

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in a regular session on Wednesday, June 20, 2018, at 7:00 p.m. in the Administrative Education Center, White Hall. Those answering roll call were: President Stacy Schutz, Members Edwin Ford, David Hallock, Cale Hoesman, Brenn Killion, and Kevin Nichols; Member Jeff Haskell was absent. Superintendent Mark Scott, Secretary Barbara Neece, Principals Jaclyn Kuchy, and Amanda Macias, Building Maintenance Director Vance Dirksmeyer and Transportation Supervisor John Davidson also were in attendance.

**CONSENT ITEMS:
MINUTES; BILLS;
FINANCIAL REPORTS;**

A motion was made by Mr. Ed Ford, seconded by Mrs. Killion, to approve the following consent agenda items: minutes of the regular meeting of April 18, special meetings of May 8, and May 21, as presented; payment of bills as listed and authorized payment of any bills not yet received for obligated expenses for fiscal year 2018 by June 30; Treasurer's Report for May and update for the month of June;

**PRINCIPAL REPORTS;
BUILDING & GROUNDS;
TRANSPORTATION
REPORTS; PETTY CASH
FUNDS;**

Principal Reports regarding recent events and activities; Building and Grounds and the Transportation Reports for the month of May as presented; to reestablish the petty cash funds for 2018-19 in the amounts as follows: Jr-Sr. High School-\$200, Elementary Center -\$150, Unit Office-\$50;

**REVOLVING FUND;
ESTABLISH PREVAIL-
ING WAGE RATES;**

reestablish the Revolving Fund for 2018-19 in the amount of \$5,000; adopt a resolution as attached establishing the Prevailing Wage Rates for FY19 and authorize the publishing of required notice on the district website;

**RENEWAL OF TREAS.
BONDS;**

renew the Treasurer's Public Official Bond in the amount of \$2,000,000 and pay premium of \$2,000 with USI/Wells Fargo Insurance Services and; General Obligation/Alternate Revenue Fund Bond in the amount of \$1,500,000 and pay premium of \$2,217 with Lee O'Keefe Insurance Agency/Travelors for FY2019;

GIFTS/DONATIONS;

Acknowledge the donation of \$100.00 to the High School Play fund from the Roodhouse Township;

FUNDRAISERS/CAMPS;

fundraising activities as requested for high school cheerleaders to host a ribeye cookout at Kroger's on June 29 during the Lions' Parade to earn funds for uniforms and decorating expenses; 8th Grade Class to host a Character Meet & Greet, raffle, sell food, and other activities on September 1, sell Cardinal Calendars from October 19-November 2, and host a Quarter Auction on November 18, to earn funds for a trip to Chicago; and High School baseball coach Cade Reno to host a summer baseball camp at the White Hall Rez on July 27-29th for 6th-12th grades,

**DESIGNATION OF
SURPLUS PROPERTY--**

Approve an updated list of surplus items for disposal by advertising the lot of items for sale to the public at a garage sale and authorizing the superintendent and maintenance director to price the items. It was suggested and a consensus reached that any trophies with individual names on them be offered to the individuals before disposing or selling.

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The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Killion, yea	Haskell, absent
Nichols, yea	Hoesman, yea
Schutz, yea	

During the reports of the building Principals, discussion was held regarding the recent PARCC test score results, which indicate there was improvement in Math and the English/Language Arts areas shown.

**SUPERINTENDENT
REPORTS--
RETIREMENT
RECOGNITION--**

Retiring staff members were recognized for their service as follows: Joyce Coates, Sheryl Vinyard, and Vickie Bushnell. Though none of the retirees were in attendance, they each were acknowledged for their over 20 years of service to the students of the district.

Superintendent Scott gave reports on the following events and upcoming activities:

1. Registration for 2018-19 has been set for August 6 at the Jr.-Sr. High Commons from 8 a.m. to 8 p.m.. It was noted that there will be only one day of registration this year;
2. The third categorical payments from ISBE have been released for Payment;
3. Discussed a request from the Class of 1968 to borrow the composite class picture from the High School for display at their reunion. With concern for the risk of it being damaged, it was consensus to not allow the composite class pictures to be removed from district property but to allow them to take a picture for their use;
4. Receipt of a Cafeteria Equipment Assistance grant in the amount of \$44,755 for purchase of a new convection oven, slicer, holding cabinet and ice machine for North Greene Elementary and a reach-in cooler for the North Greene Jr.-Sr. High kitchens;
5. Shared news that the grant application for funding of the Prevention Initiative/Parenting program has been denied, which would not allow continuation of the program for the coming year, though the program recently received over \$400,000 in additional monies for 2017-2018 to spend; an appeal has been filed and state legislators, the governor's office as well as the head of the state Prekindergarten/Prevention and Parenting program have been contacted.

**INTERGOVERNMENT
AGREEMENT-ROE40
ALTERNATIVE
CENTER--**

Discussion was held regarding the intergovernmental agreement with the the Regional Office of Education No. 40 to continue use of space in the Administrative Education Center for housing the Alternative Education Center-Greene for 2018-2019, with no rent or reimbursement of utilities. Superintendent Scott stated that he had no problem with the continued use but wanted to discuss with the Assistant Superintendent to see if there

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would be any funds available to assist with utility costs.

