

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, September 19, 2018, at 7:00 p.m. in the Administrative Education Center-Board Room, White Hall. Those answering roll call were: President Stacy Schutz, Members David Hallock, Jeff Haskell, Cale Hoesman, Brenn Killion, and Kevin Nichols. Member Edwin Ford was absent. Superintendent Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Jaclyn Kuchy and Amanda Macias, Special Education Supervisor Melissa Killam, Maintenance Director Vance Dirksmeyer and Transportation Supervisor John Davidson were also in attendance.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve the following consent agenda items: Minutes of the regular meeting of July 18, 2018, as presented;

BILLS;

payment of bills as per list presented;

FINANCIAL REPORTS;

Treasurer’s Report for the month of August and Update;

PRINCIPAL REPORTS;

Principal Reports regarding the start of school, special events and upcoming activities;

**BUILDINGS & GROUNDS
& TRANSPORTATION
REPORT;**

Buildings and Grounds Report and the Transportation Report for the month of August as presented;

GIFTS/DONATIONS--

and acknowledge donations of \$500 from Wal Mart Corporation for the North Greene Elementary PBIS fund and monetary donations from various individuals to the North Greene Athletics in memory of Ward Eldred.

The President put the motion to a vote and the following roll call resulted:

| | |
|-----------------|--------------|
| Haskell, yea | Hallock, yea |
| Killion, yea | Hoesman, yea |
| Ed Ford, absent | Nichols, yea |
| Schutz, yea | |

During reports, it was mentioned by North Greene Elementary Principal Kuchy that a new report card format will be used and a sample was provided for review. Building Maintenance Director Vance Dirksmeyer reported that the new HVAC unit was installed on the 2002 wing of the Jr.-Sr. High and roof leaks between the 2002 gym and connecting hallway have been discovered to be due to faulty installation of inadequate flashing when the new building was constructed. It has been recommended that a brick mason remove three rows of gym wall for replacement of new flashing and re-brick the wall on three sides at a cost of approximately \$63,355, with the longest side estimated at approximately \$24,000 alone. Until the work is approved, the leaks have been temporarily sealed with caulking. There will be damaged ceiling tile to be replaced as well once the roof leaks are repaired. Board members expressed interest in determining if original specifications required the appropriate amount

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of flashing and if so, that the district's attorney be consulted regarding any recourse that may be pursued.

FY17 AUDIT REPORT--

Cindy Foote of Zumbahlen, Eyth, Surratt, Foote & Flynn, auditing firm was present to give the report of the FY18 annual financial audit, with various fund balances as of June 30 in the Education Fund having a reserve of three months, Operations and Maintenance Fund a one-month reserve, and the Transportation Fund up from one and three-fourths month to a four and three-fourths month reserve, and an overall reserve of three months, up from a one month reserve the prior year. This positive result was partly due to the state making all of their promised payments before the end of the fiscal year. A review of audit findings was also held and it was commended that the financial profile rating of 3.70, "Recognition" status was up from 3.1 "Review" status the previous year.

SUPERINTENDENT REPORT--

Superintendent Scott reported on the following items:

1. Sixth-day enrollment figures were reviewed, with a total of 869 students reported, virtually the same as the previous year;
2. Gave information on a company wanting to install solar panels on district property and through an agreement that would provide the district with energy creating considerable savings in electric costs. Additional information will be provided in an upcoming meeting for further consideration of a proposal for possible board approval;
3. Information was shared regarding required provision of training for substitute teachers and an agreement between the North Greene Education Association, school district and the Regional Superintendent's office to provide the appropriate training;
4. Provided a schedule of the procedures and timelines for the upcoming school board member election;
5. A required meeting of local emergency, health service agencies and law enforcement departments to be held with district administrators and maintenance staff on September 26 to review district procedures and policies for updating of the district's emergency crisis response plan;
6. Reminded members of the upcoming IASB Two Rivers Division Dinner Meeting to be held October 25 at Hamilton's, Jacksonville;
7. A meeting with parents as required by the ESSA (Title I) program will be held on October 3 at 6:00 p.m in the North Greene Jr.-Sr. High Commons to provide information to parents on programs and services made available to students with the Title I grant funds and a report of district performance;
8. Parent-teacher Conferences on October 24 and 25 from 2:30 p.m. to 7:00 p.m., with no school scheduled on October 26.
9. Reported the annual Health-Life Safety building inspections to be performed by the ROE on September 20;

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- 10. Provided information on replacement of the football field bleachers at an estimated cost of replacement of \$160,000, which can be paid from available Health-Life Safety funds in addition to One cent sales tax funds. It has been mentioned in the previous HLS inspection reports as a concern of need for major repair or replacement, A board consensus authorized pursuing development of plans and specifications for replacement and approval for use of Health-Life Safety funds;
- 11. FOIA Report included providing information regarding past participation numbers of students in high school football in school year 2012-13 and the number of those students who qualified for free or reduced lunch as well as the same information for 2017-18 to a Senior Segment Producer from HBO television network.

