and lunch;
6. Employ Aubrey Bushnell, Patty Brown, Amber Gilmore, and Shane Feltes/Sara Dean as Math teachers for the Jr.-Sr. High Title I Extended Summer session for 5 hours per day for 20 days from June 1-28;
7. Employ Heather Staats, Stephanie Crabtree, Sabrina Symes/Tiffany Rogers/CarolEvans, and Natatie Frye/Michelle Hoesman as Elementary teachers for the Title I Extended Summer session for 5 hours per day for 20 days from June 1-28;
8. Employ Julitta Wingo as bus driver for transporting students to the Special Education Extended Summer session to North Greene Elementary from June 6-24th and Early Childhood Summer session in Greenfield from June 6-July 8;
9. Employ Susan Randall and Bill Northcutt as bus drivers for the Title I Extended Summer session at North Greene Elementary and Jr.-Sr.High, for 20 days from June 1-28;
10. Employ Amy Coe as Paraprofessional 1-1 Aide for a student attending a special education summer session in Jacksonville from June 6 to July 8;
11. Employ David McCollom as Bus Driver and Tina Gillis as Bus Aide for the Special Education Summer Session in Jacksonville from June 6 to July 8;
12. Authorize contracting a Speech Pathologist to service students during

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the Special Education Extended School Year session for 15 days from June 6-24.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Schnelten, yea	Nichols, yea
P. Ford, yea	Haskell, yea

**DISCIPLINE POLICIES/
TITLE I PLANS FOR
2016-17--**

Supervising Principal Scott discussed the recent meeting of the Parent-Teacher Discipline Policy Committee and explained that detailed revisions will be required to the discipline policies and procedures due to new legislation not allowing out-of-school suspensions without additional interventions being offered. In-school suspension programs can only be monitored by a licensed professional educator, not an aide. The changes will also require major revisions of school handbooks, with any revisions made to be reviewed by the district’s attorney before putting in place. The administration is currently working on the revisions and are considering a proposal to possibly add a an in-school suspension position to cover the intervention requirements. As a result, approval of discipline policies are being tabled until the June or July regular meeting. Mr. Coultas and Mr. Scott also discussed that the district-wide dress code and use of cellphones were also being addressed for revisions.

Mr. Scott then presented information concerning the School-wide Title I Plan for discussion, as reviewed by the Parent-Teacher Committee. He explained that the revised plans for 2016-17 includes provision of Title I instruction at the Jr.-Sr. High as well as the Elementary level.

Following review of the Title I Plan for 2016-17, a motion was made by Mr. Schnelten, seconded by Mr. Nichols, to approve the School-wide Title I Plan for the 2016-17 school year with added provision of instruction at the Jr.-Sr. High level.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	P. Ford, yea
Nichols, yea	Hallock, yea
E. Ford, yea	Haskell, yea

**SCHOOL IMPROVEMENT
& DISTRICT PLANS
2016-17--**

Superintendent Coultas and Mr. Scott also discussed recent meetings conducted with administrators and a staff committee with representatives of the Illinois Center for School Improvement and presented revisions to the Jr.-Sr. High School Improvement Plans and District Improvement Plan for submission to the State Board of Education by June 30 that includes two main goals for improving Math and Language Arts scores.

Following discussion, a motion was made by Mr. Nichols, seconded by

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Mr. Ed Ford, to approve the School Improvement Plans and District Improvement Plan for 2016-17 for submission to the State Board as required.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, yea
E. Ford, yea	Schnelten, yea
P. Ford, yea	Haskell, yea

IASB ANNUAL CONFERENCE--

Members were informed of the upcoming registration period for the Annual Conference of the IASA/IASB/IASBO in Chicago November 19-21 and timeline for submitting any proposals for consideration by the Delegate Assembly. Members were requested to notify the Secretary by June 13 of their intent to attend.

**USE OF FACILITIES--
WHITE HALL LIONS-**

A motion was made by Mr. Nichols, seconded by Mr. P. Ford, to approve the White Hall Lions Club to use the high school parking lot and outside restrooms for parade units to organize and park during the annual Fourth of July Parade on July 2, with approval for waiver of fees and pending receipt of appropriate certificate of insurance.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Schnelten, yea
P. Ford, yea	E. Ford, yea
Hallock, yea	Haskell, yea

BOARD COMMITTEE ASSIGNMENTS--

Discussion was held regarding Board Committee assignments for 2016-17, with President Haskell requesting consideration of the need to continue the establishment of standing committees. It was consensus to delay further decision until the new member has been appointed.

