

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, September 21, 2016, at 7:00 p.m. in the Administrative Education Center-Board Room, White Hall. Those answering roll call were: President Jeff Haskell, Members Rick Bridges, Edwin Ford, Pat Ford, David Hallock, and Kevin Nichols. Member Joe Schnelten was absent. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Bookkeeper Tiffany Mumford, Principals Keppen Clanton and Jaclyn Kuchy, Maintenance Director Dale Coffman and Transportation Supervisor John Davidson were also in attendance.

**STATEMENTS FROM
GUESTS--**

A representative from the Governmental Housing Authority and a representative from a land real estate agency were present to propose that the Board consider declaring as surplus the school district property in Roodhouse, formerly used for an athletic track field, and donating the property for the purposes of building new government houses. The plan is to replace the older units located to the East of the district's property. It was also proposed that it may be possible once the project is completed for them to donate the original Housing ground back to the City of Roodhouse and the district could benefit by using it to extend the ballfields at the City ballpark currently used for school district junior high softball and baseball games. In order for the proposed plan to proceed, the Housing Authority was asking for a letter from the district by November 14, 2016, indicating the Board interest in the project and donating the property.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Nichols, seconded by Mr. Ed Ford, to approve the following consent agenda items: Minutes of the regular meeting of August 17, 2016, as presented;

BILLS;

payment of bills as listed;

FINANCIAL REPORTS;

Treasurer's Report for the month of August and Update;

PRINCIPAL REPORTS;

Principal Reports regarding the start of school, special events and upcoming activities;

**BUILDINGS & GROUNDS
& TRANSPORTATION**

Buildings and Grounds Report and the Transportation Report for the month of August as presented;

REPORT; FUND RAISING;

Requests for fund raising for the Class of 2020 to host a bake sale and painting class in the Jr./Sr. High Commons on November 13, to raise funds for Prom 2019; the Class of 2018 to host a luncheon Father-Daughter Dance and Kid's Day on January 21, and host a 50-50 drawing, raffle, Chicken Dinner and Movie Night on March 18 to earn funds for Prom 2017;

**APPLICATION FOR
RECOGNITION;**

Approve the annual Application for Recognition of Schools for submission to the Illinois State Board of Education for 2016-17.

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The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, yea
E. Ford, yea	Schnelten, absent
P. Ford, yea	R. Bridges, yea
Haskell, yea	

DESIGNATION OF SURPLUS PROPERTY--

A motion was then made by Mr. Pat Ford, seconded by Mr. Hallock, to approve designation of the district real property known as the Roodhouse Athletic Field as no longer necessary for use by students and staff of the school district as surplus property.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Schnelten, absent
Hallock, yea	Bridges, yea
Nichols, yea	Hallock, yea
Haskell, yea	

During reports, it was mentioned in the Treasurer's Report that the first installment of collected property taxes had been received; during the Building and Grounds Report, Maintenance Director Coffman reported that there was some concern regarding the Ag building painting project results, that the 1957 Jr.-Sr. High Gym roof project was complete but during a recent rain, there was some leaking in the seam joints of two sections. The contractor has been back to re-heat and seal the joints and since, no leaks have been reported. The district is now waiting for a final warranty inspection.

**CLOSED SESSION-
7:43 P.M.--**

A motion was made by Mr. Ed Ford, seconded by Mr. Nichols, to go to closed session at 7:43 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Bridges, yea
Nichols, yea	P. Ford, yea
Schnelten, absent	Hallock, yea
Haskell, yea	

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RECONVENE-9:04 P.M.- A motion was made by Mr. Ed Ford, seconded by Mr. Bridges, to return to open session at 9:04 p.m.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Bridges, yea	Nichols, yea
P. Ford, yea	Schnelten, absent
Haskell, yea	

ACTION/REPORT—
CLOSED SESSION
MINUTES--

A motion was made by Mr. Nichols, seconded by Mr. Ed Ford, to approve the Closed Session Minutes of August 17, 2016, as reviewed during the closed session.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, abstain
E. Ford, yea	Schnelten, absent
P. Ford, yea	Bridges, yea
Haskell, yea	

