

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, September 20, 2017, at 7:00 p.m. in the Administrative Education Center-Board Room, White Hall. Those answering roll call were: President Edwin Ford, Members Pat Ford, David Hallock, Jeff Haskell, and Stacy Schutz. Member Brenn Killion was absent. Superintendent Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principals Jaclyn Kuchy and Amanda Macias, Maintenance Director Dale Coffman and Transportation Supervisor John Davidson were also in attendance.

**STATEMENTS FROM
GUESTS--**

Parent Jamie Roberts was present to address the board regarding issues of coaching performance and practices not held prior to a junior high boys regional tournament. She also spoke in support of reappointment of last year's junior high boys basketball coach and asked the board to make a decision on appointment of a coach as the season will soon be starting.

Terry Woelfel and Brenda Schulte, representatives of the Two Rivers Crime Stoppers organization, were present to recognize North Greene student, Shelby Ford, for her willingness to volunteer time to hand out fliers regarding the organizations tip line at a parade in Calhoun County this summer and presented her with an award in appreciation.

FFA members and Advisor Josh Lawson were present to make the Board aware of and elaborated on several projects and activities the local FFA Chapter has planned that were requested for approval later during the meeting.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Haskell, seconded by Mr. Pat Ford, to approve the following consent agenda items: Minutes of the regular meeting of August 16, 2017, and special meeting of August 7, 2017, as presented;

BILLS;

payment of bills as per list presented;

FINANCIAL REPORTS;

Treasurer's Report for the month of August and Update;

PRINCIPAL REPORTS;

Principal Reports regarding the start of school, special events and upcoming activities;

BUILDINGS & GROUNDS

Buildings and Grounds Report and the Transportation Report for

& TRANSPORTATION

the month of August as presented;

REPORT; FUND RAISING;

Requests for fund raising for the HS Art Class to sell decorated pumpkins at \$5.00 each from August 31-October 31 to raise funds for purchase of a camera and art supplies; HS Cheerleaders to sell t-shirts and temporary tattoos during Homecoming Week September 8, host a Kiddie Football Cheer Camp for PreK-6th graders on September 15, to host a Kiddie Basketball Cheer Camp for PreK-6th graders on December 12, to earn funds for uniforms, cheer mats, and decorating expenses, and to approve hosting a Snowcoming Week, dance, and t-shirt sales on February 2 and 3, 2018, to generate funds for event costs; Freshman Class of 2021 to sell

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GIFTS/DONATIONS--

chances on a Yeti cooler at a cost of \$5.00 each or 3 for \$10.00 to earn funds for 2020 Prom expenses and 2021 Senior trip; approve the FFA to solicit donations from local area businesses for advertisement to pay for purchase of bleacher seats, which will then be rented out to individuals for use at home basketball games as an ongoing fundraiser; acknowledge donations of \$200 from the White Hall Christian Church to each the North Greene Elementary and North Greene Jr.-Sr. High to provide school supplies to students in need; funds from the parents of the Class of 2020 and Ralston family for purchase of a tree and stone in memory of deceased student Jaci Hinsey for placement at the Jr.-Sr. High School campus; monetary donations to the FFA of \$250 from Jersey State Bank, \$100 from Munson Seeds, \$150 from Burrus Seeds, a John Deere 3020 tractor from Fred Moulton, and a grain bin to be installed on the north end of the Ag building to be used for storage purposes and a concession stand for FFA events, from David Barlow; and donation from the FFA using the \$250.00 funds from Jersey State Bank to construct a bench around the tree in front of the Jr.-Sr. High in memory of deceased students Jaci Hinsey and Lesley Bricker.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hoesman, yea
P. Ford, yea	Killion, absent
Hallock, yea	Schutz, yea
E. Ford, yea	

Action to approve the request of the FFA to host a donkey basketball fundraising event at North Greene Elementary was tabled for the time being due to the ongoing renovation project at that building and need for determining a date when the gym will be available. Also, action was tabled on a request from the Class of 2018 to host a barbeque cook-off and other activities at a battle of the bands event on April 14, for additional information on details and location of the event.

DESIGNATION OF SURPLUS PROPERTY--

Discussion was held regarding an inventory of textbooks and fitness equipment, as well as other possible items no longer needed by the district for possible approval of designation as surplus property for disposal. Action was tabled for development of a detailed list.

During reports, it was mentioned in the Treasurer's Report that the first installment of collected property taxes had been received, with approximately 66 percent of the total amount collected to date.

