

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in a regular session on Wednesday, June 15, 2016, at 7:00 p.m. in the Administrative Education Center, White Hall. Those answering roll call were: President Jeff Haskell, Members Pat Ford, David Hallock, and Kevin Nichols; Members Ed Ford and Joe Schnelten were absent; Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Principal Keppen Clanton, Building Maintenance Director Dale Coffman and Transportation Supervisor John Davidson also were in attendance.

**INSTALLATION OF
NEW MEMBER--**

President Jeff Haskell administered the Oath of Office and installed new Board Member Rick Bridges, to fill the vacancy until the next non-partisan election in April, 2017. Mr. Bridges was seated and welcomed by administration and members to board service.

**ELECTION OF VICE-
PRESIDENT--**

President Haskell then called for nominations for filling the office of Vice-President for the remainder of the ensuing term of one-year, due to the resignation of former member Bell. Member Nichols nominated Member Edwin Ford, seconded by Member Pat Ford, with no further nominations being heard, President Haskell closed nominations and the following roll call was taken confirming election of Mr. Ed Ford.

Nichols, yea	Bridges, yea
P. Ford, yea	E. Ford, absent
Hallock, yea	Schnelten, absent
Haskell, yea	

**CONSENT ITEMS:
MINUTES; BILLS;
FINANCIAL REPORTS;**

A motion was made by Mr. Nichols, seconded by Mr. Hallock, to approve the following consent agenda items: minutes of the regular meeting of May 18, and special meeting of May 25, as presented; payment of bills as listed and authorized payment of any bills not yet received for obligated expenses for fiscal year 2016 by June 30; Treasurer’s Report for May and update for the month of June;

**PRINCIPAL REPORTS;
BUILDING & GROUNDS;
TRANSPORTATION
REPORTS; PETTY CASH
FUNDS;
REVOLVING FUND;
ESTABLISH PREVAIL-
ING WAGE RATES;**

Principal Reports regarding recent events and activities; Building and Grounds and the Transportation Reports for the month of May as presented; to reestablish the petty cash funds for 2016-17 in the amounts as follows: Jr-Sr. High School-\$200, Elementary Center -\$150, Unit Office-\$50; reestablish the Revolving Fund for 2016-17 in the amount of \$5,000; adopt a resolution as attached establishing the Prevailing Wage Rates for FY17 and authorize the publishing of required notice, as per ILCS 130/1 et seq. 1993;

**RENEWAL OF TREAS.
BONDS;**

renew the Treasurer’s Public Official Bond in the amount of \$2,000,000 and pay premium of \$2,000 and QZAB General Obligation Bond for FY17 and pay premium of \$125.00 both to Wells Fargo Insurance Services;

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FUNDRAISERS/CAMPS; fundraising activities as requested for a Volleyball Camp June 20-22 from 10 a.m.-12 noon for grades 4th-8th and a camp for high school girls from 1 -3 p.m., to earn funds for equipment and uniforms; the football program to host a Football Camp for players July 25-29th from 7-9:30 p.m.; and 8th Grade Class to host a “Character Meet & Greet raffle, concessions, and games on August 27, a Quarter Auction on November 13, and sell St. Louis Cardinals Calendars in November, to earn funds for the annual trip to Chicago.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Bridges, abstain
Hallock, yea	E. Ford, absent
Schnelten, absent	P. Ford, yea
Haskell, yea	

It was noted during the Treasurer’s Report that the balance in Working Cash included the deposit of the revenue received due to the issuance of the Working Cash bonds.

Principal Clanton reported that the administration was looking at a software application for online registration process through the Skyward system.

During the review of the Transportation Report, Supervisor Davidson supplied information regarding the number of extracurricular trips provided by the district during the 2015-16 school year, with it being reported that over 220 trips were made for athletic events and over 70 trips made for other field trips. It was also reported that the five new buses being leased through Midwest Bus Sales, were to be received on July 1.

During the report of Buildings and Grounds, Maintenance Director Coffman reported that the replacement of the 1957 Jr.-Sr. High Gym was completed all but the flashing, gutters and installation of the ladders. The exhaust fans are being rebuilt and will be reinstalled as soon as they are complete. It was reported that there was an issue with the gym floor, as well as the stage, due to warping of the floors caused by rain coming in during the roofing process and getting under the tarps covering the floor. and apparently laid there holding the moisture on the floors for a few days. There also was concern over some damage to the roof over the locker rooms area due to the crew throwing sections of the old roof onto the lower roof when striping it off the gym area. Both issues have been reported to the architect and meeting is being planned with all parties involved to try to resolve the matter.

RESIGNATIONS--

A motion was made by Mr. Nichols, seconded by Mr. Hallock, to accept the resignations of the following individuals:

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1. George Pruiett, as a Custodian, due to retirement effective June 1, 2016 and pay retirement bonus of \$1,000;
2. Janet Hansen as a Paraprofessional Aide, due to retirement effective the end of the last day of the 2016-17 school year and pay retirement bonus of \$1,500.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Schnelten, absent	P. Ford, yea
Haskell, yea	

**RETIREMENT
RECOGNITION--**

Retiring staff members were recognized for their service and presented with a plaque on behalf of the Board and district by President Haskell. Those being recognized included Payroll/Benefits Clerk Peggy Burton, retiring with over 14.5 years of service, Karen Kirchner, Cook, with 25 years of service, and George Pruiett, Custodian, with 18 years of service. A synopsis of the retiree’s employment history was read and the board wished them well in their retirement.