SUPERINTENDENT
REPORT--

Superintendent Coultas and Supervising Principal Scott reported on the following items:

1. Sixth-day enrollment figures were reviewed, with a reported total of 859 students, a decrease of 25 students since May, 2016;
2. October 19 and 20 are Parent-teacher conferences from 2:30 p.m. to 7:00 p.m., with it being noted that the 19th also is the regular board meeting night;
3. A required meeting of local emergency, health service agencies and law enforcement departments will be held with district administrators and maintenance staff on September 27 to review district procedures and policies for handling emergency crisis response;
4. Reminded members of the upcoming IASB Two Rivers Division Dinner Meeting to be held October 27 at Hamilton's in Jacksonville and encouraged members to consider attending;
5. Mr. Scott reported on a meeting he attended regarding the changes being initiated as the Title I-No Child Left Behind program converts to the ESSA program. He also reported that the Title IV program will be coming back to fund health and safety related expenses above \$10,000 next year.

UPDATE ON MAINTEN-
ANCE PROJECTS--

The administration reported that the replacement of the 1957 gym floor as well as the stage floor is well underway, with the stage near complete. The contractor is predicting that the project will be completed for student play by October 24. In addition, it was recommended to purchase new bleachers for the East side of the 1957 gym from the company with the lowest quote of \$37,897.00, with such purchase to be funded from both Health-Life Safety funds and funds from Capital Projects Sales Tax

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revenue. Due to the need to complete the gym project as soon as possible for use during the basketball season and P.E. classes, it was requested that the Board consider waiving its policy on requiring formal bidding for all purchases over \$10,000.00 to allow accepting the low quote for the bleacher purchase.

BLEACHER PURCHASE- Following discussion, a motion was made by Mr. Ed Ford, seconded by Mr. Nichols, to approve waiving Board Policy regarding limit of purchases over \$10,000 without bidding and authorize accepting the quote of Interkal Corporation for purchase of bleachers for the Jr.-Sr. High gym in the amount of \$37,897.00, to be paid from Health-Life Safety funds and Capital Projects Sales Tax revenue.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Bridges, yea
Nichols, yea	P. Ford, yea
Schnelten, absent	Hallock, yea
Haskell, yea	

GYM FLOOR PROJECT-- Superintendent Coultas also informed the Board that the insurance carrier for Joiner Sheet Metal and Roofing Company will be covering a little over \$81,000 of the cost of the replacement to the 1957 gym and stage floor and curtain valance replacement at 30% depreciated value, with the district's insurance company to pick up the remainder.

SECOND READING OF BOARD POLICIES-- Following a brief review of the recommended policy revisions for approval of second reading, it was consensus to table approval of second reading and adoption to the October regular meeting for further consideration of revisions to Policy 7:270 Administration of Medication to Students and others changes.

FY 16 AUDIT REPORT-- It was reported that the Audit Report for FY16 will be held at the regular meeting in October due to the late date for conducting the annual audit.

BUDGET FY17-- A motion was made by Mr. Nichols, seconded by Mr. Pat Ford, to adopt the official Budget for Fiscal Year 2017 as proposed at the budget hearing held previous to the meeting, with estimated revenue and expenditures in the various funds resulting in an overall anticipated budget balance of \$611,083, as follows:

FUND-	REVENUE	EXPENDITURES
Education Fund	\$7,814,598	\$7,046,340
Operations & Maintenance Fund	340,106	347,463
Transportation Fund	492,264	496,021
IMRF/FICA Fund	378,410	360,142

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Capital Projects	192,051	151,750
Working Cash	432,875	400,000
Tort	254,803	356,440
Fire Prevention & Safety	32,747	164,250
Debt Service	<u>387,635</u>	<u>392,800</u>
TOTAL	\$10,325,489	\$9,714,406

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Schnelten, absent
P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, yea
Haskell, yea	

RESIGNATION OF

MEMBER SCHNELTEN—It was announced that due to Member Joe Schnelten no longer being a resident of the school district, he has verbally indicated as of Friday, September 16, 2016, that he would resign as a member of the Board of Education. The Secretary was directed to notify the Regional Superintendent of Schools of the vacancy, post such vacancy publically for Board appointment of a person to fill the seat within 45 days until the next Non-Partisan election in April, 2017.