**JOHNSON CONTROLS
MAINTENANCE
AGREEMENT--**

Superintendent Scott discussed that the current maintenance agreement with Johnson Controls for the Junior-Senior High building and the Administrative Education Center building will continue as is for the time-being until the renovation project is completed. There may be need for revision at that time.

**RESOLUTION FOR
CHANGE ORDER RE:
RENOVATION PROJECT**

Following explanation and discussion, a motion was made by Mrs. Killion and seconded by Mr. Nichols, to adopt a Resolution for Change Order on the ongoing Performance Contract with Johnson Controls for the renovation project at North Greene Jr.-Sr. High School, dated May 23, 2018, to include upgrade to the 1957 wing Locker Rooms heating and replacement of the 2002 wing Kitchen area HVAC unit, for an additional cost of \$138,292.00, bringing the Performance Contract project total to \$3,922,155.00.

**BOARD COMMITTEES—
2018-2019--**

President Schutz presented a list of board committee appointments for the 2018-2019 fiscal year. Following review, she asked if there were any problems with the assignments that changes may be necessary. With no comments heard, a motion was made by Mr. Hoesman, seconded by Mrs. Killion, to approve the Board Committee assignments as presented for the 2018-2019 fiscal year.

The President put the motion to a vote and the following roll call was taken:

Hoesman, yea	E. Ford, yea
Killion, yea	Hallock, yea
Nichols, yea	Haskell, absent
Schutz, yea	

**DESIGNATION OF
DEPOSITORY OF FUNDS--**

Per Board policy, a request for proposals to provide banking services for the next two years was submitted to the local banks. Following review of proposals received from Farmers Bank and Peoples Bank, with both banks equally meeting the requested service requirements, it was recommended by the administration to designate Farmers Bank as depository of funds for the period from July 1, 2018 to June 30, 2020, due to offering the best investment opportunities.

A motion was made by Mr. Nichols, second by Mr. Hallock, to designate Farmers Bank of White Hall/Pittsfield, as depository of district funds for the period from July 1, 2018 to June 30, 2020.

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Hoesman, yea
Hallock, yea	Killion, yea
Haskell, absent	E. Ford, yea
Schutz, yea	

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**PROPERTY/CASUALTY
INSURANCE RENEWAL
RATES--**

A motion was made by Mr. Hoesman, seconded by Mr. Nichols, to approve the renewal rates from Prairie Sate Insurance Cooperative for the policy period from July 1, 2018 to July 1, 2019 for district property/casualty liability coverage, auto liability, school board legal liability, student accident/catastrophic coverage, and cyber liability for a premium of \$69,101 and workers compensation coverage for a premium of \$76,721.

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Haskell, absent
Nichols, yea	Killion, yea
Hallock, yea	E. Ford, yea
Schutz, yea	

BREAD & MILK BIDS--

Superintendent Scott informed the members that after advertising for bids from vendors to provide dairy and bakery products independently for comparison pricing, rather than using the vendors through the new Purchasing Cooperative (TPC), the reported outcome was that the bid of Prairie Farms Dairy in Carlinville, Illinois, was less than the pricing through the cooperative. Bids from Kohl Wholesale and Lewis Brothers Bakery were higher than the bids received by the cooperative from other companies for bakery products. Therefore, it was recommended to award the bid for purchase of dairy products independent from the cooperative to Prairie Farms Dairy and to purchase bakery products through The Purchase Cooperative (TPC) selected vendors for the 2018-2019 school year.

A motion was made by Mr. Ed Ford, seconded by Mrs. Killion, to approve the recommendation of the administration for purchase of dairy products from Prairie Farms Dairy per bid submitted to the district and bakery products through vendors selected by The Purchase Cooperative, for the 2018-2019 school year.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Killion, yea	Haskell, absent
Nichols, yea	Hoesman, yea
Schutz, yea	

**DESIGNATE
CLASSROOM SUPPLY
VENDORS--**

A motion was made by Mr. Ed. Ford, seconded by Mrs. Killion, to approve the recommendation of the superintendent, to designate School Specialty Company and Quill Corporation as vendors for purchase of classroom, teaching, and office supplies for the 2018-2019 school year.

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The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Killion, yea	Haskell, absent
Nichols, yea	Hoesman, yea
Schutz, yea	

USE OF FACILITIES--

A motion was made by Mr. Nichols, seconded by Mr. Hallock, to approve use of facilities in the Jr.-Sr. High Commons on July 24, 2018, at 7:00 p.m. by the White Hall Fire Department to host a District Fire Meeting for local fire departments with waiver of fees and pending receipt of certificate of insurance.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hoesman, abstain
Hallock, yea	Killion, yea
Haskell, absent	E. Ford, yea
Schutz, yea	

**FIRST READING
OF POLICY
REVISIONS-**

Discussion was held on recommended PRESS Policy revisions for first reading. Among them was a new policy, 6:135, Accelerated Placement Programs and an amendment to the policy, 6:220, Bring Your Own Technology to meet the current approved usage for only those required by a student's written special education IEP. Also discussed, was the procedure 7:240-AP2-Extracurricular Drug and Alcohol Testing Program for possible revision to eliminate the testing procedure for the summer months following review of suggested changes by the attorney. All policies will be reviewed for second reading and adoption at the July regular meeting.