**SUPERINTENDENT
REPORT--**

Superintendent Stevens gave reports on the following items:

1. Correspondence received was shared.
2. Informed members of a visit by Illinois OSHA and a follow-up report to be forthcoming with any corrections to be made;
3. Bus 17, which was involved in a collision on a parking lot last February, has been determined by the insurance company to be totaled. The district has decided to take a sum for the salvage price, since it was learned that the unit, even if repaired, can never be used again to transport students.
4. Another meeting will be held on June 24 with members of the Illinois Center for School Improvement to continue working on way to improve the Math curriculum and instruction.
5. Reported on a visit from the district’s workers compensation insurer, with suggestions being made for the district to require cafeteria and custodial staff to wear slip-resistant shoes. The district is looking into options to put into place during the coming year.
6. In response to a call and questions regarding the policy for charging of fees to students participating in a self-funded sport, discussion was held as to the board’s desire, with a consensus reached to not continue charging the fee. At the present time, the activities currently being self-funded are junior high softball and cross country, and coming next school year, high school cross country.

BUILDINGS & GROUNDS-MATTERS-- Items regarding Buildings and Grounds issues and various projects were discussed such as renewal of lease agreements. Supervising Principal

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Scott reported that discussions with representatives of Lewis and Clark Community College have resulted in a response from its board that they wish to discontinue funding the center in the North Greene District. The lease states that if the center is abandoned, the equipment becomes the property of the school district. Further information will be provided as to whether the district wishes to retain the equipment. The Regional Office of Education’s Alternative Center for Education wishes to continue the program lease agreement for use of space in the former White Hall Elementary, now Administrative Center. Though there is no rent charged, the terms of the agreement will need to be updated and executed.

It was also reported that the district will be closing on the sale of the former Administrative Education Unit Office building at 407 N. Main Street, White Hall on Thursday, June 16 at 1:00 p.m.

INTERGOVERNMENTAL AGREEMENT-ACE-- Following discussion, a motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to continue the lease agreement with the Regional Office of Education 40 for use of space for the Alternative Center for Education-Greene for the 2016-17 school year without charge and execute an updated lease agreement.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Schnelten, absent	Nichols, yea
Haskell, yea	

**AWARD BIDS-
PAINTING--**

Bid results were presented for review and award for painting the Bus Garage and Ag Shop metal buildings and alternate bid for painting doors of the Administration building. Following review, a motion was made by Mr. Hallock, seconded by Mr. Nichols, to accept the bid of David Large Painting in the amount of \$26,000 to paint the Bus Garage and Ag Shop buildings and alternate bid of \$1,600.00 to paint all doors at the Administration building per specifications, pending receipt of adequate certificate of insurance, to be paid with revenue in the Capital Projects fund.

The President put the motion to a vote and the following roll call resulted.

Hallock, yea	Bridges, yea
Nichols, yea	E. Ford, absent
Schnelten, absent	P. Ford, yea
Haskell, yea	

**DISCIPLINE PROCEDURE
UPDATES--**

Supervising Principal Mark Scott reported that the district was waiting on receipt of a model software for use in facilitating the district’s student discipline and establishing the new student behavior procedures

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in order to meet the new Illinois School Code requirements for handling behavior and providing intervention. The administration should be prepared to present the new procedures for review and adoption at the next regular meeting in July.

INS. COVERAGE RENEWALS--

Following review of submitted proposals for renewal of insurance coverages for property/casualty/liability and Workers Compensation Insurance for the 2016-17 fiscal year, as submitted by The Horton Group and bids for supply of bakery and milk products for the lunch program for the 2016-17 school year, a motion was made by Mr. Nichols, seconded by Mr. Haskell, to accept the recommendations of The Horton Group for renewal of insurance coverages effective July 1, 2016-July 1, 2017, with premiums as follows:

Property- Catlin Indemnity	\$24,567
Crime- Catlin Indemnity	505
Inland Marine, Computer & Miscellaneous Property-Catlin Indemnity	1,786
General Liability-Catlin Indemnity	18,824
School Board Legal-Darwin Insurance	8,604
Commercial Auto-Catlin Indemnity	19,001
Umbrella Liability- Catlin Indemnity	9,833
Workers Compensation-Employers	85,815; and

BREAD & MILK BIDS--

to accept the bid from Kohl Wholesale for the 2016-2017 school year to provide bakery products at a cost of \$2.0925/loaf for 28 oz. sandwich enriched whole grain white bread, \$1.883/loaf for 28 oz. whole grain wheat bread, \$27.08/pkg. for 144-count whole grain white hot dog buns, \$21.15/pkg. of 120-count 4" whole grain white hamburger buns, and \$19.15/pkg. of 60-count 4" whole grain wheat hamburger buns and the bid of Prairie Farms Dairy in Carlinville, Illinois, to provide dairy products at a fluctuating current cost of \$.2416 for ½ pint of 1% low-fat white milk, \$.2414 for fat-free chocolate and strawberry flavored milk, and \$.2289 for fat-free white skim milk.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	E. Ford, absent
Haskell, yea	P. Ford, yea
Bridges, yea	Hallock, yea
Schnelten, absent	

