

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, October 19, 2016, at 7:00 p.m. in the Administrative Education Center-Board Room, White Hall. Those answering roll call were: President Jeff Haskell, Members Rick Bridges, Pat Ford, David Hallock, and Kevin Nichols; Member Ed Ford entered later during the meeting. Superintendent Lawrence Coultas and Supervising Principal Mark Scott, Secretary Barbara Neece, Bookkeeper Tiffany Mumford, Building Principal Jaclyn Kuchy, Transportation Supervisor John Davidson and Building Maintenance Director Dale Coffman also were in attendance.

**CONSENT ITEMS:  
MINUTES;**

A motion was made by Mr. Nichols, seconded by Mr. Bridges, to approve the following consent agenda items: Minutes of the regular meeting of September 21, as presented;

**FINANCIAL REPORTS;  
PRINCIPAL REPORTS;  
BUILDING & GROUNDS  
& TRANSPORTATION  
REPORT--**

Treasurer’s Report and Update for the month of September; Principal Reports regarding upcoming events and recent activities; Building and Grounds Report and the Transportation Report for the month of September as presented.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	P. Ford, yea
Bridges, yea	Hallock, yea
E. Ford, absent	Haskell, yea

Member Ed Ford entered the meeting at 7:08 p.m.

**PAYMENT OF BILLS--**

A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to approve the list of bills for payment as presented.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	E. Ford, abstain
Hallock, yea	Nichols, abstain
Bridges, yea	Haskell, yea

**FUNDRAISERS;**

A motion was made by Mr. Ed Ford, seconded by Mr. Nichols, to approve the remaining consent agenda items presented, as follows:  
The Art Club to host a fundraiser to sell decorated pumpkins from October 21-November 5 to earn funds for purchase of materials for the Art department.

**TEXTBOOK/  
CURRICULUM LISTS;**

Reviewed and approved the District Textbook/Electronic Curriculum lists of North Greene Elementary for 2016-17;

**DONATIONS/GIFTS--**

Acknowledge the donation of funds up to \$700 from the White Hall Masonic Lodge No. 80 for purchase of a washing machine for the Jr./Sr. High School and receipt of funds from Dr. and Mrs. Ludwig Dech for the establishment of a scholarship in memory of their son Frederick Dech in

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the amount of \$2,000, to be given to a graduating student intending to pursue a career in the digital graphic arts/computer technology or medical field.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	E. Ford, yea
Nichols, yea	Hallock, yea
Bridges, yea	Haskell, yea

During the report of the treasurer, it was mentioned that the second installment of property taxes had been received and the loan from the Working Cash Fund in the amount of \$400,000 to the Education Fund had been repaid.

## SUPERINTENDENT REPORT--

Superintendent Coultas and Supervising Principal Scott reported on the following items:

1. The district has had inquiries from employees living out of the district regarding possible consideration for allowing their children to attend North Greene schools. The administration is to contact the Regional Office of Education regarding allowance and possible procedure.
2. A drawing of the color scheme for the painting of lines, free-throw areas and lettering on the new floor in the East Gym at the Jr./Sr. High was reviewed. It was reported a check in the amount of \$81,371.11 had been received from the insurance company for Joiner Roofing in compensation for a portion of the cost of replacement to the gym and stage floor and curtain valance. The floor was expected to be complete for use in a couple of weeks and the new bleachers were anticipated for installation by the first week of December.
3. Superintendent Coultas reported that figures for estimating the necessary dollars to be requested in each fund for the 2016 Tax Levy will be discussed at the next regular meeting, as required.
4. Fall Housing enrollment numbers were reviewed, noting an overall total enrollment of 863, approximately 10 students less than the previous year.
5. Reminded members of the IASB Fall Dinner meeting to be held at Hamilton's in Jacksonville on October 27, beginning at 5:30 p.m.
6. Supervising Principal Scott reviewed results of last spring's ACT scores and remarked that the district's new direction in the mathematics curriculum district-wide will hopefully bring positive results in future test scores.
7. Mr. Scott reported on sessions he attended at the recent Illinois Association of School Administrators annual conference and shared information he obtained on Community Engagement, Board Member Unprofessionalism, a Horace Mann Student Loan Forgiveness Program among other topics.
8. A request has been received from individuals that initiated a North