SUPERINTENDENT REPORT--

Superintendent Scott reported on the following items:

1. Sixth-day enrollment figures were reviewed, with a total of 871 students reported, an increase of 12 students since same time 2016;

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2. Additional information is to be provided from individual wanting to install solar panels on district property before further consideration is to be given to the proposal.
3. A representative from Ameren is to do a walk-thru of district facilities to determine if they can develop a plan to save the district energy costs;
4. DUN and Bradstreet has sent notice of the district's reduced credit rating, that is due to the recent issuance of the general obligation bonds and alternative funding bonds;
5. State Aid payments have recently been received for the year, with two payments in August and one so far in September;
6. A required meeting of local emergency, health service agencies and law enforcement departments will be held with district administrators and maintenance staff on September 27 to review district procedures and policies for handling emergency crisis response;
7. Reminded members of the upcoming IASB Two Rivers Division Dinner Meeting to be held October 26 at Jacksonville District 117 Middle School and encouraged members to consider attending;
8. A meeting with parents as required by the ESSA (Title I) program will be held on September 21 at North Greene Elementary to provide information on program changes;
9. Parent-teacher Conferences are scheduled for October 25 and 26 from 2:30 p.m. to 7:00 p.m., with no school scheduled on October 27.

UPDATE ON MAINTEN- ANCE PROJECTS--

The administration reported that a walk-through of the North Greene Elementary with administration, CTS representatives, contractors, and architect was held to review several items that need fixed or completed. The administration is not satisfied with floor finish and painting work, as well as need for solving some electrical issues, water fountains not working, and installation of remaining HVAC units. The district is withholding a payment of approximately \$1.9 million until all items are completed satisfactorily.

SEEK BIDS-MEDIA

CENTER CONVERSION-

Discussion was continued regarding converting the Jr.-Sr. High building Media Center into two separate areas for classroom use. The original estimated cost was around \$25,000 but following consultation with the architect, it was determined the estimated cost to be more in the neighborhood of \$35,000-\$40,000. With the initiation the PAES (Practical Assessment Exploration System) program at that requires use of the former home economics kitchen area, making it necessary for the additional classroom space to relocate another class.

Following discussion, a motion was made by Mrs. Schutz, seconded by Mr. Hoesman, to approve seeking bids for work to convert a portion of the Jr.-Sr. High Media Center into two separate classroom spaces.

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The President put the motion to a vote and the following roll call resulted:

Schutz, yea	P. Ford, yea
Hoesman, yea	Hallock, yea
Killion, absent	Haskell, yea
E. Ford, yea	

SECOND READING OF BOARD POLICIES--

Following a review of the recommended policy revisions for approval of second reading, a motion was made by Mr. Haskell, seconded by Mrs. Schutz, to approve second reading and adopt revisions to Board Policy 7:240, Conduct Code for Participants in Extracurricular Activities, adding paragraph language to enact an Extracurricular Drug and Alcohol Testing Program, adding an Administrative Procedure, 7:240-AP2-Extracurricular Drug and Alcohol Testing Program, and making changes necessary in Administrative Procedure, 7:240-AP1-Code of Conduct for Extracurricular Activities, to make procedure align with changes in Board Policy 7:240, following review language by the attorney of 7:240-AP1, paragraph 8.b. penalty language, as well as approving revisions to Board Policies: 2:20-E, 2:210, 2:220-E, 2:260, 4:60-E, 4:70, 6:310-E, 6:80, 6:180, 6:210, 6:290, 6:310-E, 6:330, 7:80, 7:160, 7:275, 8:20-E, 8:70.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, yea	Killion, absent
E. Ford, yea	

FY 17 AUDIT REPORT--

It was reported that the Audit Report for FY17 will be held at the regular meeting in October due to finalizing figures for completion of the report.

BUDGET FY18--

A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to adopt the official Budget for Fiscal Year 2018 as proposed at the budget hearing held previous to the meeting, with estimated revenue and expenditures in the various funds resulting in an overall anticipated budget balance of \$520,283, as follows:

FUND-	REVENUE	EXPENDITURES
Education Fund	\$7,450,903	\$7,022,976
Operations & Maintenance Fund	344,750	375,206
Transportation Fund	550,320	545,686
IMRF/FICA Fund	397,155	385,293
Capital Projects	942,346	942,196
Working Cash	164,900	-0-
Tort	350,375	329,606
Fire Prevention & Safety	4,899,728	4,949,278

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Debt Service	<u>680,372</u>	<u>710,325</u>
TOTAL	\$15,780,849	\$15,260,566

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Hoesman, yea
Hallock, yea	Killion, absent
Haskell, absent	Schutz, yea
E. Ford, yea	

RESIGNATION--

A motion was made by Mr. Haskell, seconded by Mr. Pat Ford, to accept the resignation of Angela Brame as High School Scholastic Bowl Coach, effective August 24.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hoesman, yea
P. Ford, yea	Killion, absent
Hallock, yea	Schutz, yea
E. Ford, yea	

