

BOARD OF EDUCATION REGULAR RESCHEDULED MEETING DECEMBER 19, 2016

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in a regular rescheduled session on Monday, December 19, 2016, at 7:00 p.m. in the Administrative Education Center Board Room, White Hall. Those answering roll call were: President Jeff Haskell, Members Pat Ford, David Hallock, Brenn Killion, and Kevin Nichols; Member Ed Ford was absent. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Bookkeeper Tiffany Mumford, Principals Keppen Clanton and Jackie Kuchy, Maintenance Director Dale Coffman and Transportation Supervisor John Davidson also were in attendance.

**CONSENT ITEMS:
MINUTES;**

A motion was made by Mr. Nichols seconded by Mr. Pat Ford, to approve the following consent agenda items: Minutes of the regular meeting of November 16, 2016, as presented;

**FINANCIAL REPORTS;
PRINCIPAL REPORTS;
BUILDING & GROUNDS
& TRANSPORTATION
REPORT; GIFTS/
DONATIONS; ESTABLISH
ACTIVITY FUND--**

Treasurer's Report for the month of November and the December Update; Principal Reports regarding upcoming events and recent activities; Building and Grounds Report and the Transportation Report for the month of November as presented; acknowledgement of donation from the First Baptist and Christ Methodist Churches for the establishment of a new activity fund to provide supplies and other items for needy students; and establishment of a new activity fund for Indigent Students.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Killion, yea
P. Ford, yea	Bridges, yea
Hallock, yea	E. Ford, absent
Haskell, yea	

BILLS-

A motion was made by Mr. Bridges, seconded by Mr. Hallock, to approve the list of bills for payment as presented for the month.

The President put the motion to a vote and the following roll call resulted:

Bridges, yea	E. Ford, absent
Hallock, yea	P. Ford, yea
Killion, yea	Nichols, abstain
Haskell, yea	

During reports, the Treasurer noted that the last payment of property taxes had been received and was reflected in the reports. It was also reported that the negative balance in the Transportation Fund was due to delayed payments from the State from last year's reimbursement and a portion from the current year amounting to approximately \$168,000.

During the reports of administrators, Elementary Principal Kuchy discussed interest in going to a non-letter type grading system and will be

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attending a workshop in the near future to learn more about it and will bring back information for future discussion.

During the Building and Grounds report, Maintenance Director Coffman reported that two LED light fixtures have been ordered and will be installed on the north and east exterior of the 1957 Jr./Sr. High gym and additional lighting near the football field area will be considered also.

President Haskell proposed that the reports of the building principals and department supervisors be prepared and sent to members in advance of the meeting rather than being read during the meeting to alleviate time in presentation and discussion at the meeting. Following discussion, it was determined that the reports be prepared and sent to the secretary on the Wednesdays before the meeting date so that they can be included with the agenda packets for board review prior to the meeting.

SUPERINTENDENT REPORT--

Superintendent Coultas reported on the following items:

- A. Correspondence received was reviewed;
- B. Review of IASB Annual Conference workshop sessions attended by those attending;
- C. Supervising Principal Scott reported on the opportunity for additional Prekindergarten funds and intended purchase of fencing the position of the Elementary playground area used by the PreK students;
- D. Illinois Center for School Improvement representatives working with the local committee to improve the Math curriculum and recommendation to continue with year two of the current program and consideration for going with a new reading curriculum for 2018-19;
- E. Continuation of Community Coffee gatherings in January and hoping for continued growth in attendance;
- F. Supt. Coultas reported that an accurate property description was necessary in order to advertise the sale of the Roodhouse property and continued research was ongoing;
- G. New carpet and tile installation in the PreK classroom with payment to from grant funds;
- H. Supt. Coultas briefly discussed the need of several renovation projects at the Elementary building such as a new roof, heating and air-conditioning units, complete new window install on the 1953 wing, carpeting/tile flooring replacement, restroom upgrades as well as others and suggestions that it may be more economical to approach all projects as a package through a company that develops total building renovation project proposals and seeks bids for work on behalf of the district. It was consensus to authorize proceeding with speaking with companies in order to determine projects of greatest need and estimate costs. The architect is scheduled to visit the district to look at the Jr./Sr. High roof project to finalize the project and will review the

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proposed elementary needs with him at that time.

ADOPTION OF LEVY--

A motion was made by Mr. Nichols, seconded by Mrs. Killion, to accept the recommendation of the Superintendent and adopt a Certificate of Tax Levy for 2016, as attached, requesting dollar amounts necessary for the various funds as follows and noted that due to increase of more than 105 percent of the aggregate dollars extended, less bond and interest, for the year 2015, a public hearing was held prior to adoption as required :

Education Fund	\$1,306,400
Operations & Maintenance	355,000
Transportation	142,000
Working Cash	35,500
IMRF	194,327
FICA	159,750
Fire Prevention & Safety	35,500
Tort Immunity	353,580
Special Education	28,400
Leasing	35,500
TOTAL, Less Bond & Interest	<u>\$ 2,645,957</u>

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	E. Ford, absent
Killion, yea	P. Ford, yea
Bridges, yea	Hallock, yea
Haskell, yea	

BOARD POLICY REVISIONS--

A review of proposals for revisions to Board Policy and Procedures was held for second reading, followed by a motion made by Mr. Hallock, seconded by Mr. Pat Ford, to approve second reading and adopt the revisions as recommended to Board Policies and Administrative Procedures as follows: : 2:30, 2:120, 2:125, 2:200, 2.220, 2:250, 3:40, 3:50, 4:10, 4:55, 4:60, 4:80, 4:110, 4:130, 4:150, 4:170, 4:175, 5:10, 5:30, 5:60, 5:100, 5:125, 5:185, 5:190, 5:250, 5:260, 5:280, 5:330, 6:15, 6:50, 6:60, 6:140, 6:145, 6:160, 6:170, 6:310, 6:340, 7:15, 7:30, 7:50, 7:60, 7:70, 7:190, 7:250, 7:260, 7:270, 7:305, 7:310, 7:315, 7:340, 8:30, 8:70, 8:100.