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- Greene Hall of Fame fundraising event proposing an invitation for the district to consider taking over the annual event in the future.
9. Reported the intent for use of Ag Incentive Grant funds in the amount of \$1,100 to be used for upgrading the Ag program greenhouse.
  10. Superintendent Coultas and Supervising Principal Scott recently met with representatives from the St. Louis distribution division of Pepsi-Cola company, who informed that the district's account at the Jr./Sr. High School had been taken over by their St. Louis area office and that the RSV programs no longer exist. In exchange, the district will no longer need to repay them through revenue proceeds the Coke buyout contract amount and all district accounts will be under one agreement. Some board members reported concern expressed by members of the Boosters organization that they are finding it difficult to make any money on concessions due to the cost of the Pepsi products and wondered about getting out of the current seven-year agreement. Further discussions will be necessary at a later date.
  11. Due to the resignation of a board member who was registered to attend the IASB/IASA/IASBO Annual Conference in November, the opportunity to attend will be offered to the newly appointed member, rather than lose the full cost of registration and hotel reservations.
  12. Supervising Principal Scott reported that the district Crisis Response Plan had been totally reviewed and revised and will be put in place at each building and copies distributed to the local emergency response agencies.

**POLICY REVISIONS--  
& ADOPTION--**

Review of proposed revisions to Board Policies and Administrative Procedures was held for approval of second reading and adoption.

Following a motion by Mr. Pat Ford, seconded by Mr. Bridges, to approve second reading and adopt the revisions to the following policies: 2:70, 2:70-E, 2:120-E1, 2:120-E2, 2:240-E1, 2:240-E2, 2:240-E3, 4:15-AP, 4:15-E2, 4:15-E3, 4:140-E1, 4:140-E2, 5:40-AP, 5:170-AP3, 5:240-AP, 6:100, 6:100-AP, 6:100-E1, 6:100-E2, 6:190-AP, 6:235, 6:235-AP1, 6:235-AP1-E1, 6:235-AP1, E2, 6:235-AP2, 6:235-E4, 6:250-AP, 7:10, 7:10-AP, 7:10-E, 7:270, 7:270-AP1, 7:270-E, 7:285-AP, 7:340, 7:340-AP1, 7:340-AP1- E1, 8:90, 8:110, and 5-Year Review of policies for updating as presented.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Hallock, yea
Bridges, yea	Nichols, yea
E. Ford, yea	Haskell, yea

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**RATIFICATION OF AGREEMENT-NGEA--**

Superintendent Coultas reviewed the revisions made to articles of the Professional Negotiations Agreement of the North Greene Education Association as tentatively agreed, for discussion and approval for action by the Board for ratification. He also explained salary tables that were updated showing salary increases for 2016-17, 2017-18, and 2018-19. Following review, a motion was made by Mr. Hallock, seconded by Mr. Ed Ford, to ratify the tentative agreement of the Professional Negotiations Agreement with the North Greene Education Association Local 3818 as agreed for years 2016-17, 2017-18, and 2018-19.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Bridges, yea
E. Ford, yea	Nichols, yea
P. Ford, yea	Haskell, abstain

**DISPOSAL OF SURPLUS REAL PROPERTY--**

Continued discussion was held regarding the proposal presented at the September meeting by Mike Niehaus as a representative of a land developing firm working with the Illinois Governmental Housing Authority. The proposal was for the district to transfer property located in Roodhouse, known as the athletic/track field, to the Illinois Governmental Housing Authority for the construction of new housing units for low-income families and seniors. Superintendent Coultas reported that Mr. Niehaus was still interested in pushing for a tax-credit type deal. Mr. Coultas expressed he was not in favor, indicating concern that it would be a one-time deal with no potential for gain of property tax income for the community and school district in the years to come. He suggested that there may be local individuals interested in purchasing some or all of the property which would then generate property tax income in the future and that advertisement for bids with a set minimum dollar amount for sale of the property may be more beneficial. Superintendent Coultas expressed his desire to pursue whatever direction would generate the most revenue to the school district. The Housing Authority was in need of a letter of response from the district stating the district's interest in the proposed project by the first of November in order for them to continue to pursue the proposed project. Superintendent Coultas read a draft of a letter he composed that would express interest in the project, only, with no commitment of actual agreement to the transfer of property at this time. Discussion resulted in a consensus to send the letter as drafted but hold for more specific information from Mr. Niehaus' company. A poll of the members is to be taken once the additional information was gathered to approve sending the letter by the November deadline.

**INSTALLATION OF NEW BOARD MEMBER--**

President Haskell administered the Oath of Office and seated newly appointed Board Member, Brenn Killion, who will serve to fulfill the seat vacated due to resignation of Member Joe Schnelten, until the

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non-partisan election to be held the second Tuesday in April, 2017. The secretary was directed to notify the Regional Superintendent of the appointment and seating of Member Killion.