**EMPLOYMENT,
APPOINTMENT--**

A motion was made by Mr. Ed Ford, seconded by Mr. Hallock, to approve the recommendation of the administration to appoint Emily Alred-Bushnell as Head Teacher at North Greene Elementary for the 2016-17 school year.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Bridges, yea
Hallock, yea	P. Ford, yea
Nichols, nay	Haskell, yea

Motion carried—5-yea; 1-nay.

A motion was made by Mr. Hallock, seconded by Mr. Nichols, to approve the recommendations of the administration for employment and appointment of personnel for the 2016-2017 school year, as listed:

1. Confirm the appointment of Tonda Anthony as Junior Class Sponsor for the Class of 2018;
2. Appointment of Justin Roesch as 6th Grade Boys Basketball Coach;
3. Confirm employment of April Coad as a Special Education Classroom Paraprofessional at North Greene Elementary, effective August 16, 2016;
4. Approve Karen Fox to seek training to become certified as a substitute bus driver;
5. Approve corrections to written language in the Building Principal contracts for 2016-17, regarding intent to pay the Teachers Retirement contributions as a deduction from the stated salary;

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The President put the motion to a vote and the following roll call resulted:

Hallock, yea	E. Ford, yea
Nichols, yea	P. Ford, yea
Bridges, yea	Haskell, yea

OVERNIGHT TRIP--

A motion was made by Mr. Nichols, seconded by Mr. Ed Ford, to approve the request for an overnight trip on October 20 and 21, 2016, for the FFA officers and sponsor to attend the National FFA Convention in Indianapolis.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, yea
E. Ford, yea	Bridges, yea
P. Ford, yea	Haskell, yea

USE OF FACILITIES--

A motion was made by Mr. Pat Ford, seconded by Mr. Ed Ford, to approve the following request for use of facilities, with waiver of fees: Nancy Robinson, Girls Scout Troop, for use of North Greene Elementary Cafeteria for meetings on Fridays from 2:30 p.m. to 4:30 p.m. from September, 2016-May, 2017;

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Nichols, yea
E. Ford, yea	Bridges, yea
Hallock, yea	Haskell, yea

A motion was then made by Mr. Nichols, seconded by Mr. Ed. Ford, to approve the following request for use of facilities, with waiver of fees: North Greene Chamber of Commerce to use the North Greene Jr.-Sr. High Commons for a dance for youth on October 28, to earn funds to support Chamber projects and scholarship fund.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Hallock, yea
E. Ford, yea	Bridges, yea
P. Ford, yea	Haskell, yea

**ADMINISTRATOR/
TEACHER SALARY &
BENEFIT REPORT--**

A motion was made by Mr. Nichols, seconded by Mr. Bridges, to approve the Administrator and Teacher Salary and Benefits Report for school year 2015-16 as submitted to Illinois State Board of Education for posting on the district website as required.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	P. Ford, yea
Bridges, yea	Hallock, yea
E. Ford, yea	Haskell, yea

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RATIFICATION OF NGEA NEGOTIATIONS AGREEMENT-- It was reported that action to ratify the terms of the Tentative Agreement of the collective bargaining contract of the North Greene Education Association was tabled until clarification of language could be reviewed with the members of the NGEA committee.

DISCUSSION OF PROPOSED STUDENT VOLUNTEER PROJECT- The White Hall Lions Club presented a written proposal for a student project that would use student volunteers to update and manage the Lions Club’s Facebook page. There was some concern expressed by the administration and board regarding the promotion of use of Facebook by students during school time contradicting current school policy. It was consensus that more consideration of the proposal would be necessary to make a determination on promotion of the project.

ADJOURN-10:01 P.M.-- With no further business to come before the Board, President Haskell adjourned the meeting at 10:01 p.m.

Jeff Haskell, President

Barbara Neece, Secretary