The President put the motion to a vote and the following roll call resulted:

Hallock, yea	Nichols, yea
P. Ford, yea	Bridges, yea
Killion, yea	E. Ford, absent
Haskell, yea	

Mr. Scott reported that he and Superintendent Coultas will be working with the principals to review current policies concerning field trips, fundraising, and extracurricular activities in order to make

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recommendations for any revisions for board consideration and approval.

**RISK MANAGEMENT
PLAN--**

Superintendent Coultas recommended that the District Risk Management Plan, as approved for Fiscal Year 2016, be renewed for Fiscal Year 2017 with no changes. He explained that the plan allows for the use of Tort Immunity Fund monies to be expended to offset certain costs that typically are paid from Education, Operations and Maintenance, and/or Transportation funds. Due to the district's ability to levy funds as needed in the Tort Immunity Fund, a Risk Management Plan is required to be developed setting out the percentages of allowable expenses planned to be used for such costs. A list of salaries proposed to be paid from Tort is included in the Plan.

A motion was made by Mr. Pat Ford, seconded by Mr. Nichols, to approve renewal of the Risk Management Plan for Fiscal Year 2017 with no changes as recommended.

The President put the motion to a vote and the following roll call resulted.

P. Ford, yea	E. Ford, absent
Nichols, yea	Hallock, yea
Bridges, yea	Killion, yea
Haskell, yea	

**EMPLOYMENT/
APPOINTMENT--
APPOINT PLAY DIR.--**

Recommendations were made for appointment/employment of personnel for 2016-17 with motions being heard for action, as follows:

A motion was made by Mr. Bridges, seconded by Mr. Nichols, to employ Cindy Carlson Rice as High School Play Director, with volunteer helpers Beth Burrus, Lesa Jackson, Pam Painter, Karen Voigts, and Barbara Neece.

The President put the motion to a vote and the following roll call resulted:

Bridges, yea	P. Ford, yea
Nichols, yea	Hallock, absent
E. Ford, absent	Killion, yea
Haskell, yea	

**VOL. ASSISTANT JR.
HIGH VOLLEYBALL--**

A motion was made by Mr. Pat Ford, seconded by Mrs. Killion, to approve Tonda Anthony as a volunteer Assistant Jr. High Volleyball Coach.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Bridges, yea
Killion, yea	E. Ford, absent
Nichols, yea	Hallock, absent
Haskell, yea	

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**VOL. ASSISTANT
H.S. SOFTBALL--**

A motion was made by Mr. Pat Ford, seconded by Mr. Bridges, to approve Garrett Rogers as a volunteer Assistant High School Softball Coach, pending receipt of background check results and physical certification.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Hallock, yea
Bridges, yea	Killion, yea
E. Ford, absent	Nichols, yea
Haskell, yea	

USE OF FACILITIES--

A motion was made by Mr. Nichols, seconded by Mrs. Killion, to approve use of the North Greene Elementary gym by Amber Gilmore for hosting a birthday party, with payment of fees and evidence of insurance.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	E. Ford, absent
Killion, yea	P. Ford, yea
Bridges, yea	Hallock, yea
Haskell, yea	

**RESOLUTION-
REGULATE EXPENSE
REIMBURSEMENT--**

Superintendent Coultas presented a Resolution to Regulate Expense Reimbursements for travel, meal and lodging expense of officers, employees, and board members, in a fiscal year in order to satisfy requirements of Section 10-20 of the School Code (105 ILCS 5/10-20). It was recommended that the maximum amount allowed for reimbursement per year be set at \$2,000, effective January 1, 2017.

Following discussion, a motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to adopt a Resolution to Regulate Expense Reimbursements as recommended and attached, effective January 1, 2017.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Nichols, yea
Hallock, yea	Bridges, yea
Killion, yea	E. Ford, absent
Haskell, yea	

**CLOSED SESSION-
8:10 P.M.--**

A motion was made by Mrs. Killion, seconded by Mr. Nichols, to go to closed session at 8:10 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one

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or more classes of employees, 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes, per 5 ILCS 120/2(c).

The President put the motion to a vote and the following roll call resulted:

Killion, yea	E. Ford, absent
Nichols, yea	P. Ford, yea
Bridges, yea	Hallock, yea
Haskell, yea	

**RECONVENE-
8:30 P.M.-**

A motion was made by Mr. Nichols, seconded by Mrs. Killion, to return to open session at 8:30 p.m.

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	E. Ford, absent
Killion, yea	P. Ford, yea
Bridges, yea	Hallock, yea
Haskell, yea	

**ACTION/REPORT—
CLOSED SESSION
MINUTES--**

Review of the closed session minutes for approval was tabled to the next regular meeting.

ADJOURN-8:31 P.M.--

With no further business to come before the Board, President Haskell adjourned the meeting at 8:31 p.m.

Jeff Haskell, President

Barbara Neece, Secretary