

BOARD OF EDUCATION REGULAR RESCHEDULED MEETING APRIL 26, 2017

**ROLL CALL
AND RECOGNITION
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular rescheduled session on Wednesday, April 26, 2017, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Jeff Haskell; Members Rick Bridges, Ed Ford, Pat Ford, David Hallock, and Brenn Killion; Member Kevin Nichols was absent. Superintendent Lawrence Coultas, Supervising Principal Mark Scott, Secretary Barbara Neece, Treasurer Tiffany Mumford, Principal Jaclyn Kuchy, Transportation Supervisor John Davidson, and Building Maintenance Director Dale Coffman also were in attendance.

**STATEMENT FROM
GUESTS--**

Mike Niehaus of Windsor Development Group was present to submit a proposed contract for purchase of the Roodhouse Athletic Field property for \$54,000 and secure the property by submitting an earnest payment of \$1,000 to hold the property until he can secure financing which was planned through a grant that is due to be submitted in June and determined by December 25, 2017. He state that he needed a decision by the board in order to submit the grant by the June deadline but also indicated that there was other property available on the edge of town he would pursue if the board did not approve his offer. Superintendent Coultas stated that the board would first need to decide whether to accept or reject the bids submitted through the bid process before they could take any further action regarding the property at this time.

**CONSENT ITEMS:
MINUTES;
BILLS;**

A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to approve the following consent agenda items: Minutes of the regular meeting of March 15, 2017, and special meetings of March 20 and 27, 2017, as presented; payment of bills as listed;

**REPORTS OF TREAS.,
PRINCIPALS,
TRANSPORTATION &
BUILDING & GROUNDS;
RENEWAL OF
IESA MEMBERSHIP;
CATASTROPHIC &
STUDENT ACCIDENT
INSURANCE;**

Treasurer's Report for March and Update for the month of April; Building Principal reports of recent activities and events; Transportation Report and Buildings and Grounds Report for the month of March; renewal of membership with the Illinois Elementary School Association for 2017-2018 school year and pay dues of \$75.00 and \$55.00 per activity participation; Contract for catastrophic student athlete accident insurance with AIG/National Union Fire/First Agency at a cost of \$1390.40 and offer voluntary student accident insurance through Guarantee Trust Life/Family Insurance Service for the 2017-2018 school year, as proposed at the same rates as 2016-17;

FUNDRAISERS;

Fundraising activities for the High School Boys Basketball team to host a Summer Basketball Camp for boys and girls 3rd grade through 12th grade, May 30-June 1 from 8:00 a.m. to 5:00 p.m. with proceeds to benefit the Boys Basketball activity fund; and STEM Guitar Club to host a concert with Nashville recording artist Dee Rock on May 23 and sell

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DESIGNATION OF SURPLUS PROPERTY--

tickets to defray district's expenses as host and feed the entertainers and offer funds to support the cost of their trip to White Hall;
Approve request to designate removed concrete parking blocks from district parking lots as surplus property and dispose of by offering them for sale to the public at \$8.00 each.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Nichols, absent
Hallock, yea	Bridges, yea
Killion, yea	E. Ford, yea
Haskell, yea	

SUPERINTENDENT REPORT--

Superintendent Coultas and Supervising Principal Scott gave reports on the following items:

1. Reminded members to file their Statement of Economic Interest with the County Clerk by May 1;
2. Reminded committee members of the upcoming meeting of the the Parent-Teacher Advisory Committee on May 3 at 6:30 p.m., to review student discipline policies and procedures and Title I Plans for discussion of revisions for 2017-18 and that there will be a required Timely/Meaningful Consultation meeting with parents of known home-schooled and private school students on May 15 at 6:30 p.m.
3. Reviewed correspondence received from two senior students as a result of a recent class assignment, making suggestions of areas in the school that they feel could use some improvements or changes. One letter suggested consideration to open the back exit at the junior-senior high campus in order to allow students to exit at the end of the day to alleviate congestion out the front drive onto Main Street. The other letter requested consideration of ways to improve the lunch program by offering a variety of meals through a salad bar for high school students.
4. Other correspondence received was from residents John and Louise Carmody, questioning the ownership of the far west section of the district's property connected to the Roodhouse Athletic field, marked as Lot 46 on an original city plat map.
5. Reported that the state was behind in payments to the district for Approximately \$558,400 in regular funds and \$147,360 in Prevention Initiative funds for a total of a little over \$705,800.00. It has been reported that the funds have been vouchered but not released by the Comptroller;
6. Superintendent Coultas also reported that as a result of filing a claim through a class-action lawsuit, the district received approximately \$900.00 and that he was filing for participation in another class-action lawsuit against the makers of Gorilla Tape, hoping to receive some additional funds from that lawsuit;