**THREE CIRCLES
AG GRANT--**

Superintendent Scott reported that Agriculture Teacher/FFA Advisor Josh Lawson had written a grant called the Three Circles Ag. Grant, which is a matching grant that would provide for him to provide services to students through activities for 400 additional hours outside the normal contracted workday and summer for 2018-2019. The grant would pay half of the cost and the district would need to match the other half. It was recommended to approve submission of the grant and accept the funds, with a proposal to attempt to look for local support in donations to fund the district's half of the cost.

A motion was made by Mr. Hoesman, seconded by Mr. Ed. Ford, to approve submission and acceptance of a Three Circles Ag. Grant and provide funding for half of the costs for 400 additional hours of the instructors time for 2018-2019.

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The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Haskell, absent
E. Ford, yea	Killion, yea
Hallock, yea	Nichols, yea
Schutz, yea	

**CLOSED SESSION-
8:22 P.M.--**

A motion was made by Mr. Hoesman and seconded by Mr. Nichols, to go to closed session at 8:22 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of a particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Nichols, yea	Haskell, absent
E. Ford, yea	Killion, yea
Schutz, yea	

RECONVENE-9:35 P.M.-

A motion was made by Mrs. Killion, seconded by, Mr. Ed Ford, to return to open session at 9:35 p.m.

The President put the motion to a vote and the following roll call resulted:

Killion, yea	Haskell, absent
E. Ford, yea	Hoesman, yea
Hallock, yea	Nichols, yea
Schutz, yea	

**ACTION/REPORT--
CLOSED SESSION
MINUTES--**

Review of closed session minutes of previous meetings was tabled to the next regular meeting.

**EMPLOYMENT/
APPOINTMENT--**

The following action was taken on matters pertaining to recommendations of the administration for employment/appointment, leaves of absence of personnel for the 2018-2019 school year as listed:

A motion was then made by Mr. Hoesman, seconded by Mrs. Killion, to approve the following recommendations:

1. Employ Melissa Killam as District Special Education Coordinator for

a 10-month contract, beginning July 30, 2018 through June 10, 2019, for an annual salary of \$50,000.00;

2. Employ Jacqueline Kessinger as High School English Teacher;
3. Employ Julie Wallis as Nurse Health Assistant for a 180 day year, beginning August 13, 2018 through May 24, 2019, at \$17.00 per hour;
4. Employ Jessica Morr as teacher for the Primary Special Education Extended School Year session from August 6 through 10 from 8:00 a.m.-3:30 p.m.;
5. Employ Michelle Early as Paraprofessional 1 to 1 Aide for the Primary Special Education Extended School Year session from August 6 through 10 from 8:00 a.m. to 3:30 p.m.;
6. Approve Sam Decker as a substitute bus driver, pending receipt of proof of valid bus driver permit;
7. Approve McKinzie McMillen, and Catherine McQuillan as volunteer assistant coaches for Jr. High softball;
8. Approve Jerry Reno and Jeremy Sharrow as volunteer assistant coaches for Jr. High baseball, pending receipt of required paperwork;
9. Approve Stacey Mehrhoff as volunteer assistant coach for Jr. High volleyball;

The President put the motion to a vote and the following roll call resulted:

Hoesman, yea	Hallock, yea
Killion, yea	Haskell, absent
E. Ford, yea	Killion, yea
	Schutz, yea

RECOGNITION OF

PARAPROFESSIONALS TO BARGAINING UNIT—A motion was made by Mrs. Killion, seconded by Mr. Hoesman, to recognize the petition of the full-time and part-time paraprofessionals and aides to become part of the North Greene Education Association Local 3818 bargaining unit.

The President put the motion to a vote and the following roll call resulted:

Killion, yea	E. Ford, yea
Hoesman, yea	Hallock, yea
Nichols, yea	Haskell, absent
	Schutz, yea

MOU AGREEMENT-

**PARENT EDUCATOR/
PI COORDINATOR
SALARY SCHEDULE**—

A motion was made by Mr. Hallock, seconded by Mr. Ed Ford, to approve the recommendation of the superintendent to adopt a memorandum of understanding between the Board and the North Greene Education Association, Local 3818, to establish a new salary schedule for the Prevention Initiative Coordinator and Parent Educator positions for the remainder of the current Professional Negotiations contract term of 2017-2018 and 2018-2019, as attached.

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The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Hoesman, yea
E. Ford, yea	Killion, yea
Haskell, absent	Nichols, yea
Schutz, yea	

ADJOURN-9:40 P.M.--

With no further business to come before the Board, President Schutz adjourned the meeting at 9:40 p.m.

Stacy Schutz, President

Barbara Neece, Secretary