OVERNIGHT TRIP-FFA-- A motion was made by Mr. Haskell, seconded by Mr. Hoesman, to approve the FFA request for an overnight trip on October 26 and 27, 2017, for officers and sponsor to attend the National FFA Convention in Indianapolis, and taking paraprofessional aid, Lindsey Lawson as a female chaperone.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Schutz, yea
Hoesman, yea	P. Ford, yea
Killion, absent	Hallock, yea
E. Ford, yea	

BUS LEASE/PURCHASE-- A motion was made by Mrs. Schutz, seconded by Mr. Haskell, to approve the recommendation of the administration and transportation supervisor to enter into a five-year lease/purchase agreement with Midwest Bus Sales/Santander Leasing for a 2017 Chevrolet/Collins 32-passenger bus with an annual payment of \$11,520.00.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Killion, absent
Haskell, yea	P. Ford, yea
Hoesman, yea	Hallock, yea
E. Ford, yea	

PURCHASE EQUIPMENT FOR CAD LAB-- Per recommendation of the administration for use of Vocational CTE grant funds, a motion was made by Mr. Haskell, seconded by Mr. Pat Ford to purchase data processing equipment and software for the high

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school CAD Lab and authorize payment with \$16,000 of grant funds.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hoesman, yea
P. Ford, yea	Killion, absent
Hallock, yea	Schutz, yea
E. Ford, yea	

USE OF FACILITIES--

A motion was made by Mr. Pat Ford, seconded by Mr. Hoesman, to approve the following request for use of facilities, with waiver of fees: Nancy Robinson, Girls Scout Troop, for use of North Greene Elementary Cafeteria for meetings on Fridays from 2:30 p.m. to 4:30 p.m. from September, 2017-May, 2018;

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Schutz, yea
Hoesman, yea	Hallock, yea
Killion, absent	Haskell, nay
E. Ford, yea	

Motion carried—5-yea; 1-nay; 1-absent

**ADMINISTRATOR/
TEACHER SALARY &
BENEFIT REPORT--**

A motion was made by Mr. Hallock, seconded by Mr. Hoesman, to approve the Administrator and Teacher Salary and Benefits Report for school year 2016-17 as submitted to Illinois State Board of Education for posting on the district website as required.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Schutz, yea
Hoesman, yea	P. Ford, yea
Killion, absent	Haskell, yea
E. Ford, yea	

**RENEWAL OF AGREEMENT
FOR FIRE ALARM
INSPECTION--**

Discussion of renewal agreement with TYCO/Simplex/Grinnell for fire alarm inspection and maintenance services was tabled due to waiting on information from the company on renewal rates.

**CLOSED SESSION-
8:50 P.M.--**

A motion was made by Mr. Haskell, seconded by Mrs. Schutz, to go to closed session at 8:50 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has

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been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, yea	Killion, absent
E. Ford, yea	

RECONVENE-10:20 P.M.- A motion was made by Mr. Haskell, seconded by Mr. Ed Ford, to return to open session at 10:20 p.m.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
E. Ford, yea	Hoesman, yea
P. Ford, yea	Schutz, yea
Killion, absent	

ACTION/REPORT—
CLOSED SESSION
MINUTES--

Action to approve Closed Session minutes was tabled to the next regular meeting.

EMPLOYMENT,
APPOINTMENT--

A motion was made by Mr. Hallock, seconded by Mr. Pat Ford, to approve the recommendations of the administration for employment/appointment and leaves of absence of the following personnel for the 2017-18 school year:

1. Appoint Emily Brown as High School Scholastic Bowl Coach, effective September 22, 2017;
2. Mark Strain as North Greene Junior High Boys Basketball Coach;
3. Dan Tepen as Sixth Grade Boys Basketball Coach;
4. Emily Brown as Spanish Club Sponsor;
5. Confirm employment of Ashley Hermens as a Kindergarten Teacher, effective August 23, 2017;
6. Confirm employment of Tonya Elliott as a Special Education One-to-one Paraprofessional Aide at North Greene Elementary, effective August 23, 2017;
7. Confirm employment of Kelsey Hazelwonder as a Special Education One-to-one Paraprofessional Aide at North Greene Jr.-Sr. High School, effective September 7, 2017;
8. Approve request for a maternity leave of absence for 8 weeks for Paraprofessional Aide, Addi Blake, beginning September 5, 2017, with return date of October 16, 2017; and
9. Approve a maternity leave of absence for Elementary Teacher Shelby Booth, to begin approximately November 13, 2017, with expected return

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date of February 5, 2018, using accumulated sick/personal leave days available.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Hoesman, yea
P. Ford, yea	Killion, absent
Haskell, yea	Schutz, yea
E. Ford, yea	

ADJOURN-10:25 P.M.-- With no further business to come before the Board, President Ed Ford adjourned the meeting at 10:25 p.m.

Edwin Ford, President

Barbara Neece, Secretary