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7. As a result of a submission of a grant by Jr.-Sr. High School Principal Keppen Clanton, the district has been awarded a \$35,000 Athletic grant that will allow for a \$20,000 expense for an athletic trainer the first year and \$10,000 the second year and \$5,000 expense the third year for other athletic equipment and supplies upgrades;

BUILDING & GROUNDS PROJECTS-- Maintenance Director Coffman reported that beside the normal cleaning of buildings in preparation for school in the fall, the majority of the summer summer maintenance projects will be centered around the renovation project planned at the North Greene Elementary. He requested approval for hiring of four summer maintenance workers as has been the practice in previous years.

BIDS-ROODHOUSE ATHLETIC FIELD-- Review of the two bids received for the sale of the real property known as the Roodhouse Athletic field through the bid process held on April 21, 2017, was held. Superintendent Coultas reported that with one bid submitted from Windsor Development of Springfield, Illinois, in the amount of \$1,000 and a bid submitted of \$7,500.00 from Ronnie Brown of Brown's Trucking of White Hall, the two bidders were given the opportunity to raise their bids. Windsor Development's final bid was \$12,000.00 and Brown's Trucking was \$11,000.00. Superintendent Coultas requested the board's decision to either accept the high bid for sale of the property or reject all bids in order to further discuss determination of the board's desire to dispose of the property.

Upon a motion made by Mr. Hallock, seconded by Mr. Ed Ford, to reject all bids and further discuss disposal of the property in closed session, the following roll call was taken:

Hallock, yea	Killion, yea
E. Ford, yea	Nichols, absent
P. Ford, yea	Bridges, yea
Haskell, yea	

CONTRACT-CTS GROUP/NGE RENOVATION PROJECTS-- Discussion was held regarding the need to determine the list of projects proposed by the administration for completion during the planned retrofit/renovation project at the North Greene Elementary building in order to finalize contract terms with CTS Group for their services as coordinator and energy performance savings provider for the project. Representatives of CTS, Mark Graves and Gordon Schweitzer were present to offer answers to any questions on proposed items listed as they were reviewed. Superintendent Coultas and Supervising Principal Mark Scott reviewed the financing options available pending the decision of the board of what projects are chosen to complete and reported that the administration was recommending that all proposed projects addressed on the list be completed contingent upon state approval of a submitted Health-Life Safety amendment for use of funds. The cost of all proposed

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Health-Life Safety work, as determined by CTS, will total approximately \$4,996,328.00.

Following discussion, a motion was made by Mr. Ed Ford, seconded by Mr. Pat Ford, to enter into a contract with CTS Group authorizing the completion of all listed projects proposed, totaling approximately \$5,695,955.00, contingent upon final approval of an amendment to the Health-Life Safety Survey by Illinois State Board of Education for use of Health-Life Safety fund bonds to finance a portion of the cost and review and acceptance by the district's attorney to the written contract terms.

The President put the motion to a vote and the following roll call resulted.