INSURANCE POLICY RENEWALS--

Presentation and review for action was tabled to the June meeting on renewal of property/liability insurance coverage, to be obtained on behalf of the district by The Horton Group .

RECOGNIZE H.S.CROSS COUNTRY/STIPEND .--

Discussion was held regarding a request from Jr. High Cross Country Coach David McGraw, for consideration to officially recognize High School Cross Country as an extracurricular self-funded athletic activity and establishment of a stipend.

Superintendent Coultas discussed concern for adding another self-funded activity and if approved, where to draw the line on the number allowed. Supervising Principal Scott was in favor as long as there was no cost to the district.

Following discussion, a motion was made by Mr. Schnelten, seconded by

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Mr. Pat Ford, to approve High School Cross-Country as a recognized self-funded extracurricular activity, with stipend amount to be negotiated and coaching position to be posted for 2016-17.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Nichols, yea
P. Ford, yea	E. Ford, yea
Hallock, yea	Haskell, yea

HALL OF FAME--

Jr. High Cross-Country Coach David McGraw and Jr. High Softball Coach Tim Roberts, sent a written proposal for a fundraising event for the two self-funded activities, as well as, the newly established High School Cross-Country activity. The event would result in the appointment of a person to be a designated honoree to be inducted into a newly established North Greene Hall of Fame. The designation would be placed on display in the hallway of the Jr.-Sr. High School. Following discussion, a motion was made by Mr. Schnelten, seconded by Mr. Ed Ford, to approve the establishment of a North Greene Hall of Fame project to be displayed within the school building.

The President put the motion to a vote and the following roll call resulted:

Schnelten, yea	Hallock, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Haskell, yea

APPROVE RENEWAL OF APPLITRACK SUBSCRIPTION & JOHNSON CONTROLS AGREEMENT-- A motion was made by Mr. Ed Ford, seconded by Mr. Nichols, to approve the renewal of a subscription with Frontline Technologies for use of the Applitrack online employment recruiting system and pay the annual fee of \$820.80 and to approve the renewal of the one-year agreement with Johnson Controls, Inc. for HVAC maintenance service from July 1, 2016 to July 1, 2017, at a cost of \$16,836.00.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	P. Ford, yea
Nichols, yea	Hallock, yea
Schnelten, nay	Haskell, yea

Motion carried—5- yea; 1-nay.

FILLING OF BOARD MEMBER VACANCY--

Discussion was held regarding procedure for filling the vacancy on the Board. It was established that current Board Policy dictates that the vacancy be publicized and qualified persons be invited to submit written requests to be appointed to fill the vacancy until the next Non-partisan Election, the second Tuesday in April, 2017. Consensus was determined to post the vacancy on the district website until May 25, with a deadline of 12 noon and to set a special meeting on the 25th at 7:00 p.m. for Board action to appoint a person to fill the vacancy by the 45-day

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deadline, June 8. Secretary Neece was directed to post the notice on the district website by May 19.

**CLOSED SESSION-
9:00 P.M.--**

A motion was made by Mr. Nichols, seconded by Mr. Hallock, to go to closed session at 9:00 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); Student disciplinary cases, 5 ILCS 120/2(c)(9); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	E. Ford, yea
Hallock, yea	P. Ford, yea
Schnelten, yea	Haskell, yea

RECONVENE-9:45 P.M.-

A motion was made by Mr. Nichols, seconded by Mr. Schnelten, to return to open session at 9:45 p.m.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
E. Ford, yea	Haskell, yea
Nichols, yea	

**ACTION/REPORT-
CLOSED SESSION
MINUTES --**

Review of the Closed Session minutes was tabled to the regular meeting in June.

SUMMER DRIVER ED.--

Due to a number of students with summer birthdays, the required driving hours by the end of the school year was not possible to complete, therefore creating a need for 40 hours of additional driving and observation during the summer months. As a result, a motion was made by Mr. Schnelten, seconded by Mr. Nichols, to approve the request of Driver Education teacher Sara Coultas for 40 hours of additional driving time, with a few additional hours for any students who turn 16 in the early fall.

The President put the motion to a vote and the following roll call resulted:

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Nichols, yea	P. Ford, yea
Schnelten, yea	Hallock, yea
E. Ford, yea	Haskell, yea

ADJOURN-10:00 P.M.-- With no further business to come before the Board, President Haskell adjourned the meeting at 10:00 p.m.

Jeff Haskell, President

Barbara Neece, Secretary