USE OF FACILITIES-- MINISTERIAL ALLIANCE--

A motion was made by Mr. Bridges, seconded by Mr. Hallock, to approve use of the Jr.-Sr. High School Commons by the White Hall Ministerial Alliance on June 23, at 6:00 p.m. for a Big Brothers/Big Sisters meeting, with waiver of fees.

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The President put the motion to a vote and the following roll call resulted:

Bridges, yea	Schnelten, absent
Hallock, yea	E. Ford, absent
Nichols, yea	P. Ford, yea
Haskell, yea	

ROODHOUSE SESQUI-CENTENNIAL COM.—

A motion was then made by Mr. Pat Ford, seconded by Mr. Hallock, to approve the request made by the Roodhouse Sesquicentennial Committee/City of Roodhouse for use of the North Greene Athletic field in Roodhouse for parking of cars during the festivities on August 4, 5, 6, and 7, without charge, pending receipt of certificate of insurance coverage for the dates of the event.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Schnelten, absent
Hallock, yea	Bridges, abstain
Nichols, yea	E. Ford, absent
Haskell, yea	

**CLOSED SESSION-
8:16 P.M.--**

A motion was made by Mr. Nichols and seconded by Mr. Pat Ford, to go to closed session at 8:16 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of a particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Schnelten, absent
P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Haskell, yea	

RECONVENE-9:16 P.M.-

A motion was made by Mr. Nichols, seconded by, Mr. Hallock, to return to open session at 9:16 p.m.

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The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Schnelten, absent	P. Ford, yea
Haskell, yea	

ACTION/REPORT--
CLOSED SESSION
MINUTES--

Review of closed session minutes of previous meetings was tabled to the next regular meeting.

EMPLOYMENT/
APPOINTMENT--

The following action was taken on matters pertaining to recommendations of the administration for employment/appointment, leaves of absence of personnel for the 2016-2017 school year as listed:

A motion was made by Mr. Nichols, seconded by Mr. Pat Ford, to approve the following recommendations:

1. Employ NaRetta Forrester as Guidance Counselor for a 9.5 month contract, beginning August 9, 2016, and ending approximately 5 days following the last day on June 1, 2017;
2. Appoint Melisa Smith as Jr. High Cheerleader Sponsor;
3. Approve Emily Forrester as volunteer assistant Jr. High Cheerleader sponsor, pending receipt of paperwork;
4. Approve employment of Megan Seely as a contractual Speech/Language Pathologist for the Special Education Summer Session for 15 days at \$60.00 per hour from June 6 through June 24.

The President put the motion to a vote and the following roll call resulted:

Nichols, abstain	Schnelten, absent
P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Haskell, yea	

A motion was then made by Mr. Nichols, seconded by Mr. Pat Ford, to approve the following additional recommendations:

1. Employ Stacy Thomas as High School Art Teacher;
2. Employ Kara Snyder as High School Special Education Self-Contained Cross-Categorical Teacher;
3. Employ Laura Meyers-McGee as Jr. High Special Education Learning Disabilities Inclusion Teacher;
4. Employ Jennifer Jennings as full-time Cook at North Greene Elementary, effective August 16, 2016;
5. Employ Tony Rhoades as Head Football Coach;
6. Approve Cade Reno, Ernie Clanton, Brian VanMeter, Jeremy Sharrow, and James Hopper as Volunteer Assistant Football Coaches, pending receipt of required paperwork;
7. Employ Susan Randall as Head Volleyball Coach at North Greene High School and Junior High Volleyball Coach;

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- 8. Appoint Tammy Berry as Jr. High Girls Basketball Coach;
- 9. Appoint Eric Schroeder as Jr. High Boys Basketball Coach;

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Schnelten, absent
P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Haskell, yea	

A motion was made by Mr. Hallock, seconded by Mr. Bridges, to approve the recommendations of the administration for reassignment of elementary teacher Rebecca Vogt to Jr. High Social Studies, LeaAnn Brannan to Elementary Fourth Grade, Stephanie Crabtree to Kindergarten, and Amber Gilmore to 5th Grade and to post positions for 6th Grade Self-Contained, reassign Twila Prunty to Jr. High Special Education Inclusion; and posting of positions for Title I Math, pending sufficient Title I funding, a certified teacher for In-School Suspension Jr.-Sr. High /district Substitute Teacher.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	P. Ford, yea
Bridges, yea	Nichols, yea
E. Ford, absent	Schnelten, absent
Haskell, yea	

ADJOURN-9:24 P.M.--

With no further business to come before the Board, President Haskell adjourned the meeting at 9:24 p.m.

Jeff Haskell, President

Barbara Neece, Secretary