E. Ford, yea	Killion, yea
P. Ford, yea	Nichols, absent
Hallock, yea	Bridges, yea
Haskell, yea	

DISCUSSION OF

FINANCING-NGE PROJ.—Superintendent Coultas discussed with board members the possible financing of the North Greene Elementary renovation projects with issuance of Health-Life Safety bonds. Both he and Mr. Scott had spoken with representatives of financing agents from First Midstate, who the district has used in the past, as well as, another financing company, Stifel, Ltd. It was reported that the current bond rate for the type of bonds needed was running on the low side at 3.5 percent to a high of 4.5 percent based on a financed amount of \$5.9 million with a 20-year pay-off term. With the current estimated assessed valuation of district property in the county, a home assessed at \$100,000 with a bond interest rate of 3.5 percent, would generate an increase in property taxes of approximately \$18.29. The first two years of payments would be larger to pay down the principal, with the following years reduced when payments of another bond is removed, to equalize the payments annually. Superintendent Coultas also reported that the district could also offset a portion of the project costs with the use of Sales Tax revenue. It was indicated that the district was waiting on a decision from the Illinois State Board to approve the Health-Life-Safety amendments and after receiving approval a special meeting would be needed to approve the actual issuance of the bonds.

**ADJOURN SINE DIE--
8:00 P.M.--**

At this time, President Haskell requested a motion for adjournment *sine die* of the current board in order for seating of new members elected , reorganization and election of officers for the coming year, 2017-18.

A motion was made by Mr. Bridges, seconded by Mr. Pat Ford, to adjourn *sine die* at 8:00 p.m.

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The President put the motion to a vote and the following roll call resulted:

Bridges, yea	Killion, yea
P. Ford, yea	Nichols, absent
Hallock, yea	E. Ford, yea
Haskell, yea	

REVIEW OF ELECTION RESULTS, SEATING OF NEW MEMBERS--

Board Secretary Barbara Neece presented and read the results of the April 4, election for filling of three, four-year terms and one, two-year unexpired term. Upon review of the results, it was determined that the following persons were to be seated for the ensuing terms:

Three, Four-year Terms:	Stacy R. Schutz - 539
	Brenn Killion- 500
	Cale A. Hoesman-368
One, Two-Year Unexpired Term:	Jeff Haskell - 501

Member Edwin Ford served as President Pro-Tem and administered the Oath of Office to those elected and were seated at the Board table.

**ROLL CALL--
8:12 P.M.--**

With Member Ed Ford serving as President Pro-Tem, roll call was heard at 8:12 p.m. with all members reported as present.

**ELECTION OF OFFICERS--
PRESIDENT-**

President Pro-Tem Ed Ford called for nominations for office of President to serve a one-year term. Member Killion nominated Jeff Haskell and Member Hoesman nominated Ed Ford. With no further nominations being heard, nominations were closed and a roll call vote was taken as follows:

Killion, Haskell	P. Ford, E. Ford
Hoesman, E. Ford	Hallock, E. Ford
Schutz, E. Ford	Haskell, Haskell
E. Ford, E. Ford	

Member Ed Ford was declared elected as President for the ensuing one-year term.

VICE-PRESIDENT-

Upon Mr. Ed Ford assuming the chair, nominations were called for the office of Vice-President for the ensuing one-year term. President Ed Ford nominated Member Jeff Haskell, and Member Hallock nominated Member Pat Ford. With no further nominations heard, President Ed Ford closed nominations and a roll call vote was taken as follows:

E. Ford, Haskell	P. Ford, Pat Ford
Hallock, Pat Ford	Hoesman, Haskell
Haskell, Haskell	Killion, Haskell
Schutz, Haskell	

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It was determined that Member Jeff Haskell was declared elected as Vice-President for the ensuing one-year term.

APPOINTMENT OF SECRETARY AND TREASURER--

A motion was then made by Mrs. Schutz, seconded by Mrs. Killion, to reappoint Barbara Neece as Board Secretary and Tiffany Mumford as Treasurer for the 2017-18 fiscal year.