UPDATE ON MAINTENANCE PROJECTS--

The administration reported an update of the North Greene Jr.-Sr. High renovation project and listed remaining miscellaneous items to be completed. Installation of windows and the Kalwal panels in the 1957 gym windows was rojected to be completed by October 15.

FIRE ALARM & BACKFLOW INSPECTION AGREEMENT--

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve a proposal to enter into a new agreement with Johnson Controls (formerly TYCO/Simplex/Grinnell) to perform annual inspections of fire alarm and backflow preventers at the Administrative Education Center, Jr.-Sr. High School, and North Greene Elementary beginning October 1, 2018 through September 30, 2023, with an annual cost estimated at \$3,088.00.

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Haskell, yea | Ford, absent |
| Killion, yea | Hallock, yea |
| Nichols, yea | Hoesman, yea |
| Schutz, yea | |

BUDGET FY19--

A motion was made by Mr. Nichols, seconded by Mr. Haskell, to adopt the official Budget for Fiscal Year 2019 as proposed at the budget hearing held previous to the meeting, with estimated revenue and expenditures in the various funds resulting in an overall anticipated budget balance of \$412,235, as follows:

| FUND- | REVENUE | EXPENDITURES |
|-------------------------------|-------------|--------------|
| Education Fund | \$8,098,198 | \$7,896,504 |
| Operations & Maintenance Fund | 403,525 | 352,042 |
| Transportation Fund | 506,216 | 457,079 |
| IMRF/FICA Fund | 414,513 | 423,040 |
| Capital Projects | 1,503,368 | 1,368,818 |
| Working Cash | 36,933 | -0- |
| Tort | 355,519 | 368,749 |

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| | | |
|--------------------------|----------------|----------------|
| Fire Prevention & Safety | 2,642,811 | 2,651,986 |
| Debt Service | <u>724,280</u> | <u>754,910</u> |
| TOTAL | \$14,685,363 | \$14,273,128 |

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Nichols, yea | Killion, yea |
| Haskell, yea | Ford, absent |
| Hoesman, yea | Hallock, yea |
| Schutz, yea | |

**RESIGNATION--
M. CHRISTIAN-GATES--
R. STONE, SCI. CLUB--
M.STRAIN, JR. HIGH
BOYS BASKETBALL--**

A motion was made by Mr. Hallock, seconded by Mr. Hoesman, to accept the resignation of Mandy Christian-Gates as a Bus Driver, effective September 11, 2018, Renda Stone as Jr. High Science Club sponsor, effective September 18, 2018, and Mark Strain as Jr. High Boys Basketball Coach, effective September 18, 2018.

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Hallock, yea | Nichols, yea |
| Hoesman, yea | Ford, absent |
| Killion, yea | Haskell, yea |
| Schutz, yea | |

OVERNIGHT TRIP-FFA-- A motion was made by Mr. Nichols, seconded by Mr. Hallock, to approve the FFA request for an overnight trip in October, for officers and sponsor to attend the National FFA Convention in Indianapolis, and taking paraprofessional aid, Lindsey Lawson as a female chaperone.

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Nichols, yea | Hoesman, yea |
| Hallock, yea | Killion, yea |
| Haskell, yea | Ford, absent |
| Schutz, yea | |

USE OF FACILITIES--

A motion was made by Mr. Haskell, seconded by Mr. Nichols, to approve the following request for use of facilities, with waiver of fees: Garry Sheppard, White Hall Fire Department to host a Fire District meeting on October 10, 2018, in the Commons at the Jr.-Sr. High.

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Haskell, yea | Hallock, yea |
| Nichols, yea | Hoesman, yea |
| Ford, absent | Killion, yea |
| Schutz, yea | |

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**ADMIN./TEACHER
SALARY & BENEFITS
REPORT-FY18--**

A motion was made by Mr. Hallock, seconded by Mr. Nichols, to approve the Administrator and Teacher Salary and Benefits Report for fiscal year 2018 for posting on the district website, as presented.