**AUDIT REPORT FY16--**

Cindy Foote of Zumbahlen, Eyth, Foote & Flynn, Certified Public Accountants, presented the results of the financial audit for fiscal year 2016 for review. During the report she stated that as of June 30, 2016, the district cash balance was up approximately \$335,000 overall however the figure included the revenue generated by issuance of the \$400,000 in Working Cash bonds. Without those funds, the district would have realized a loss of over \$300,000 for the year. She noted that the education fund reserve at year-end was down to one-half month versus a reserve of ¾-month the prior year, the operations and maintenance fund shows a two-month reserve, the same as the prior year, and the transportation fund indicates a 1-¾ month reserve up from 1-½ month the prior year. The Equalized Assessed Valuation was up again over the prior tax year, therefore tax receipts were again increased. A Federal audit also was required due to the large amount of funds received over \$500,000 in Title I monies. The findings reported a need for segregation of bookkeeping duties but noted it is understood that it would not be cost-effective to hire additional staff to do so. Another repeated finding reported was that the payroll should be reviewed at the beginning of the year so that withholdings are set up correctly in the computer to prevent a need for manual revisions as the year progresses. Though the over-payment of benefits and withholdings was significant, it was felt that the issues have been addressed by the administration and staff and are being resolved to prevent them in the future.

Following review, a motion was made by Mr. Ed Ford, seconded by Mr. Pat Ford, to accept the Audit Report for FY16 as presented.

The President put the motion to a vote and the following roll call resulted.

E. Ford, yea	Killion, yea
P. Ford, yea	Nichols, yea
Hallock, yea	Bridges, yea
Haskell, yea	

**DISTRICT REPORT  
CARD--**

The review of the District Report Card for 2016 was tabled due to the State not yet releasing the final completed reports.

**EMPLOYMENT,  
APPOINTMENT--  
Volunteer Coach-**

A motion was made by Mr. Nichols, seconded by Mr. Bridges, to approve the recommendation to approve Paige Crawford as a volunteer assistant coach for High School Girls basketball for 2016-17.

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The President put the motion to a vote and the following roll call resulted:

Nichols, yea	P. Ford, yea
Bridges, yea	Hallock, yea
E. Ford, yea	Killion, yea
Haskell, yea	

**H.S. Spanish Teacher-**

A motion was made by Mr. Nichols, seconded by Mr. Bridges, to approve the recommendation of the administration to employ April McKenna as High School Spanish teacher, for the second semester of the 2016-17 school year, effective January 3, 2017 to May 26, 2017.

The President put the motion to a vote and the following roll call resulted.

Nichols, yea	P. Ford, yea
Bridges, yea	Hallock, yea
E. Ford, yea	Killion, yea
Haskell, yea	

**DESIGNATION OF DELEGATE TO IASB CONFERENCE--**

Member Ed Ford was appointed to represent the Board as Delegate at the Joint Annual Conference in Chicago, November 17, 18, 19, to vote on submitted resolutions presented during the annual Delegate Assembly.

**SNOW REMOVAL AGREEMENT--**

Renewal of the agreement for snow removal services was tabled to the next regular meeting when a price per hour from Ballard Brothers, Inc. is obtained.

**CLOSED SESSION- 9:10 P.M.--**

A motion was made by Mr. Nichols seconded by Mr. Hallock, to go to closed session at 9:10 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS120/2(c).

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Nichols, yea
Hallock, yea,	E. Ford, yea
Killion, yea	P. Ford, yea
Haskell, yea	

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**RECONVENE-10:06 P.M.-** A motion was made by Mr. Ed Ford, seconded by Mr. Bridges, to return to open session at 10:06 p.m.

The President put the motion to a vote and the following roll call resulted:

E. Ford, yea	Hallock, yea
Bridges, yea	Killion, yea
P. Ford, yea	Nichols, yea
Haskell, yea	

**ACTION/REPORT—**  
**CLOSED SESSION**  
**MINUTES--**

Review of previous meeting closed session minutes was tabled to the next regular meeting for approval.

**RESOLUTION TO ISSUE** A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to adopt a  
**NOTICE TO REMEDY--** Resolution to Issue a Notice to Remedy to a specific professional educator of the district, as discussed in closed session.

The President put the motion to a vote and the following roll call resulted.

P. Ford, yea	Nichols, yea
Hallock, yea	Bridges, yea
Killion, yea	E. Ford, yea
Haskell, yea	

**ADJOURN-10:08 P.M.--** With no further business to come before the Board, President Haskell adjourned the meeting at 10:08 p.m.

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Jeff Haskell, President

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Barbara Neece, Secretary