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Hallock, yea
Killion, yea	Haskell, yea
P. Ford, yea	Hoesman, yea
E. Ford, yea	

MEETING SCHEDULE/ A motion was made by Mr. Haskell, seconded by Mrs. Schutz, to reestablish the meeting schedule as the third Wednesday of each month at 7:00 p.m. to be held at the North Greene Administrative Education Center, in the Unit Office area Board Room, 250 East Sherman Street, White Hall, Illinois, and send appropriate notice to local news media as required.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, yea	Killion, yea
E. Ford, yea	

AUDITOR--

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to reappoint the auditing firm of Zumbahlen, Eyth, Surratt, Foote & Flynn, Ltd., Jacksonville, Illinois, as district financial auditors and direct them to conduct the annual audit of the financial accounts for fiscal year 2017, as required.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

RESIGNATIONS--

A motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to accept the resignation due to retirement of Melisa Smith as a para-professional aide, effective May 25, 2017 and pay retirement bonus of \$1,500.00.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Haskell, yea
Hallock, yea	Killion, yea
Hoesman, yea	Schutz, yea

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EMPLOYMENT OF PERSONNEL--

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve recommendations for personnel appointment, employment as follows:

POST SUMMER MAINTENANCE POSITIONS--

Post positions for employment of four part-time, temporary Summer Maintenance workers to work 20 hours per week for 12 weeks, to begin late May, early June and run through mid-August at \$8.75 per hour;

POST SUMMER SCHOOL POSITIONS-

Post a position for one teacher for the Primary Special Education Extended Summer session, for 15 days, June 5-23 for 4 hours per day from 8 a.m.-12 noon;
Post position for one paraprofessional special education classroom aide for the Primary Special Education extended school year session, for 15 days, June 5-23 for 4 hours per day from 8 a.m.-12 noon;
Post position for one Cook for the extended school year program and Seamless Summer meal program, to prepare breakfast and lunch at the Jr.-Sr. High School for 5 hours per day for 15 days, June 5-23;
Post a position for a Bus Driver for transporting Primary Special Education Extended School Year students beginning June 5-23;
Post position for one Speech Pathologist to service identified students attending the extended summer session during the 15 days from June 5-23;
Post a position for a newly created position of Special Education Self-Contained Teacher at the elementary level for the 2017-18 school year; and Post a position for High School Spanish teacher.

POSITIONS FOR 2017-18--

The President put the motion to a vote and the following roll call resulted:

- | | |
|--------------|--------------|
| Haskell, yea | Hallock, yea |
| Killion, yea | Hoesman, yea |
| P. Ford, yea | Schutz, yea |
| E. Ford, yea | |

POST EXTRACURRICULAR

POSITIONS FOR 2017-18 & APPOINT VOLUNTEER FOOTBALL ASST. COACHES FOR '17-'18--

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to post positions for filling the vacant extracurricular stipend positions for the 2017-18 school year and to appoint the following individuals as volunteer assistant football coaches for 2017-18: John Marshall, Brian VanMeter, Cade Reno, Nick Cosgriff, Adam Knox, and Austin Hetzer, pending receipt of training certification, required background check and other paperwork.

The President put the motion to a vote and the following roll call resulted:

- | | |
|--------------|--------------|
| Haskell, yea | P. Ford, yea |
| Killion, yea | Hallock, yea |
| Schutz, yea | Hoesman, yea |
| E. Ford, yea | |

CALENDAR

Supervising Principal Mark Scott presented the proposed calendar for

**2017-2018--
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the 2017-18 school year as developed by the Calendar Committee for

Board approval. Upon explanation and review, a motion was made by Mrs. Killion, seconded by Mrs. Schutz, to approve the recommended Calendar for the 2017-2018 school year, with beginning dates of August 23 and 24 as institute days for staff, first day of attendance August 25 for students and last full day of attendance on May 31 with a teacher institute on June 1, and use of remaining emergency days on April 27, and four days to extend a spring break on March 26, 27, 28, and 29.

The President put the motion to a vote and the following roll call resulted:

Killion, yea	Hallock, yea
Schutz, yea	Haskell, yea
P. Ford, yea	Hoesman, yea
E. Ford, yea	

FEE SCHEDULE '17-'18-- The fee schedule was presented for review. Supervising Principal Scott discussed with members that the district was currently charged the lowest amount for book fees in the area and had not increased fees in several years. He also remarked that other districts charge an additional technology fee to cover costs involved with upgrading and repairing of equipment annually. It was suggested that the board may want to consider increasing textbook fees and/or adding a technology fee for 2017-18 to try to recoup some of the costs involved in upgrading curriculum materials.