The President put the motion to a vote and the following roll call was taken:

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| Hallock, yea | Haskell, yea |
| Nichols, yea | Hoesman, yea |
| Ford, absent | Killion, yea |
| | Schutz, yea |

**BOARD MEETING
DATE CHANGES-**

A motion was made by Mr. Hoesman, seconded by Mr. Hallock, to approve a request by the administration to reschedule the November 21, regular board meeting to Tuesday, November 20 and the April 17, 2019, regular meeting to April 24, 2019 at 7:00 p.m. due to conflicts with holiday and spring breaks.

The President put the motion to a vote and the following roll call was taken:

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|--------------|--------------|
| Hoesman, yea | Killion, yea |
| Hallock, yea | Nichols, yea |
| Haskell, yea | Ford, absent |
| | Schutz, yea |

**CLOSED SESSION-
9:01 P.M.--**

A motion was made by Mr. Haskell, seconded by Mr. Nichols, to go to closed session at 9:01 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Student disciplinary cases, per 6ILCS 120/2(c)(9); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Haskell, yea | Hallock, yea |
| Nichols, yea | Hoesman, yea |
| Ford, absent | Killion, yea |
| | Schutz, yea |

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RECONVENE-10:14 P.M.- A motion was made by Mrs. Killion, seconded by Mr. Haskell, to return to open session at 10:14 p.m.

The President put the motion to a vote and the following roll call resulted:

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|--------------|--------------|
| Killion, yea | Nichols, yea |
| Haskell, yea | Ford, absent |
| Hoesman, yea | Hallock, yea |
| | Schutz, yea |

ACTION/REPORT—
CLOSED SESSION
MINUTES--

Action to approve Closed Session minutes was tabled to the next regular meeting.

EMPLOYMENT,
APPOINTMENT--

A motion was made by Mr. Hoesman, seconded by Mr. Hallock, to approve the recommendations of the administration for employment/appointment and leaves of absence of the following personnel for the 2017-18 school year:

1. Approve a request for maternity leave of Paraprofessional Kelsey Arnold for eight weeks effective August 21, 2018, until approximately October 16, 2018, applying any unused accumulated sick leave;
2. Approve contractual agreement with Nichole Hanneken Ontis as a part-time Speech/Language Pathologist effective August 28, 2018, to May 24, 2019, for a maximum of 15 hours per week at \$65.00 per hour;
3. Approve a contractual agreement with Kris Schwiderski as a part-time Sports Trainer effective August 20, 2018, to December 31, 2018, for a total of \$7,000.00, to be paid from NFL grant funds;
4. Confirm appointment of the following to extra-duty positions:
 - a. Kim Brannan as sponsor for the Senior Class 2019;
 - b. Emily Brown as sponsor for Freshman Class of 2022;
 - c. Adam Knox and Zak Allen as volunteer Assistant Football Coaches, pending receipt of required paperwork;
 - d. Rob Hawk as Jr. High Boys Basketball Coach and Mark Strain as volunteer Assistant Coach;
 - e. Don Roesch as Jr. High Girls Basketball Coach, with Allison Roesch as volunteer Assistant Coach, pending receipt of required paperwork;
 - f. Renda Stone as volunteer assistant High School Volleyball Coach;
 - g. Makendra Jennings as Sixth Grade Girls Basketball Coach;
5. Confirm employment of R. J. Paslay as a Behind-the-Wheel Driver Education instructor for a maximum of 15 hours per week, effective August 27, 2018;
6. Confirm employment of Brad Bell as part-time temporary Groundskeeper, to work no more than 20 hours per week, effective August 28, 2018, through the end of the growing season;
7. Confirm employment of Tracy Dirksmeyer as a Special Education 1-1 Paraprofessional Aide at North Greene Jr.-Sr. High, effective retro-active to August 27, 2018;

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8. Employ Lawrence Coultas as a full-time Math Teacher at North Greene High School for the 2018-2019 school year, per requirements of Illinois School Code rules for retired teachers;
9. Post position for a Web Design/Art Club sponsor and authorize appointment of individual following posting for 10 days;
10. Reassign Emily Forrester as Prevention Initiative Parent Educator, Employ Alyssa Churchill as Prevention Initiative/Prekindergarten Parent Educator and Crissi Heckrodt as Prevention Initiative Secretary, effective October 9; and
11. Appoint Stephanie Crabtree as Junior High Science Club Sponsor

The President put the motion to a vote and the following roll call resulted:

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| Hoesman, yea | Killion, abstain |
| Hallock, yea | Nichols, yea |
| Haskell, yea | Ford, absent |
| Schutz, yea | |

ADJOURN-10:17 P.M.--

With no further business to come before the Board, President Schutz adjourned the meeting at 10:17 p.m.

Stacy Schutz, President

Barbara Neece, Secretary