Following discussion, a motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve the Fees, Fines, and Charges Schedule for 2017-18 school year with no changes, with exception of an increase of meal charges for adult breakfast from \$1.75 to \$2.00 and adult lunch from \$2.50 to \$3.50, as per recommendation made by the State Board.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

**BOARD POLICY
REVISIONS--**

A review of recommended Board Policies and Procedures was held for approval of first reading. It was noted that most all policies were revised due to being in compliance with changes in legislation, some requiring very little change. After review, a motion was made by Mr. Haskell, seconded by Mr. Pat Ford, to approve first reading of Policy revisions as follows: 2:100, 3:70, 4:15, 4:180, 5:70, 5:80, 5:110, 5:120, 5:140, 5:210, 5:230, 5:285, 5:300, 5:320, 6:70, 6:185, and 7:100, with second reading and adoption to be held at the regular meeting in May.

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The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hoesman, yea
P. Ford, yea	Killion, yea
Hallock, yea	Schutz, yea
E. Ford, yea	

**SALARY INCREASES:
NON-BARGAINING
UNIT EMPLOYEES--**

Per recommendation of the administration, a motion was made by Mr. Pat Ford, seconded by Mr. Hallock, to approve a two percent salary increase for Supervisors Dale Coffman and John Davidson and all non-bargaining unit support personnel for the 2017-18 school year.

The President put the motion to a vote and the following roll call resulted:

P. Ford, yea	Hoesman, yea
Hallock, yea	Killion, yea
Haskell, yea	Schutz, yea
E. Ford, yea	

**CLOSED SESSION-
8:10 P.M.--**

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to go to closed session at 8:10 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); the setting of a price for sale or lease of property owned by the District per 5 ILCS 120/2(c)(6); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

RECONVENE-9:44 P.M.-

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to return to open session at 9:44 p.m.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, yea
E. Ford, yea	

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ACTION/REPORT-
CLOSED SESSION
MINUTES --

Action to approve closed session minutes was tabled until the next regular meeting in May.

APPROVE DOCK DAYS-

A motion was made by Mr. Haskell, seconded by Mrs. Killion, to approve the request of elementary teacher Michelle Hoesman to take unpaid leave of three days in conjunction with two personal leave days from May 22-26, 2017.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	P. Ford, yea
Killion, yea	Hallock, yea
Schutz, yea	Hoesman, abstain
E. Ford, yea	

PRINCIPAL

SALARY CONTRACTS--

A motion was made by Mr. Haskell, seconded by Mrs. Schutz, to approve renewal terms for Employment Contract of Keppen Clanton as Jr.-Sr. High Principal for a one-year, eleven month term with no vacation days and salary increase of two percent and Jaclyn Kuchy as North Greene Elementary Principal for a one-year, eleven month term, with salary increase of two percent for the 2017-2018 school year.

The President put the motion to a vote and the following roll call resulted:

Haskell, yea	Hallock, yea
Schutz, yea	Hoesman, yea
P. Ford, yea	Killion, yea
E. Ford, yea	

SUPERINTENDENT
CONTRACT--

A motion was made by Mrs. Killion, seconded by Mr. Hallock, to approve contract terms for Mark Scott as Superintendent of Schools, with a three-year contract beginning July 1, 2017 to June 30, 2020, at a salary of \$108,000.00, paid Teachers' Retirement and 15 days of vacation for each of the three years, with other terms and conditions as per current contract.

The President put the motion to a vote and the following roll call resulted:

Killion, yea	Hoesman, yea
Hallock, yea	Schutz, yea
Haskell, yea	P. Ford, yea
E. Ford, yea	

Member Stacy Schutz agreed to serve on the Parent-Teacher Committee for review of student behavior/discipline policies and Title I plans.

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SET SPECIAL MEETING-MAY 3-- It was agreed to set a special meeting at 6:00 p.m. on May 3, 2017, for the purpose of discussing and taking possible action on the sale of the Roodhouse Athletic field.

ADJOURN-9:50 P.M.-- With no further business to come before the Board, President Ed Ford adjourned the meeting at 9:50 p.m.

Edwin L. Ford, President

Barbara Neece, Secretary